

## DUNKESWELL PARISH COUNCIL

Minutes for THE ANNUAL GENERAL MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 8th May 2017 at 7.30pm.

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, PCSO Anning 30012 and two members of the public.

**Apologies:** Cllr Kerri Webber, County Councillor Iain Chubb, District Councillor Colin Brown, PC Vickery 4783,

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

### 1.1 Receive apologies for absence. AS ABOVE

1.2 **APPOINTMENT OF CHAIRMAN** - Cllr John Barrow was nominated as chairman and accepted the post. Acceptance of Office was signed by the Chairman

### 1.3 APPOINTMENT OF OFFICERS -

Appointment of:

Vice Chairman - Cllr Brendan Procter

Snow Warden - Cllr John Barrow

Representative for Dunkeswell dog owners - Cllr Tim Clewer

Tree Warden - Cllr John Barrow

P3 co-ordinator - Cllr John Barrow

Park Wardens – Cllr Brendan Procter Churchill Playground, Cllr Philip Stevens - New Century Park and

Cllr John Barrow - Sports field

All councillors to become members of the **planning committee**, being quorate at three members who will be delegated to return comments between meetings if necessary.

1.4 **Minutes** of the previous meeting held in the Village Hall on Monday 10th April 2017 were signed as a correct record of that meeting.

1.5 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. None.

## 2 PLANNING

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

### 1. Decisions (for information)

1.1. **16/2946/FUL Mansell Raceway** - Permission granted for building. Councillors expressed disappointment in the response of the AONB and decision of EDDC planning committee in allowing the application which will encroach on the potential of another business when such a small amendment was necessary to allow both to thrive.

1.2. **17/0381/FUL & 17/0382/FUL Hill View** - Replacement polytunnels both approved with conditions

### 2. Applications (for comment)

2.1. **17/0734/OUT Land Adj Turbury Farm** - Outline application for the replacement of dilapidated buildings with a live-work unit (all matters reserved) - comments returned applicants attending meeting to discuss application - (for further comment) COMMENTS: The applicant and agent attended the parish council meeting to give further information on the application, the parish council would like to add to their previous comments that they are generally supportive of work live in line with the Draft Neighbourhood Plan for Dunkeswell. This application would be supported by the parish council given its location which precludes it from useful agricultural service, provided that suitable access can be made in line with DCC Highways requirements, the use class be limited by condition to B1 use, and the occupation of the house being tied to the workspace, prohibiting the subletting or separate sale of either. A further condition preventing the workspace from change of use to accommodation would be seen as important to preserve this as a work live space for future occupants.

- 2.2. **17/0972/FUL Stentwood Farm** - construction of firewood storage shed (amendment to previously approved application 16/1569/FUL) COMMENTS: no comments.
- 2.3. **17/0876/FUL The Tower, Marcus Road** - Erection of building for use as workshop space for artisan/ craftsman (use class B1) on land to the rear of The Tower. COMMENTS: No objections
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3. **TREE APPLICATIONS** (for decision)
- 3.1.1 17/0616/TRE 10 Whitebeam Grove - Ash tree: Remove branch
- 4 **Appeals - none**
- 5 **Neighbourhood Plan** – inspection to begin on 5th June 2017.
- 6 **HIGHWAYS**
- 6.1 **Lengthsman/Highways Issues to report** –
- 6.2 **Parish Highways work** – Deepcut layby has been completed, bridge at Abbey to be looked at again.
- 7 **FOOTPATHS AND BRIDLEWAYS**
- 7.1 **Report from Cllr Barrow – no report this time.**
- 8 **ENVIRONMENT**
- 8.1 **Emergency planning & winter issues** – receive any new items for consideration
- 8.2 **Wildflower Planting Scheme** – seed has been sown at two locations in parish and we await to see if germination is successful.
- 8.3 **EDDC Recycling** - new service from Monday June 12th 2017 materials will be collected every week, along with food waste, from the kerbside. They have added cardboard, plastics, cartons/ Tetra Paks and small electrical items for recycling. As residents will be recycling more every week grey wheeled waste bins will be emptied every three weeks. The council has worked hard to ensure that our residents are fully on board with the changes and would like to invite council members to an information event, solely for town and parish councils, The information sessions are being held at the East Devon District Council offices at Knowle in Sidmouth on:
- Tuesday 16<sup>th</sup> May – 2pm-3pm
  - Thursday 25<sup>th</sup> May – 5.30pm-6.30pm
- Please email [waste@eastdevon.gov.uk](mailto:waste@eastdevon.gov.uk) if you would like to attend one of these sessions.
- 8.4 **Blackdown Hills Parish Network** - The BHPN Steering Group 'Housing & Planning' working party has prepared a leaflet for all Parish Councillors in the BHPN member parishes. This contains useful information on the Roles of the Parish Council and the AONB, definition of Material Considerations and key points about the National Policy Planning Framework, all in one handy leaflet which will be sent to you for distribution to your Councillors. Further leaflets are in preparation: Broadband and how to get the best options available (July 2017) and Traffic Transport & Highways (Autumn 2017). The ANNUAL GENERAL MEETING of the BHPN is on June 29th at 7pm (details TBC)
- 9 **COMMUNITY & GOVERNANCE**
- 9.1 **Community policing report** – PCSO Anning will give a full annual report next week at the APM.
- 9.2 **Playgrounds/Sports field/Allotments/Halls** – benches damaged at sportsfield to be repaired.
- 9.6 **Bus Shelter Highfield Road** – have been installed
- 9.7 **Broadband** - parishioners are urged to contact Voneous to register interest in a wireless service as soon as possible. If they have enough interest they will supply a cheaper alternative to Gigaclear and could deliver it quicker. For those of us who work from home or who are ever reliant on speed of broadband this could be very important. 55 people have registered interest, we need just another 10 households to register interest to trigger installation.
- 9.8 **COMMUNITY ASSETS** - List to be compiled for registration with EDDC and added to website.
- 9.9 EDDC SWITCH outreach work - intend to run a Funday in our parish during the summer holidays. The Community Development workers of EDDC, Countryside team and Thelma Hulbert gallery will be bringing art and crafts and circus skills for a morning of fun which will be aimed at local families and be

completely free! They are looking for a suitable venue for the event and any local community groups who might like to be involved. (Victoria Robinson to attend APM and explain more)

**10 FINANCE**

**10.1** Grants – GRANT request was made by Throgmorton Hall to insure and service Defibrillator £100 per year - it is possible to cover this under our New Century park insurance (Cllrs Page and Stevens to discuss. £500 was requested to provide an event if we are asked to celebrate the Queens Sapphire Jubilee (as yet this has not been announced). For decision when the plan of the day is decided.

10.2 Receipts -

<b>10.3</b>	<b>Cheque payments</b> – Clerk Remuneration April	£671.58
	Clerk expenses April	£70.61
	Came and Co Insurance	£437.47
	Ithemes website back up software	£47.90
	CJ Barrow (Highways fund Deep Cut)	£2035.20
	<b>(Cheques agreed)</b>	

Account balances – Parish Account at 1/5/17 - £32,170.47 includes the following:

P3 balance of funds £0 (opening bal 2017 +£10 - April 2017 grant £0)

P3 balance of Burnsome Lane funds (April 2015 grant) - balance £271.50

Highways Improvement Grant (April 2017) - balance £3000

10.4 **INTERNAL AUDIT** - Sandra Aldworth has been booked for the Audit to take place next week.

10.5 **2016-17 grant reporting** made for Parishes Together Grant £13000

**11 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).  
Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2017 –	15th May 2017	APM 8pm Throgmorton Hall
	12 <sup>th</sup> June 2017	Planning Meeting 7 – 8 pm
	19 <sup>th</sup> June 2017	Parish Council Meeting 7.30pm