

Minutes for THE ANNUAL GENERAL MEETING of Dunkeswell Parish Council to be held in the Village Hall on **Monday 9th May 2016 at 7.30pm.**

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, District Councillor Colin Brown, PC Vickery 4783, PCSO Anning 30012 and 0 members of the public.
Apologies: Cllr Tina Page,

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 APPOINTMENT OF CHAIRMAN – Cllr Barrow was nominated for chairman, this was seconded and unanimously agreed. Acceptance of Office was signed by the Chairman. Cllr Barrow thanked the councillors for taking such an active role this past year and encouraged them to continue attending events with partnership agencies and expanding on the work we are already doing.

1.3 APPOINTMENT OF OFFICERS -

Appointment of:

Vice Chairman – Cllr John Barrow

Snow Warden – Cllr John Barrow

Tree Warden – Cllr John Barrow

P3 co-ordinator – Cllr John Barrow

Park Wardens (Churchill, New Century Park and Sports field) – Cllrs Philip Stevens & Brendan Procter

Canine Matters – Cllr Tim Clewer

All councillors to become members of the **planning committee**, being quorate at three members who will be delegated to return comments between meetings if necessary. AGREED

1.4 Minutes of the previous meeting held in the Village Hall on **Monday 18th April 2016** to be signed as a correct record of that meeting. AGREED

1.5 DECLARATIONS OF INTEREST & RISK ASSESSMENT: To receive declarations of interest and to note any additional risks. NONE

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 Decisions (for information)

2.1.1 16/0591/PDO The Tower, Marcus Road – Prior approval of proposed change of use of office (B1a) to residential (C3).

2.2 Applications

2.2.1 16/0916/FUL 1 Park Close Dunkeswell Abbey - Demolition of existing garage and construction of two storey extension. COMMENTS: No objections

2.2.2 16/0896/FUL 2 Simcoe Way - Provision of wheelchair ramp. COMMENTS: No objections

2.2.3 16/0784/FUL Musgrove Farm - Re-roofing of farmhouse with natural slate including installation of 4no rooflights in north west elevation. COMMENTS: No objections

2.2.4 16/0505/FUL 17 Louis Way – Proposed rear extension - amended Plan. COMMENTS: No objections

2.3 TREE APPLICATIONS (for decision)

2.3.1 16/0445/TCA Jacaranda - T1, Oak: Remove lowest limb on southern aspect and crown clean.

T2, Sycamore: Remove lowest limb overhanging the garden of the Old Royal Oak. STATUS: WITHDRAWN

2.3.2 16/0564/TRE 5 Walden Road - G1, 11 x Beech: Crown reduction via thinning to remove no more than 20% of the foliar area, target pruning cuts of no more than 75mm diameter removing branch end lengths of up to 4m. Crown lift to give 5m clearance above ground level, removing 2nd and lower order branches up to 20mm diameter. DECISION: APPROVE subject to usual conditions.

2.3.3 16/1015/TRE 24 Manleys Lane - T1, Oak: Crown clean. T2, Sycamore: Remove 6 x lowest branches and 2 x damaged branches. T5, Beech: Reduce end weight on 2 lowest 1st order branches, making target pruning cuts of up to 60mm diameter, removing branch end lengths of up to 3.5m. T7, Beech: Remove lowest branch overhanging the garden. T10, Oak: Crown clean. T11, Beech: Reduce end weight on overhanging branches

making target pruning cuts of up to 75mm, removing branch end lengths of up to 3.5m. DECISION: REPORT AWAITED

- 2.3.4 16/0506/TRE 52 Jenwood Road - T1 Beech:** Reduce both stems to approximately 30' in height retaining side branches. T2 & T3 Beech: Fell. DECISION: **THIS IS A SPLIT DECISION (a part of the application has been refused and a part approved)**. The Council hereby **grants** permission to carry out work described below subject to the following conditions:

T1 Beech. To carry out a crown reduction via thinning to remove up to 20% of the foliar area by making target pruning cuts of up to 100mm diameter to reduce branch end lengths by up to 6m.

T2 and T3. To carry out a crown reduction via thinning to remove up to 20% of the foliar area by making target pruning cuts of up to 100mm diameter to reduce branch end lengths by up to 7m.

The Council hereby **refuses** permission to carry out work described below for the following reasons:

T1 Beech: Reduce both stems to approximately 30' in height retaining side branches. T2 & T3 Beech: Fell.

The proposed crown reduction of T1 and the felling of T2 and T3 is not supported by any arboricultural or technical evidence. The felling and heavy reduction will be detrimental to both the health and structure of the retained trees and others within the group, leading to an anticipated loss of amenity value for both the individual trees and the wider group.

- 2.3 Neighbourhood Plan** – report on Steering group meeting 18th April 2016. A further £9,000 has been granted by Groundwork UK in order to complete the plan. Agreement sought to engage Stuart Todd Associates for a total of 15 days of consultant time equating to £7,125 + VAT. Agreed, and cheque for 50% written as upfront payment.

- 2.4 Neighbourhood Plans Seminar** – Clerk and Cllr Clewer attended Tuesday 26th April at 2pm in the Council Chamber at Knowle.

- 2.5 Adoption of the Community Infrastructure Levy (CIL) Charging Schedule**

East Devon District Council formally adopted its Community Infrastructure Levy (CIL) Charging Schedule on 20 April 2016. The Charging Schedule will take effect from 1 September 2016.

The adopted Charging Schedule and a Compliance Report setting out how the charging schedule was amended in light of the modifications recommended by the Examiner can be found online at

<http://eastdevon.gov.uk/planning/planning-policy/community-infrastructure-levy-cil/> together with further

information about CIL. The adopted Charging Schedule and Compliance Report can also be accessed at the Council Offices, Knowle, Sidmouth, EX10 8HL and at libraries across the district.

- 2.6 Becoming Resilient Conference** – Kenn Centre, Kenford, Exeter, 10am -4pm 11th May 2016 – no one available to attend.

2 HIGHWAYS

- 3.1 Lengthsman/Highways Issues to report** – potholes on Highfield Road and main road have been reported again but parishioners are encouraged to report these direct (go to the parish council website and under contacts click 'report a problem'.

- 3.2 Parish Highways work** – update layby on Abbey Road – meeting awaited from landowner before work commences.

- 3.3 ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING DEVON COUNTY COUNCIL** hereby give **NOTICE** that: From **THURSDAY 12 MAY 2016** for a maximum of 5 days Anticipated Finish **FRIDAY 13 MAY 2016** No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads. Roads affected - **ROAD FROM PERCY CROSS TO LUPPITT COMMON, DUNKESWELL** The alternative, signed, route for vehicles will be via - LUPPITT COMMON, LIMERS CROSS, LIMERS LANE, WOLFORD CROSS, PERCY CROSS AND VICE VERSA This temporary restriction is considered necessary to enable surface dressing to take place.

4 FOOTPATHS AND BRIDLEWAYS

Report from Cllr Barrow – Update on Burnsome Lane and Riverside Bridleway are progressing well, Burnsome Lane will remain closed till the newly seeded surface has taken hold. There will be an official opening shortly. Work at Riverside continues.

5 ENVIRONMENT

- 5.1 Emergency planning & winter issues** – receive any new items for consideration - none

6 COMMUNITY

- 6.1 Community policing report** – PC Vickery/PCSO Anning - Two crimes one incident where a windscreen was smashed on a digger which was left in an isolated field, the other was a domestic incident of harassment.

- 6.2 Playgrounds/Sports field** – nothing to report

- 6.3 Allotments** – nothing to report

- 6.4 Halls** – nothing to report

- 6.5 School** – nothing to report
- 6.6 Parishes Together Project** – Funding has been received, the following have now been ordered; Projector, Laptop and ipad totalling £1100, there are still leads and software to buy as well as the projector for the new hall.
- 6.7 Broadband** – clerk has had numerous calls with BT who are refusing to issue a statement about what happened and why, clerk will persist.
- 6.8 Somerset County Council** have confirmed their withdrawal of funding from Service 20 (Seaton - Colyton - Honiton - Dunkeswell - Hemyock - Culmstock - Wellington - Taunton). The service is operated by Stagecoach under contract to Devon County Council and had been funded 85% from Devon and 15% from Somerset. As a result, the following changes will take effect from Monday 25th July:
 - The service will no longer serve West Buckland, Somerset;
 - The 1700 bus from Seaton to Taunton will terminate at Culmstock at 1820 and not carry on to Wellington and Taunton. There are no other changes and the service will continue to be supported exclusively by Devon County Council
- 6.9 Grounds Maintenance and Cleaning Contracts** - East Devon District Council is now offering grounds and cleansing works, grass cutting, line marking, hedge cutting services to the private and public sector.

7 FINANCE

7.1 Grants received –	EDDC Parishes Together Funding	£13,000.00
	Neighbourhood Planning Grant (Groundworks)	£9,000.00
	P3 Grant – there is no grant this year as we still have funds, however when these are spent we are able to reapply.	
7.2 Cheque payments –	Cut and Strim (grass cutting)	£66.00
	Came and Co Insurance	£419.32
	Dimonds - Advertisement for APM in magazine	£28.00
	Dunkeswell Childrens Play and Leisure Group Grant	£2650.00
	Stuart Todd (50% of	£4275.00
	Clerk Remuneration May	£671.58
	Clerk expenses May	£70.67
	AGM – additional refreshments	£11.80
	John Lewis – Apple Ipad Air 2Lenovo Ideapad 300 and cases	£733.87
	Misco Projector	£368.39
	Cables	£
	BT contract broadband	£
	Microsoft Office Professional (one user licence parish council)	£
	R Barrow (Burnsome Lane)	£182.00
	J Howard (Burnsome Lane)	£100.00
	CJ Barrow (Burnsome Lane)	£798.00
	Tony Walker (Burnsome Lane - seed)	£120.00
	1&1 website hosting	£1.19 (mthly charge)
	Cheques to other parishes – Parishes Together Fund still to be issued (£13000 held) (Cheques AGREED)	

Account balances – Parish Account at 1/5/16 - £52892.83 includes the following:

P3 balance of funds £341.00 (opening bal 2016 +£341 March 2016 grant £nil less -£)

P3 balance of Burnsome lane funds £571.50 Opening bal April 2015 grant £3,000 -£747.50 - £734 -£665 (£182, £100, £120 - not including VAT paid of £149.50 + 146.80 +133 as this will be reclaimed

- 7.4 Signatories to be amended on bank account** at next meeting
- 7.5 QUESTIONS FROM THE PUBLIC** (The meeting was closed before questions from the public).

Email from a parishioner who is concerned about inconsiderate and sometimes dangerous parking on Highfield estate. There are numerous conditions written into the sales Contracts on all properties issued by the developers, preventing residents parking on the estate roads. This has come up many times before and is a private issue between the property owner(s) and the original developer, unless an obstruction on the highway is caused. He would like the Parish Council to highlight this anomaly to residents on Highfield, as to their obligations to comply with the terms under the purchase of their property. Particularly if the property is rented, as the Letting Agency almost certainly will not be aware of this condition. Discussed with police, there is little that can be done, residents must work together to ensure the road is passable and be tolerant, the chicanes caused by parked vehicles do further calm the flow of traffic.

Dates for next meetings 2016 –

16th May 2016	8pm Annual Parish Meeting (at Throgmorton Community Hall)	
13th June 2016	Planning Meeting 7 - 8pm	Dunkeswell Village Hall
20th June 2016	Parish Council Meeting 7.30pm	Dunkeswell Village Hall