

DUNKESWELL PARISH COUNCIL

Agenda for a MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 16th April 2018 at 7.30pm.

PRESENT: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer

APOLOGIES: County Councillor Iain Chubb, District Councillor Colin Brown and members of the public.

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

- 1.1 **Receive apologies for absence.**
- 1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 19th March 2018** to be signed as a correct record of that meeting. **Agreed**
- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

- 2.1 **DECISIONS**(for information)
 - 2.1.1 **18/0440/FUL - 29 Walcott Way** - single storey extension and extension of garden fence - **Approved**
 - 2.1.2 **17/2688/FUL Land at Dunkeswell Airfield** - Construction of a 5.2 MW Battery Storage Power Plant & associated works. - **Withdrawn**
- 2.2 **APPLICATIONS** (for comment/Information)
 - 2.2.3 **18/0419/VAR Mansell Raceway Dunkeswell Aerodrome** - Email from Central Planning 26.3.18 re Query with Plans - Awaiting further information from Central Planning (for Information).
 - 2.2.3 **17/2763/FUL BROOKSIDE FARM** - Demolition of existing barn and erection of new replacement barn (on same footprint) for use in connection with the use of the site as a non-residential agricultural training establishment.
Email received from agent(for Comment)
The Parish Council heard that the site will be used to support learning activities in outdoor/ forest school/farming and other activities for residential and some non residential people. Allowing them to gain qualifications through ASDAN. New barn to be in kit form, smaller than original footprint with a slightly higher pitch than the original building **No Objections**

3. TREE APPLICATIONS (for decision)

- 3.1 **18/0272/TRE - 3 Manleys Lane - A - D E - F 4 Beech Trees** - delegated report - refusal - Trees are healthy and of good amenity value but due to excessive side pruning carried out unconsented, to carry out more pruning would be outside good Arboricultural Practice. Application to be reviewed in Autumn to allow trees to recover(for Information/ Comment) **No Objections**
18/0273/TCA - 3 Manleys Lane - G & H, Goat Willow Trees: Fell/Reduce.- delegated report - Approved (For Information)

- 3.2 **18/0378/TRE 10 Louis Way** - T1 and T2 - to dismantle in a controlled manner cutting as close to ground level as possible 2 x Silver Birch trees which are poor specimens and showing visible signs of recent root heave. G1 - To cut as close to ground level as possible a group of 7 x self-seeded Ash trees which are causing damage to existing guttering and garage. - Decided (For Information)
- 3.3 **18/0667/TRE 46 Louis Way** - A - Beech reduce crown 50%, B - Beech reduce crown 50%, C - Ash reduce crown 50% - For Safety, Light, debris and to fit renewable energy source. (For Comment) **Tree Warden to visit**
- 4 **Neighbourhood Plan** – Paper version print cost for agreement (For Information/comment). **Costs to be sourced**
- 5 **HIGHWAYS**
- 5.1 **Lengthsman/Highways Issues to report** – Potholes to be reported Turbury Cross, Long Lane near Crudges Coaches, Chapel Corner. Link to Pothole reporting site be added to facebook page.
- 5.2 **Parish Highways work** –
- 5.3 **DCC Review Traffic Sensitive Street Network** - As you may be aware, Devon are undertaking a full review of the traffic sensitive street network. Full details can be found at;
<https://new.devon.gov.uk/haveyoursay/consultations/traffic-sensitive-streets-review/>
<https://new.devon.gov.uk/devonhighways/important-updates>
A statutory consultation period will be published for a 1 month period from the 1 March 2018. We are providing you with this information in advance of the consultation to enable you to feedback any thoughts you may have at an early stage. Feedback should be sent to the following email address;
highwaycoordination-mailbox@devon.gov.uk
Please be aware, Devon are governed by what can be designated traffic sensitive through regulations and statute – so we cannot designate routes outside of specific legal criteria.
Local Consideration Network – For those areas where legal designations as traffic sensitive cannot be made we are aware, as the highway authority, that early conversations and consultation on works would help reduce network disruption. We are therefore developing a secondary network of routes entitled 'local consideration'. This is a network that will trigger a need for anyone planning works to discuss with local stakeholders at an early stage (i.e. at the point of noticing). The development of this network is ongoing, however, this network can be considered for areas where traffic sensitive designations do not apply. Helen Selby unsuitable for hgv's coming through by lake view 2 signs.
- 6 **FOOTPATHS AND BRIDLEWAYS**
- 6.1 **Report from Cllr Barrow** –
- 7 **ENVIRONMENT**
- 7.1 **Emergency planning & winter issues** – receive any new items for consideration
- 7.2 **Dog bins** - request from member of the public to move dog bin away from bus stop - to be investigated further.. Spoke with Environmental Health, normal bins/dustbins can be used (is this the case near the bus stop) but they need to be added to the street scene list of bins to empty. Environmental Health are now of the view that signs/notices do not prevent dog fouling so no longer supply signs as such and bins can be purchased by PC if required. (for Information/Comment) **Source Dog Bin**
- 7.3 **Housing Needs Survey** - Devon Rural Housing Partnership asking if Parish council would approve them undertaking a housing needs survey in Dunkeswell at no cost to Parish Council. (for Comment) **Parish Council not sure this is a requirement, to be queried with EDDC**
- 7.4 **Adoption of Pay phones GB2619/1412(BTE-4110)** - Contract received for signing (for Comment/agreement) **Email forwarded to all 16.4.18**

8 **COMMUNITY & GOVERNANCE**

8.1 Community policing report –

19/03/2018 - 15/04/2018

5 Crimes reported

1 - HARASSMENT WITHOUT VIOLENCE -

1 - SEND LETTER / COMMUNICATION / ARTICLE CONVEYING A THREATENING MESSAGE – Offender known to the victim (same victim for both crimes)

1 - COMMON ASSAULT - Known offender (neighbour) offender grabbed victims clothing

1 - CRIMINAL DAMAGE TO PROPERTY UNDER £5000 – VEHICLE – Damage to motor vehicle by unknown persons. Parked outside home address

1 - CRIMINAL DAMAGE TO PROPERTY UNDER £5000 – VEHICLE – Damage to motor vehicle by unknown persons. Parked outside home address (For Information)

8.2 Playgrounds/Sports field/Allotments/Halls –

8.3 Football Field and Path - EDDC must agree the release of S106 funding (expected this week). Solicitor requires the ID from two councillors as the ID they have is insufficient to meet the requirements they need to complete the transfer. Copy Deeds and Chancel Repair Searches received, (for Information/Agreement) **Agreed**

8.4 Hascoe - New Homes shortlist (For information) Parish Council reviewed the list and email sent.

8.5 Community Assets - List to be compiled for registration with EDDC and added to website.

8.6 Village Hall Ceiling Project - further quotes to be sought and funding to be applied for. **Agreed to arrange for 3 quotes for works to be done by next meeting**

9 FINANCE

9.1 Grants –	(For information/Agreement)	
9.2 Receipts -	P3 Grant Monies	£ 800.00
	East Devon District Council - Precept	£30500.00
	East Devon District Council - Council Tax Discount Grant	£678.00
9.3 Cheque payments –	Clerk Remuneration T Bell March (Transition to new clerk)	£ 671.58
	Clerk expenses T Bell March	£ 70.61
	Consultancy T Bell	£1945.78
	Clerk Remuneration K Smith	£ 744.57
	Clerk expenses K Smith	£ 205.00
	DALC Membership	£ 372.23
	Village Hall Hire 1/4/17 - 31/3/18	£ 343.00
	Village Hall Insurance Donation 18/19	£ 575.00
	Olly Starr (Remove barbed wire around park fence/repair holes/cut padlock off gate/strim grass/replace spring on gate/Tighten wire)	£ 458.50
	J Barrow P3 Fence repair	£ 75.84
ANNUAL DONATIONS;	Dunkeswell Youth Club (Cheque not issued to be Agreed/signed meeting 14th May)	£2000.00
	Dunkeswell Childrens Play and Leisure (Cheques for agreement)	£2690.00

TRIP - Email of thanks for Donation.

Blackdown Support Group - letter of thanks for Donation

Garden Society - letter of thanks for Donation

Pre School - Letter of thanks for Donation

Account balances – Parish Account - No figure available, End of year being completed, transition from one clerk to the next.

- 9.4 Bank Account -** Sign and date forms to change the clerk/contact details for the bank account
2 x Signatories at page 4 & Chairman Page 9 (**Signed**)
- 9.5 Clerks Contract -** Chair & Clerk to Sign x 2 copies (**Signed**)
Additional hours - raised to 16 per week x 2 copies (**Signed**)

10 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 –	14th May 2018	Planning Meeting 7 – 7.30 pm and Parish Council Meeting 7.30 (AGM)
	21st May 2018	Annual Parish Meeting 8.00pm (At Throgmorton Community Hall)