

DUNKESWELL PARISH COUNCIL

Minutes for a meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 20th March 2017 at 7.30pm.

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, District Councillor Colin Brown, PCSO Anning 30012 and two members of the public.

Apologies: Cllr Kerri Webber, PC Vickery 4783. It was noted that Cllrs Maynard and Clewer left the meeting at 9.30pm

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1. **Receive apologies for absence. As above**
2. **Minutes** of the previous meeting held in the Village Hall on **Monday 20th February 2017** were signed as a correct record of that meeting. **AGREED**
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

1. **Decisions** (for information)
 - 1.1. 17/0200/FUL 15 Walcott Way - permission granted for garage conversion and single storey side extension.
 - 1.2. 17/0166/FUL 5 Jenwood Road - permission granted for single storey side extension
 - 1.3. 16/3005/LBC School House Dunkeswell Abbey - Permission granted for works including the internal stabilisation, vaulting and insulation of roof; insertion of roof vents; raising of lean to roof and internal floor levels; insertion of reclaimed window cills; removal and addition of internal partitions; removal of all existing plaster and partial removal of internal cladding; insulation of external walls and provision of replacement guttering.
2. **Applications**
 - 2.1. **17/0381/FUL Hill View** - replacement poly tunnel **COMMENTS:** No objections
 - 2.2. **17/0382/FUL Hill View** - replacement poly tunnel **COMMENTS:** No objections
 - 2.3. **17/0451/FUL Dunkeswell Airfield** - Proposed aircraft storage shed **COMMENTS:** No objections
 - 2.4. **17/0481/FUL 14 Whitebeam Grove** - Installation of ramp to front door **COMMENTS:** No objections
3. **TREE APPLICATIONS** (for decision) – **none**
4. **Neighbourhood Plan** – Final amendments have been made to the plan based on the Sustainability Appraisal and approved by the Steering Group and Parish Council and submitted to EDDC who will pass it to the Government Inspector for his comments, after which any required changes can be made and the plan will finally be subject of a parish-wide referendum.

5 Greater Exeter Strategic Plan Consultation: Issues

The local authorities of East Devon, Exeter, Mid Devon and Teignbridge in partnership with Devon County Council are working together to prepare the Greater Exeter Strategic Plan (GESP). This formal statutory document will provide the overall spatial strategy and level of housing and employment land to be provided up to 2040. Please visit www.gesp.org.uk for more information.

The consultation will run from 27 February 2017 until 10 April 2017. To view the consultation material and to make your comments please visit www.gesp.org.uk/issues. Alternatively, paper copies of the consultation document are available to view at your local library and Council Office.

A series of exhibitions are being held during the consultation period in the following locations:

Honiton: Mackarness Hall, High Street, EX14 1PG-
Wednesday 8 March 2017, 2pm-8pm

Tiverton: Mid Devon District Council Office, Phoenix House, Phoenix Lane,
EX16 6PP – Wednesday 15 March 2017, 2-8pm

Exeter: The Guildhall, High Street, EX4 3EB-
Thursday 16 March 2017, 2-8pm

A 'call for sites' has also been arranged to run alongside the consultation. This is a technical exercise which allows interested parties to submit potential sites for development to the Local Authorities. The sites are then assessed to consider whether they are suitable for possible inclusion in the plan. Further information is available at www.gesp.org.uk/call-for-sites.

4. The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for East Devon District Council. Today is the start of an eight-week public consultation on the Commission's draft recommendations on new ward boundaries across East Devon District Council.

The consultation closes on 3rd April 2017. View the draft recommendations at <https://www.lgbce.org.uk>, where you can also find interactive maps, a summary of the report, a copy of the letter sent to the Chief Executive of East Devon District Council and guidance on how to have your say. The Commission has not finalised its conclusions and now invites representations on the draft recommendations. It is important that you take account of the criteria if you are suggesting an alternative pattern of wards. You can find additional guidance and information about previous electoral reviews on our website to help you or your organisation make a submission.

The Commission welcomes comments on the recommendations report by 3rd April 2017. Representations should be made: Through our interactive consultation portal where you can explore the maps of the recommendations, draw your own boundaries and supply comments at: <https://consultation.lgbce.org.uk>. By email to: reviews@lgbce.org.uk. Or in writing to:

Review Officer (East Devon), Local Government Boundary Commission for England, 14th Floor, Millbank Tower Millbank, London SW1P 4QP

This is the last opportunity to influence the Commission's recommendations before they are finalised. We therefore encourage local people to get in touch with us and have their say. Although the parish council feel the ward is badly divided and too large, also that we are better served with one ward member, it seems there is little we can say as our needs do not match the Boundaries Commission aims.

6 HIGHWAYS

6.1 Lengthsman/Highways Issues to report – none

6.2 Parish Highways work – Clerk has applied for £3000 from the Highway Community Enhancement Fund and this has been granted. This will fund the Abbey Road layby improvement.

6.3 Abbey - SWH have been to site 3 times now, the final visit 3 weeks ago. There are still a few stones in the culvert but the remainder of the culvert is clear and running well. The fact is that it runs to the river and in high flow will always raise the level at this location. The only thing that is likely to alleviate this problem is for the stream and river to be dredged which is highly unlikely to happen. There is little more SWH can do, if the culvert is visibly blocked in the future I can arrange for this to be rectified but it is not a safety defect. The suggestion is a 'trash screen' further up stream on private land if the PC might want to pursue it.

7 FOOTPATHS AND BRIDLEWAYS

7.1 Report from Cllr Barrow –

8 ENVIRONMENT

8.1 Emergency planning & winter issues – receive any new items for consideration

8.2 Wildflower Planting Scheme – seed has been sown.

9 COMMUNITY & GOVERNANCE

9.1 Community policing report – PC Vickery/PCSO Anning – two crimes one internet fraud and the other theft of red diesel.

9.2 Playgrounds/Sports field - repairs have been made as required at the New Century Park Playground.

9.4 Allotments -

9.5 Halls – clerk to look at funding channels which might fund improvements to insulation and heating.

9.6 Bus Shelter Highfield Road – agreed to place an order for three shelters as per choice of quotes – full report at next meeting.

- 9.7 **Broadband** - parishioner are urged to contact Voneous to register interest in a wireless service as soon as possible. If they have enough interest they will supply a cheaper alternative to Gigaclear and could deliver it quicker. For those of us who work from home or who are ever reliant on speed of broadband this could be very important.
- 9.8 **BHPN** - Jocelyn Pritchard parish councillor Hemyock/member of the steering group is seeking information on transport issues and needs in each parish. This could include public transport, local roads, accessibility, car parking, HGVs, road signs etc. and would be happy to attend one of our council meetings to learn more about the transport issues and needs, she asks if we can raise the subject as a future agenda item and email the results of our discussions. Cllr Page to complete.
- 9.9 **COMMUNITY ASSETS** - List to be compiled for registration with EDDC and added to website.

10 FINANCE

10.1 Grant requests – GRANT request was made by Throgmorton Hall to insure and service Defibrillator £100 per year & also for a possible further £500 to provide an event if we are asked to celebrate the Queens Sapphire Jubilee (as yet this has not been announced). Agreed to consider both requests and decide at the next meeting.

10.2 Receipts -	Highway Maintenance Community Enhancement Fund 2016-17: Visibility Splay project	£3000.00
10.3 Cheque payments –	Clerk Remuneration February Clerk expenses February 1&1 Internet website HAGS SMP Ltd (NCP playground repairs) J Barrow - P3 expenses Dunkeswell Village Hall Insurance	£671.58 £70.61 £19.12 £2604.00 £45.00 £575.00
PARISHES TOGETHER;	Cherrywood Projection screen Village Hall John Lewis (Dunkewell PAT) Broadclyst (additional PAT) Aylesbeare (additional PAT)	£277.34 £869.00 £302.00 £700.00
	Neighbourhood Plan Stuart Todd Associates Ltd invoice #183 Stuart Todd Associates Ltd invoice #177	£1425.00 £4275.00
DONATIONS;	Honiton Ring and Ride Blackdown Support Group Dunkeswell Preschool Blackdown Hills Parish Network Honiton Mobile Library Safe Places Project	£100.00 £100.00 £300.00 £200.00 £50.00 £50.00
	Summary of Parishes Together Fund spend Dunkeswell Parish Council Sheldon Parish Council Offwell Parish Council Broadclyst Parish council Whimple Parish Council Politmore Parish Council Clyst Hydon Parish Council Rockbeare Parish Council Colaton Raliegh Parish Council Branscombe Parish Council Aylesbeare Parish Council Farringdon Parish Council (Farringdon Parish Council - reimbursed over payment PT) (Cheques agreed)	£4392.66 £370.48 £610.28 £489.87 + 302.00 £1,004.03 £424.37 £496.50 £305.00 £323.33 £849.98 £1977.38 +£700.00 £772.07 £3.18)

Account balances – Parish Account at 1/3/17 - £32873.89 includes the following:

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P3 balance of funds £341.00 (opening bal 2016 +£341 March 2016 + £300 Aug 16 grant £00 less -£178 - £138)

P3 balance of Burnsome lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 - £734 not including VAT paid of £149.50 + 146.80 as this will be reclaimed)

10.4 **INTERNAL AUDIT** - to appoint an internal auditor for this financial year clerk has had quotes from two local companies one a qualified clerk, the other an accountancy both were in the region of £175 - £200 plus VAT and mileage based on turnover under £50k. It was agreed to look for an accountant more locally whose mileage would be at less cost.

11 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).
Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2017 – 10th April 2017 Planning Meeting 7 – 7.30 pm
& Parish Council Meeting 7.30pm