

DUNKESWELL PARISH COUNCIL

Minutes for a **MEETING** of Dunkeswell Parish Council held in the Village Hall on **Monday 14th April 2014 at 7.30pm.**

Present: Cllrs John Barrow (Chairman), Geoffrey Sworder (Vice Chairman), Brendan Procter, Andrew Luscombe, Philip Stevens, Andrew Maynard County Councillor Paul Diviani, District Councillor Bob Buxton, and nine members of the public.

Apologies: Cllrs Vanetta Keitch and Donna Delamain, PC Vickery 4783, PCSO Anning 30012

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 17th March 2014** to be signed as a correct record of that meeting. AGREED

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. NONE

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 Decisions (for information)

2.2.1 **14/0082/FUL Dunkeswell Airfield** – permission granted for erection of aircraft storage shed (hanger)

2.2.2 **14/0011/VAR Land To The North Of Old Highwood Farm** – Permission refused for removal of conditions 7 & 9 and variation of condition 8 of planning consent 12/2654/FUL (renewal of application 09/1851/FUL for conversion of barn to four units of holiday accommodation and owner/managers' accommodation, and formation of new vehicular access) to facilitate the use of units 1, 2 & 3 to become open market residential dwellings and maintain units 4 & 5 as holiday lets

2.2.3 **14/0520/FUL 4 Kennedy Way** - Permission granted for glazed link between garage and dwelling.

2.2.4 **14/0384/FUL Unit 1 Flightway** – permission granted for extension on north west and south west elevations

2.3 Applications

2.3.1 **14/0420/FUL Land Adjacent 9 Court View** - Construction of dwelling COMMENTS: No objections

2.3.2 **14/0433/FUL Unit B And C Block 19 Flightway** - Change of use from B1 industrial unit to a live/work B1 unit by converting the existing first floor to living accommodation, cladding and erection of canopy on front elevation and extension to balcony on rear elevation (partially retrospective application)
COMMENTS: (site visit to be arranged).

2.4 **NEIGHBOURHOOD PLAN** – clerk held meeting for ten parish clerks to support them in applying for further funding from Locality. Quotes from Start Todd Associates, CDD and Fort Baxter were circulated and it was agreed to proceed using a combination of professional support which will include the Blackdown Hills AONB and EDDC. Clerk has submitted application for further £7000 of funding and a decision is awaited from DCLG. A local group needs to be established, ideally this would be made up of the parish council and the parish plan team, a consultative event now needs to be planned for May/June

3 HIGHWAYS

3.1 **Lengthsman Pilot – Parishes Together funding** – application to EDDC/DCC for a grant of approaching £4000 has been successful, this will enable a group of parishes to pilot a local supplementary lengthsman scheme. This is being carried out in partnership with DCC Highways with the aim of a sustainable long terms programme. A local contractor has been trained by DCC in preparation for works.

2.1 **ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (VARIOUS STREETS) ORDER 2014 TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING NOTICE** is hereby given that Devon County Council has made the above titled order. From **TUESDAY 1 APRIL 2014** for a maximum of 18 months Anticipated Finish **SATURDAY 31 MAY 2014** No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected - **VARIOUS STREETS AS PER THE ATTACHED LIST** The alternative, signed, route for vehicles will be as detailed below. **ALL ROADS WILL BE CLOSED FOR A MAXIMUM OF 5 DAYS WITHIN THE ROAD CLOSURE NOTICE PERIOD; THE CLOSURE MAY BE ON CONSECUTIVE DAYS OR ON SEPARATE DAYS DEPENDING UPON SITE AND WEATHER CONDITIONS. ADVANCED WARNING SIGNS FOR THE ROAD CLOSURE WILL BE PLACED ON SITE AT LEAST 7 DAYS BEFORE THE PLANNED COMMENCEMENT OF THE WORKS.**

This temporary restriction is considered necessary to enable - **CLEANING, PRE-SURFACING DRESSING PATCHING AND SURFACE DRESSING** For additional information contact: **DEVON COUNTY COUNCIL**
Telephone: **0845 155 1004**

- 3.6 DCC communication regards the A303** - Alongside the widely talked about study of the full A303 route by the Highways Agency, Devon County Council and its partners are looking at the potential options to improve the stretch of road between Honiton and Broadway, outside Ilminster. Dualling the carriage way is not an option at present, and unlikely to be so in the near future, but there are other enhancements around junctions and hills that could be done, bringing benefit to all users for a relatively modest investment. At this stage, we are assessing the degree of problems experienced by road users and residents alongside the route, to understand the locations and issues at stake. Potential solutions will be considered, before coming out to reconult in the summer. We are working entirely in tandem with the Highways Agency and our findings will feed into the study, but we are also keen to maintain momentum and after the recent spate of severe weather, moves to improve the resilience of our transport network are particularly important. We would therefore be most grateful if you could spare a few minutes to complete this survey [here](#). More information is available on our website: www.a303ahead.co.uk, or you can contact us on transportplanning@devon.gov.uk, or at Planning, Transportation and Environment, Devon County Council, Topsham Road, Exeter EX2 4QW. The closing date for replies is 22 April 2014

4 FOOTPATHS AND BRIDLEWAYS

- 4.1 Report from Cllr Barrow – Footpath 17 there has been a handrail and made the path sound beside the barn.

5 ENVIRONMENT

- 5.1 **Emergency planning** – receive any new items for consideration
5.2 **Winter Issues** – *DCC Local Flood Risk Management Strategy survey to be completed by clerk.*

COMMUNITY FACILITIES

- 6.1 **Community policing report** – PC Vickery/PCSO Anning - One report of drunk and disorderly
6.2 **Playgrounds/Sports field** – a number of residents attended the meeting to discuss what might be possible to create a new dog walking area. Cllr Barrow to look at footpath links. A lady and gentleman asked about the tennis courts, it was confirmed that WIMS own the tennis courts so any approach should be made direct.
6.3 **Allotments** – no report this time
6.4 **Halls** – Village hall gale has been repaired.
6.5 **School for Dunkeswell/Youthclub** – no report this time
6.6 **Dog Walking Area** – letter received from parishioners regarding loss of dog walking field.
6.7 **DCC LIBRARIES** - Email from DCC Cllr Roger Croad;

'I wanted to let you know that Devon County Council is keen to start talking with local communities about the potential to deliver library services in the future in new and innovative ways. Subject to Devon County Council's Cabinet approval, the Council will begin a public consultation on 17 April 2014 to consider how library services are delivered in the future. This email is to let you know, in advance, about the planned consultation and encourage you to get involved in sharing your views and ideas about your local library service.

Over the last three years Devon County Council has reduced the cost of running the library service by over £3 million, a reduction of 30%. It now costs just over £7 million to operate 50 libraries and four mobile libraries.

Libraries have changed hugely in recent years and now offer a much wider range of services, which support local people to develop their skills, seek work, encourage a love of reading in the young and old alike and provide safe and welcoming free spaces in local communities. Against a backdrop of changing use, as well as increasing potential of technology and wider partnerships and a decreasing budget, we need to consider how we might deliver library services in the future within local communities. We expect that we will need to reduce the library service budget by a further £1.5 million from 2015-2017 as part of the Council's overall need to reduce costs by £100 million. I include the full Cabinet report, which will be discussed on 9 April 2014, found here: http://www.devon.gov.uk/index/councildemocracy/decision_making/cma/cma_report.htm?cmadoc=report_sc1417.html the recent press release, which can be found here: <http://www.devonnewscentre.info/council-seeks-views-on-proposals-for-county-libraries/>

We know that local communities value their library service so we are keen to hear your views before any decisions are made. From 17 April 2014 the public, our partners and local stakeholders will have an opportunity to take part in a 13-week public consultation on the proposed changes to the library service. We're keen to gain the widest range of innovative ideas and views to inform the definitive proposals which will be considered by Cabinet later this year.

There will be a range of opportunities for your council and those you represent to take part in the consultation. These opportunities include:

- drop-in sessions at local libraries where senior library staff will be available to discuss the proposals with local people
 - the [dates of these sessions here](#). In addition to static libraries, six sessions have been arranged for mobile library users
 - all libraries will have copies of the consultation questionnaire for people to complete
 - all materials and further information will be available on the Tough Choices website: <http://www.toughchoices.co.uk/>
- from 17 April onwards**
- responses to the consultation can be submitted via the questionnaire or via email to librarystrategyfeedback@devon.gov.uk

In addition, if there is interest in arranging local stakeholder meetings to discuss any ideas your communities may have regarding the future of library provision in your area, please let us know and we can work with you and your local DCC elected member to arrange a meeting or event.

I would encourage your council to discuss these proposals at your next meeting and would invite you to respond via the Library Consultation section of the Tough Choices website, which will be live from 17 April 2014.

If you are interested in discussing the proposals further in a locally convened stakeholders' meeting, please contact librarystrategyfeedback@devon.gov.uk

- 6.8 Blackdown Support Group AGM 3rd June 2014 at 7.15pm at Otterford Parish Hall – representatives of the parish council are invited.
- 6.9 BLACKDOWN HILLS PARISH NETWORK ANNUAL GENERAL MEETING WILL BE ON WEDNESDAY MAY 21ST in Hemyock's Blackdown Healthy living and Activity Centre at 7 for 7.30 start – again all welcome. The full agenda will be published soon. Please let me know of items for the meeting agenda. In the meantime please make a note in your diary and circulate this in your locality.

7 FINANCE

7.1	Receipts -	EDDC precept	£11867.00	
		EDDC CGT	£1633.00	
		P3 Grant	£900.00	
7.2	Cheque payments –	Clerk Remuneration February – April	£1679.04	
		Clerk expenses February – April	£141.73	
		DALC membership 2014/15	£345.31	
		Martin Bell (repair village hall roof)	£397.38	
				(Cheques agreed)

Account balances – Parish Account at 1/4/14 - £14848.07 includes the following:

P3 balance of funds - £298.00 (after above cheques drawn) (459+800 –138 -203 -255 - 320 -45)

- 7.3 Throgmorton Hall – request for parish council to apply for Parishes Together funding for stage lighting (cost approx. £5000) for the Hall – clerk to contact and discuss possible other sources of funding as Parishes Together will not fund a single parish project but would require other parishes to donate their £1.10 per elector to qualify, this would in any event still leave a significant shortfall.

- 7.4 **Agreement to use Cut and Trim** for the coming year for grass cutting as needed.

- 7.5 **Making it local is running a programme of 23 consultation events** for different special interest groups in preparation for a new bid for LEADER (local action) funding for 2015-2020. We are focussing on different sectors, on some of the market towns and on groupings of rural parishes. We would like to invite you to the rural parish event for parishes in the North West section of East Devon on **Friday 9 May 2014 from 10am – 1pm at Awliscombe Parish Hall Light lunch provided. Booking essential.** They would like to invite one or two representatives from 10 parishes to come to this meeting and share their thoughts on the importance of EU support for community-led sustainable development in rural parishes in East Devon. They will be outlining the current likely priorities for the new Making it Local programme and discussing the opportunities, the challenges and where investment would bring the most benefit. There will also be a chance to flag up suitable projects that you might like to see funded under a future programme. Those attending do not have to be parish councillors, but would need an overview of the needs of the parish as a whole. If you can't make this date but would like to have your say, please get in touch and we'll send you the programme of meetings and a link to the online survey. **Please note booking is essential (by telephone or e-mail).**

- 7.6 **EDDC Monitoring Officer** is organising a Code of Conduct training/update session for EDDC Councillors prior to the annual Council meeting on Wednesday 14 May 2014 Clerks are invited from 4.30 pm in the Council Chamber here at the Knowle Council Offices. The anticipated running time will be one and a half hours. This will give our councillors attending the annual meeting (which starts at 6.30 pm) the opportunity to have a break before the meeting starts. RSVP

- 7.7 **Accounts for agreement** - Internal Auditor (Ken Abraham) is booked for 17th April 2014. AGREED

QUESTIONS FROM THE PUBLIC (The meeting was closed before questions from the public).

Dates for next meetings 2014 –

12th May 2014	Planning Meeting 7–7.30pm and Parish Council Meeting 7.30pm (Annual General Meeting)
19th May 2014	8pm Annual Parish Meeting (at Community Hall)
9th June 2014	Planning Meeting 7 - 8pm
16th June 2014	Parish Council Meeting 7.30pm
7th July 2014	Planning Meeting 7 - 8pm
14th July 2014	Parish Council Meeting 7.30pm
11th August 2014	Planning Meeting 7 - 8pm
18th August 2014	Parish Council Meeting 7.30pm
8th September 2014	Planning Meeting 7 – 7.30pm
<i>(8th SEPTEMBER 2014 WARD MEETING – 7.30pm Combe Raliegh?)</i>	
15th September 2014	Parish Council Meeting 7.30pm
13th October 2014	Planning Meeting 7 – 8pm
20th October 2014	Parish Council Meeting 7.30pm
10th November 2014	Planning Meeting 7 - 8pm
17th November 2014	Parish Council Meeting 7.30pm
8th December 2014	Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm