

DUNKESWELL PARISH COUNCIL

Minutes for a MEETING of Dunkeswell Parish Council held in the Village Hall on **Monday 15th February 2016 at 7.30pm.**

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, and one member of the public.

Apologies: District Councillor Colin Brown, PC Vickery 4783, PCSO Anning 30012

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence. AS ABOVE**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 18th January 2016** were signed as a correct record of that meeting. **AGREED**

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

2 **PLANNING**

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 **Decisions** (for information)

2.1.1 **15/2505/FUL Former Operations Block**, Office Room And Crew Briefing Dunkeswell Airfield – permission granted (with conditions) for Change of Use of former operations block, office annexe and crew briefing room to form single dwelling and garaging, including external alterations and reconstruction of Guard House to create summer bat roost and adaptations (including increase in height) of former bunker to create winter bat roost.

2.1.2 **15/0748/FUL Unit B Block 19 Flightway** – Permission refused for change of use to form a live/work unit with B1 use on the ground floor and part of the first floor and a flat on the remainder of the first floor (partially retrospective); retention and extension of balcony on rear elevation; and retention of cladding and canopy on front elevation.

2.2 **Applications**

2.2.1 **15/2180/FUL 28 Manley's Lane** - Amended plan for erection of boundary fence, decking and balustrade. **COMMENTS:** The parish council have heard the concerns of the neighbouring property owners who feel that the stepped aspect of the proposed fence will be out of keeping and encroach on their enjoyment of their garden by virtue of their excessive height. It is felt that a sloping (rather than stepped) fence built 'in situ' of the same feather edged board would avoid the need for the awkward stepping, excessive height and large gaps underneath. This would achieve the same level of privacy but be less overbearing on the neighbouring garden.

2.3 **TREE APPLICATIONS** (for decision)

2.3.1 **16/0013/TRE 17 Louis Way** – G1 Ash, fell all ash trees and replant 4 or 5 trees more suitable species. **DECISION:** Approval with standard conditions and that 5 replacement trees shall be planted on or adjacent to the western boundary of the property in the first planting season following the felling of the trees hereby permitted to be removed. The replacement trees shall be a minimum of 8 -10cm in girth and shall be maintained for a period of five years; such maintenance to include the replacement of the trees should they die. The species of the trees and location, size and timing of the planting are to be agreed in writing by the Local Planning Authority. (Reason - To maintain continuity of tree cover and compensate for the loss of amenity.)

2.4 **NOTICE OF ADOPTION OF THE EAST DEVON LOCAL PLAN – 2013 to 2031**

On 28 January 2016 East Devon District Council adopted the East Devon Local Plan. The Adopted Plan formed part of the Development Plan for East Devon and provides the basis for decisions on spatial planning within the District up to 2031 (or until superseded).

2.5 **Neighbourhood Plan** – Cllr Clewer has met with Stuart Todd, an updated quote for adjusting and the plan in light of the conclusion of the Local Plan has been received and is to be discussed further, it was agreed a funding application should be submitted as soon as possible.

2.6 **Paperless Planning Trial** – EDDC are to hold two meetings for all Town and Parish Clerks as well as any planning committee members, to discuss 'Going paperless' and other planning Issues. The sessions will be two fold, firstly talking through going paperless and secondly, Chris Rose (DM Manager) highlighting various

current planning issues. The meetings will be held in the Council Chamber at the Knowle and the timings are:
Session 1: 15:00 – 17:00 Session 2: 18:00 – 20:00. Clerk TP, JB, TC to attend evening session (car share to be arranged).

- 2.7 **The Devon Rural Housing Partnership** (Devon Home Choice) Civic Centre, Paris St, Exeter Wednesday 3rd Feb 2016 a report was given by Cllr Page who found this a useful session.

3 HIGHWAYS

- 3.1 **Lengthsman** – Complaint received from parishioner that verges have not been cut and ditches and grips not been cleared to the usual standard particularly towards Gypsy Cross. Drains by Police House need clearing again after the recent rains. Clerk to report.
- 3.2 **Highways issues to report** – Top of Powells Way, Long Lane there is a large pothole, outside Blackdown Garth there is pothole. Clerk to report.
- 3.3 **Parish Highways work** – update layby on Abbey Road – there is no possibility of work commencing until is dryer.

4 FOOTPATHS AND BRIDLEWAYS

- 4.1 **Report from Cllr Barrow** – Update on Burnsome Lane and Riverside Bridleway
- 4.2 P3 Forms completed and returned.

5 ENVIRONMENT

- 5.1 **Emergency planning & winter issues** – receive any new items for consideration - none
- 5.2 **Postal ballot for Blackdown Hills AONB Management Group** received –vote agreed
- 5.3 A parishioner has complained about litter on the estate and in particular being blown out of bins on Culme Way around the shops and into the hedgerow opposite the preschool. The gentleman had contacted the District Council, but has also asked the parish council what can be done by the shops as a long term solution. The shop has confirmed that they do clean the area, but in high winds litter collects from all areas on the estate. Parishioners have in the past organised an annual litter pick, this could be resurrected, there seems little else that can be done at present as littering is felt to be less of a problem than the high winds. The Dog Wardens number is also to be placed in the parish magazine so people can report dog fouling issues direct.

6 COMMUNITY

- 6.1 **Community policing report** – PC Vickery/PCSO Anning
- 6.2 **Playgrounds/Sports field** – Quote for electric lighting through the Play park £5,500 from Western Power, which was considered excessive, it is still of concern that lighting the area too brightly might lead to antisocial behaviour. For further consideration.
- 6.3 **Allotments** – nothing to report
- 6.4 **Halls** – it was raised that the hall committee would like to get quotes for electric heating in the hall.
- 6.5 **School** – nothing to report
- 6.5.1 **Website** – Digital Villages Event 26th January 2016 – report from Cllr Clewer, quotes for website for consideration and decision. (& Parishes Together Fund Meeting 14th March 2016 7.30 village hall)
- 6.6 **Boundary Commission** – final recommendations for the new electoral arrangements of Devon County Council have been made and can be viewed online at www.consultation.lgbce.org.uk
- 6.7 **Broadband** – parts of the village and industrial estate have now been without broadband for three weeks, clerk has been asked by parishioners to contact BT for an explanation and ask for the issue to be resolved. An enquiry has been made and referenced with BT and Neil Parish MP and DC Cllr Paul Diviani have been asked if they might find out what is going on, BT have not given anyone a reasonable explanation as yet.
- 6.8 **The Queens 90th Birthday celebration** – what do the parish council propose to do to commemorate the occasion? EDDC are also offering awards to mark this special event for Community Achievement, Youth Award and Local Service Award (£100 each category) would the parish like to enter any of these categories?
- 6.8 **BHPN List of questions following MPs meeting -**

1. PLANNING

Please identify up to three significant* planning applications that have been discussed by your council in the last three years and let us know the following:

- If the Parish Council made a response to the Local Planning Authority, was this acknowledged in the final decision?
- Was the Parish Council recommendation considered.
- If any of the approved planning applications has been implemented, was the resulting development what the Parish Council expected to see?

**Examples of significant applications would include those requesting housing developments, a change of use (for a building or land), anything resulting in a material change of visual aspect, or related to renewable energy installations. It does not matter what response (if any) the Parish Council offered to the Local Planning Authority during the consultation.*

2. TRAFFIC & TRANSPORT

- Are through routes in your parish regularly affected by HGV traffic? If so, which roads?
- Is there an HGV destination in the parish?

- c. Have recent bus route closures and reductions caused inconvenience to your parishioners ?
- d. Are there any informal car or lift share schemes operating in your Parish? If so, would there be an opportunity to connect with any neighbouring schemes in other parishes?

3. COMMUNICATIONS

- a. How can the BHPN improve its information sharing? What works? Email, Public Notices, Parish Magazine inserts, newspapers, website/s, social media ?
- b. Do you need help with your parish website and is the Parish Council now compliant with the newly introduced [Transparency Code for Smaller Authorities](#) (annual turnover not exceeding £25,000)?

John Barrow to respond.

7 FINANCE

7.1	Grants –	none	
7.2	Receipts -	none	
7.3	Cheque payments –	Cut and Strim (grass cutting and cleaning of bus shelters)	£98.00
		EDDC Emptying dog bins	£588.00
		Clerk Remuneration February	£671.58
	Travel/Expense claims:	Clerk expenses February	£70.67
		Cllr Barrow (P3 annual allowance)	£45.00
		(Cheques agreed)	

Account balances – Parish Account at 1/2/16 - £23924.69 includes the following:

P3 balance of funds £341.00 (opening bal 2015 -£92, March 2015 grant £1000 less -£218, -£173, -£174, -£94 -£45 no vat)

P3 balance of Burnsome Lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 not including VAT paid of £149.50 as this will be reclaimed)

- 7.4 **Signatories to be amended on bank account** at next meeting
- 7.5 **Annual Parish Meeting** – it was agreed that there should be some refreshments offered this year and a speaker invited.
- 7.6 **Interviews for new clerk** – unfortunately it has not been possible to appoint a clerk to start with immediate effect. The existing clerk has therefore agreed to stay in post till June or such time as the Neighbourhood Plan and new parish website are complete and the quality council application has been submitted, for the sake of continuity.
- 7.7 EDDC Standards Committee, AONB & BHPN are all asking for nominations for members by 26th February.

QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public). A gentleman asked whether the parish council had been able to get any more answers than the public to the question of the failed broadband – it was confirmed that despite best efforts they had not.

Dates for next meetings 2016 –

7 th March 2016	7.30pm WARD MEETING	Combe Raleigh TBC ?)
14 th March 2016	Planning Meeting 7 pm Dunkeswell Village Hall	(followed by meeting Parishes Together Fund)
21 st March 2016	Parish Council Meeting 7.30pm	Dunkeswell Village Hall