

DUNKESWELL PARISH COUNCIL

Minutes for a meeting of Dunkeswell Parish Council held in the Village Hall on **Monday 20th June 2016 at 7.30pm.**

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, District Councillor Colin Brown, PC Vickery 4783, and six members of the public. Cllr Stuart Hughes and Anne Barratt also attended the meeting for the presentation of the EDDC Queens Birthday award for Youth.

Apologies: County Councillor Paul Diviani, PCSO Anning 30012

All councillors were politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 9th May 2016** to be signed as a correct record of that meeting. **AGREED**

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 Decisions (for information)

2.1.1 16/0505/FUL17 Louis Way – Permission granted for rear and side extension

2.1.2 16/0896/FUL 2 Simcoe Way – Permission granted for provision of wheelchair ramp.

2.1.3 16/0688/LBC Abbey Cottage - Permission granted for demolition of an existing 1980s lean-to and replacement with a new lean to extension; internal alterations to replace existing kitchen with a new bathroom, and creation of a green oak sunroom/conservatory.

2.1.4 16/0717/FUL Abbey Cottage - Permission granted for creation of sun room and extension, and the construction of a detached garage.

2.1.5 16/0784/FUL Musgrove Farm - Permission granted for re-roofing of farmhouse with natural slate including installation of 4no rooflights in north west elevation.

2.1.6 16/0785/LBC 1 Park Close - Permission granted for demolition of existing garage and construction of two storey side extension and single storey rear extension.

2.2 Applications

2.2.1 16/0917/FUL Abbey Chapel Dunkeswell Abbey - Two storey and single storey extensions to dwelling, loft conversion with dormer windows, weatherboard cladding, provision of a new drive and parking area, including a change of use from agricultural land, and construction of a tractor store/outbuilding. **COMMENTS:** The parish council are supportive of this extension which appears to be sympathetic and in keeping with the property.

2.2.2 16/1153/FUL 3 Manleys Lane - Demolition of existing garage and construction of two storey rear extension. **COMMENTS:** The Parish Council have no objections to the extension but request that any grant of permission carries a condition that the carports cannot be converted to living accommodation as this would result in loss of the only off road parking space for the property.

2.2.3 16/1188/PDO Land Adjacent 3F Marcus Road - Prior approval of proposed change of use of office (B1a) to residential (C3) **COMMENTS:** The parish council would prefer to see the site remain industrial and would like to ensure a site visit is carried out in advance of any decision.

2.2.4 16/1420/FUL 25 Catalina Close - Alterations to roof height and creation of gables to form first floor accommodation. **COMMENTS:** Site visit to be carried out before comments are returned.

2.3 APPEALS

2.3.1 APP/U1105/W/16/3146859 Marylea Dunkeswell - Construction of agricultural workers dwelling (outline application with all matters reserved). The Hearing has been arranged to take place on Tuesday 21 June 2016 and will commence at 10.00am in the Throgmorton Community Hall, Culme Way, Dunkeswell, Honiton EX14 4JP

2.3.2 APP/U1105/W/16/3150317 Unit B Block 19 Flightway Change of use to form a live/work unit with B1 use on the ground floor and part of the first floor and a flat on the remainder of the first floor (partially retrospective); retention and extension of balcony on rear elevation; and retention of cladding and canopy on front elevation.

If you wish to make comments, or modify/withdraw your previous representation, you can do so on the Planning Portal at <https://acp.planninginspectorate.gov.uk> or by emailing teamp1@pins.gsi.gov.uk If you do not have access to the internet you can send three copies to Sarah Hardy, The Planning Inspectorate, 3/09 Kite Wing, Temple Quay House, 2 The Square, Bristol BS1 6PN. All representations must be received by 6 July 2016. The appeal documents are available for inspection at the Council Offices, Knowle, Sidmouth EX10 8HL between 8.30am to 5.00pm Monday to Friday or can be viewed on the Council's website at www.eastdevon.gov.uk

2.4 TREE APPLICATIONS (for decision)

- 2.4.1 **16/0445/TCA Jacaranda** - T1, Oak: Remove lowest limb on southern aspect and crown clean.
T2, Sycamore: Remove lowest limb overhanging the garden of the Old Royal Oak.
- 2.4.2 **16/1151/TRE Jacaranda** - T1, Oak: Reduce lowest lateral limb over bank, by removing the secondary branch over the garden and crown clean the remaining canopy. T2, Sycamore: Lift crown over the garden of The Old Royal Oak removing a group of 5 lower lateral branches back to the main stem making cuts of approx. 75mm diameter. DECISION: agreed to support the officers report.
- 2.4.3 **16/1015/TRE 24 Manleys Lane** - APPROVE subject to conditions
- 2.5 **Neighbourhood Plan** – Agreed to ask Stuart Todd to table responses for steering group to respond to.

3 HIGHWAYS

- 3.1 **Lengthsman/Highways issues to report** – Pipe under the road by Musgrove needs to be replaced.
- 3.2 **Parish Highways work** – no update at present layby on Abbey Road

4 FOOTPATHS AND BRIDLEWAYS

- 4.1 **Report from Cllr Barrow** –Burnsome Lane and Riverside Bridleways are to be ridden by Cllr Webber in order to check the concrete ramps in and out of the river before it is officially opened.

5 ENVIRONMENT

- 5.1 **Emergency planning & winter issues** – receive any new items for consideration

6 COMMUNITY

- 6.1 **Community policing report** – PC Vickery – there were several crimes this month, five related to one offender, one dog bite, criminal damage Industrial estate, one wasting police time, one theft, one communications act (domestic related).
- 6.2 **Playgrounds/Sports field** – bmx track has been sprayed and a gate replaced, and the field topped.
- 6.3 **Allotments** – £1 received for the years rental.
- 6.4 **Halls** – BT line still not installed. Agreed to cover cost of restoring the railings outside the hall and grind out the stump (quote to be approved if more than £500).
- 6.5 **AGM of the Blackdowns Hills Parish Network which will be held on Wednesday June 22nd 2016, starting at 7.30** (pop-up bar refreshments available from 7.15). The meeting will be in **Buckland St Mary Village Hall TA20 3SP** - There is a constitutional amendment to be voted on at the meeting, as well as the appointment of your BHPN steering group for the coming year. The steering group currently comprises five members (most from Devon parishes, one from a Somerset parish) and the co-ordinator. We are looking for one or two more members to join the group who may be parish clerks, councillors or appointed representatives for their parish council. In addition, there will be an opportunity within the meeting to hear more about the exciting initiative the BHPN has agreed to lead, an attempt to secure substantial funding to introduce improved broadband infrastructure to the BH area. Cllr Barrow to attend.

7 FINANCE

- 7.1 **Grants received** – Neighbourhood Planning Grant (Groundworks) £9,000.00
P3 Grant – there is no grant this year as we still have funds, however when these are spent we are able to reapply.
- 7.2 **EDDC Queen's 90th birthday celebration Awards** – The Parish Councils Youth Award was won by Dunkeswell Youth Club 'BIG SHOW' Project, Cllr Stuart Hughes attended the meeting to present the award to Anne Barratt. The Parish Council congratulate the Youth Club on their achievement and hope that they will come to the parish council again in future with more project ideas.
Judges' comments:
The Judges praised the initiative of Dunkeswell Parish Council for supporting and sustaining a local youth club of over 100 members. The Youth Club has a lot of enthusiasm for performing arts and so as a celebration of the tenth anniversary, the club decided to put on a Big Show for the community. The project was enthusiastically supported by the Parish Council which financed the rehearsal rents and costume budget. The

Club has now put on two Big Shows, showcasing youth talent, and which has helped develop skills, confidence and community appreciation and respect.

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| 7.3 | Receipts - | VAT reclaimed April 2015- April 2016 | £913.78 |
| | | EDDC Queens Birthday Awards prize | £100.00 |
| 7.4 | Cheque payments – | Cut and Strim (grass cutting £66.00 31/5 & £38 14/6) | £104.00 |
| | | Clerk Remuneration June | £671.58 |
| | | Clerk expenses June | £70.67 |
| | | T Bell work for Neighbourhood Plan Committee 2015-16 | £TBC |
| | | Misco projector Throgmorton Hall | £368.39 |
| | | Laptop & case John Lewis (Youth Club) | £412.40 |
| | | Microsoft Office Professional – one licence parish council | £119.99 |
| | | BT contract broadband | £30 (DD) in error |
| | | 1&1 website hosting | £74.84 (DD) |
| | | John Howard (footpaths Account) | £138.00 |
| | | John Barrow (footpaths Account) | £178.00 |
| | | John Howard (Sportsfield) | £191.00 |
| | | John Barrow (Sportsfield) | £200.00 |
| | | Cheques to other parishes – | |
| | | Cranbrook Town Council | £247.49 |
| | | (Cheques agreed) | |

Account balances – Parish Account at 1/6/16 - £46,533.75 includes the following:

P3 balance of funds £341.00 (opening bal 2016 +£341 March 2016 grant £0 less -£138 -£178 -£)

Parishes Together Fund £13000

P3 balance of Burnsome lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 - £734 not including VAT paid of £149.50 + 146.80 as this will be reclaimed)

- 7.5 **Signatories to be amended on bank account** as follows: remove ex-councillors C Sumpter, G N Sworder and add present Councillors P Stevens, T Clewer, T Page and A Maynard. Agreed.
- 7.6 **Internal Audit, Annual Accounting Statement and Annual Governance Statement for approval, revised Risk Assessment and agreement to Insurance cover** (together with agreement to self-insure any items under £250 excess). **Agreed.**
- 7.7 **Letter from Devon Libraries** the Library service is no longer part of DCC but independent and the mobile library is no longer Honiton based. There are now four vans serving the whole of Devon, two of which share East Devon, therefore all donations will simply be used in general pot. Donations will in future need to be made to Libraries Unlimited Southwest.

QUESTIONS FROM THE PUBLIC (The meeting was closed before questions from the public).

Communication received by email for consideration of the councillors this month and included highways, mobile phone signal and enforcement of covenants on Highfield.

Communication received via social media; regarding new bridleway opening dates and also about night flying from the airfield. Cllr Procter confirmed that night flights are only conducted by the police and air ambulance, there are no leisure planes/helicopters operated from the airfield. If there are other helicopters operating in the area those are military exercises.

Enquiries have been responded to, councillors have been copied in and are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2016 –

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| 13th June 2016 | Planning Meeting 7 - 8pm | Dunkeswell Village Hall |
| 20th June 2016 | Parish Council Meeting 7.30pm | Dunkeswell Village Hall |