

Minutes for a MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 16<sup>th</sup> November 2015 at 7.30pm.

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, District Councillor Colin Brown, PCSO Anning 30012 and members of the public.

**Apologies:** PC Vickery 4783

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**1.1 Receive apologies for absence. AS ABOVE**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 12<sup>th</sup> October 2015** to be signed as a correct record of that meeting. AGREED

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. NONE

**2 PLANNING**

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

2.1 **Decisions** (for information)

2.1.1 **15/1817/AGR Lammas Lands Farmhouse** – Permission granted for Forestry Track

2.1.2 **15/2217/FUL 19 Simcoe Way** – Permission granted for single storey extension and verandah

2.1.3 **15/2111/FUL Dunkeswell Airfield** - Permission granted for Installation of portacabin as a Heritage Centre

**2.2 Applications**

2.2.1 **15/2394/FUL Wolford Farm** - Construction of single bay extension to agricultural building.

<http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NWDHXDGHH0400>

COMMENTS: No objections.

2.2.1 **15/2505/FUL & 15/2506/LBC Operations Block, Office Room and Crew Briefing Dunkeswell Airfield** - Change of Use of former operations block, office annexe and crew briefing room to form single dwelling and garaging, including external alterations and reconstruction of Guard House to create summer bat roost and adaptations (including increase in height) of former bunker to create winter bat roost.

<http://planning.eastdevon.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NX5CNOGHH3R00>

COMMENTS: Although this application would create a new dwelling in the open countryside within the Blackdown Hills AONB, the Neighbourhood & Locals Plans look favourably on reuse and conversion of redundant buildings and barns to provide housing. The application offers the reuse of a Grade II listed building which is on the 'at risk' register and there is, therefore an argument that by granting a change of use it becomes more economically viable to preserve it, although a non-residential use would be the preference of the parish council.

If the District council are minded to approve this application The Parish Council are concerned that conditions are placed that will preserve the historic context which may otherwise become lost to a domestic setting, such as landscaping and new buildings within the curtilage. It is also a consideration that a precedent may be set for the many other historic wartime buildings within the AONB which might also follow suit (although many are within Employment Land or not Listed so would not offer the same circumstance).

On balance the parish council recognise that this scheme has merits, but feel the Listed Buildings Officer will be best placed to decide if those merits carry enough weight to permit a residential use.

**2.3 TREE APPLICATIONS** (for decision)

**2.3.1 15/2420/TRE 1 Potters Stile** – T1 Beech thin crown removing low value small branches reduce crown approximately 1m. DECISION: **To follow site visit**

2.4 **EDDC Local Plan** –

- 2.5 **Neighbourhood Plan** – update
- 2.6 Paperless Planning Trial – Dunkeswell has started from November.
- 2.7 **Gypsy and Traveller Development Plan Document (DPD)** - East Devon District Council are consulting on three matters relating to the Gypsy and Traveller Plan and welcome your comments to be received by 5pm on 4<sup>th</sup> January 2016.
  - 1. We would like to invite landowners to submit details of sites within their ownership which they feel are suitable, and available, for Gypsy and Traveller accommodation using [the form](#). Sites will be assessed using a process set out in the Site Assessment Methodology with a view to allocating the most suitable sites in the Gypsy and Traveller Plan.
  - 2. We would like your views on the process and criteria set out in the draft [Site Assessment Methodology](#). It is intended that this document (subject to any revisions arising from the consultation) will be used to assess the sites submitted for consideration for Gypsy and Traveller accommodation.
  - 3. We would like your views on the [Sustainability Appraisal \(SA\) and Strategic Environmental Assessment \(SEA\) Scoping Report](#) relating to the Gypsy and Traveller Plan.

The replies we receive will help us identify suitable sites for allocation for Gypsy and Traveller accommodation use. You can find out more about the Gypsy and Traveller Plan and download the documents referred to above, on our website at: <http://eastdevon.gov.uk/planning/planning-policy/emerging-plans-and-policies/gypsy-and-travellers/>

Please either email your site submission form or comments to [localplan@eastdevon.gov.uk](mailto:localplan@eastdevon.gov.uk) or in writing to The Knowle.

### 3 HIGHWAYS

- 3.1 **Lengthsman** –
- 3.2 **Issues to report** –
- 3.3 **Parish Highways work** – update layby on Abbey Road, meeting with landowner to be organised.
- 3.4 **Signage for Airfield** –

### 4 FOOTPATHS AND BRIDLEWAYS

- 4.1 **Report from Cllr Barrow** – Update on Burnsome Lane

### 5 ENVIRONMENT

- 5.1 **Emergency planning & winter issues** – receive any new items for consideration

### 6 COMMUNITY

- 6.1 **Community policing report** – PC Vickery/PCSO Anning - Two crimes since last meeting one criminal damage to window and one common assault domestic incident. PCSO Anning reminded the meeting that they must remain vigilant to telephone crime and not to give out personal or bank details over the phone, and beware of unscrupulous sellers of cheap garden furniture and power tools.
- 6.2 **Playgrounds/Sports field** –
- 6.3 **Allotments** –
- 6.4 **Halls** –
- 6.5 **School** –
- 6.6 **BHPN List of questions following MPs meeting** -

#### 1. PLANNING

Please identify up to three significant\* planning applications that have been discussed by your council in the last three years and let us know the following:

- a. If the Parish Council made a response to the Local Planning Authority, was this acknowledged in the final decision?
- b. Was the Parish Council recommendation considered.
- c. If any of the approved planning applications has been implemented, was the resulting development what the Parish Council expected to see?

*\*Examples of significant applications would include those requesting housing developments, a change of use (for a building or land), anything resulting in a material change of visual aspect, or related to renewable energy installations. It does not matter what response (if any) the Parish Council offered to the Local Planning Authority during the consultation.*

#### 2. TRAFFIC & TRANSPORT

- a. Are through routes in your parish regularly affected by HGV traffic? If so, which roads?
- b. Is there an HGV destination in the parish?
- c. Have recent bus route closures and reductions caused inconvenience to your parishioners ?
- d. Are there any informal car or lift share schemes operating in your Parish? If so, would there be an opportunity to connect with any neighbouring schemes in other parishes?

#### 3. COMMUNICATIONS

- a. How can the BHPN improve its information sharing? What works? Email, Public Notices, Parish Magazine inserts, newspapers, website/s, social media ?
- b. Do you need help with your parish website and is the Parish Council now compliant with the newly introduced [Transparency Code for Smaller Authorities](#) (annual turnover not exceeding £25,000)?

BHPN General Meeting on Thursday 26<sup>th</sup> November at 7.30 pm, Catherine Wheel pub in Hemyock

**7 FINANCE**

<b>7.1</b>	<b>Grants –</b>	none	
<b>7.2</b>	<b>Receipts -</b>	none	
<b>7.3</b>	<b>Cheque payments –</b>	Defibrillator – Defibshop (for ratification)	£714.00
		Clerk Remuneration November	£671.58
		Clerk expenses November	£70.67
		J Barrow (Sports field)	£238.00

**(Cheques agreed)**

Account balances – Parish Account at 1/11/15 - £28156.97 includes the following:  
P3 balance of funds - £3908 (opening bal -£92, grant £4,000)

- 7.4 Signatories to be amended on bank account** to reflect new council and clerk when appointed
- 7.5 Annual Parish Meeting** - a request was made for discrete solar lighting activated by PIR at the New Century Park, and bus shelters which may be possible by using s106 funding. For further discussion.
- 7.6 EDDC, DCC & Police Commissioner meeting at The Knowle** Tuesday 1<sup>st</sup> December 2015 6-8.45pm RSVP

**QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

**Dates for next meetings 2015 –**

14th December 2015 Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm