

**Minutes for a MEETING** of Dunkeswell Parish Council held in the Village Hall on **Monday 21<sup>st</sup> September, 7.30pm.**

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, District Councillor Colin Brown, and one member of the public.

**Apologies:** County Councillor Paul Diviani, Kerry Webber, PC Vickery 4783 and PCSO Anning 30012

*All councillors were politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**1.1 Receive apologies for absence. AS ABOVE**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 24<sup>th</sup> August 2015** were signed as a correct record of that meeting. **AGREED**

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **15/2111/FUL Dunkeswell Airfield** - Cllr Procter declared an interest and answered questions, but abstained from voting having a non-pecuniary interest.

**2 PLANNING**

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

2.1 **Decisions** (for information)

2.1.1 **15/1417/COU 10 Court View** - Resubmission of application 14/0420/FUL for enlargement of the garden area. Amendments also received which relate to: Amended plan shows revised red boundary line (plans received 1<sup>st</sup> September 2015).

**2.2 Applications**

2.2.1 **15/2111/FUL Dunkeswell Airfield** – Installation of Portacabin as Heritage Centre Cllr Procter declared an interest and answered questions, but abstained from voting. **COMMENTS:** No objections.

**2.3 TREE APPLICATIONS** (for decision)

2.3.1 **15/1766/TRE 16 Potters Stile** – T1 Ash repollard at historic points (3mtrs) and repeat on a 5 year cycle. T2 Ash crown lift to 4m over garden of 10 Culme Way. Decision: The works to T1 are considered to be necessary and appropriate. The works to T2 will have a minimal impact on the tree's health and amenity value. **APPROVE** subject to conditions.

2.4 **Neighbourhood Plan** – update - Apparently as this is a new programme we can apply for a further £8k and would have to be spent in 6mths, so we need to hold off till we are certain of our content then begin and work with speed! (see details and link below)

**2.5 EDDC Local Plan** - Additional Hearing 8 July 2015 - Housing

At the end of this hearing the Inspector asked the Council to submit further work/evidence. Mr Thickett said he would allow the participants at the housing session an opportunity to see and comment on the Council's further submissions. The further submissions can be accessed here:

<http://eastdevon.gov.uk/planning/planning-policy/emerging-plans-and-policies/the-new-local-plan/examination-and-hearing-sessions-and-further-consultation-at-april-2015/august-2015-evidence/#article-content>

If you wish to make any comments on the new evidence and submissions only; on other matters will not be accepted, please submit these comments to me the Programme Officer by 30 September 2015.

Having considered the new information Mr Thickett does not consider a further hearing to be necessary.

**2.6 Devon County Council Devon Minerals Plan** which will cover the period to 2033, and has launched the pre-submission consultation. The Pre-submission Consultation Devon Minerals Plan provides the County Council's vision and objectives for mineral development, and includes site proposals to maintain the supply of minerals together with new areas for the safeguarding of mineral resources. The consultation period is from Monday 24<sup>th</sup> August 2015 to Monday 16<sup>th</sup> November 2015. Please submit your representations by **5pm on Monday 16<sup>th</sup> November 2015**, as late representations will not be accepted. To view a full version of the Devon Minerals Plan, the Sustainability Appraisal and other supporting evidence, and the Statement of Representations Procedure giving full details and guidance on how to respond to the consultation, please visit <https://new.devon.gov.uk/haveyoursay/>

**3 HIGHWAYS**

- 3.1 **Lengthsman** – lengthsman visited to trim visibility splays this month.
- 3.2 **Issues to report;** no new issues beyond those outstanding.
- 3.3 **Parish Highways work** – it was previously agreed to cost the installation of a layby on Abbey Road with our designated and trained contractor C Barrow, this has now been obtained and the sum will be in the region of £2,000 AGREED.
- 3.4 **Devon Highways Parish & Town Council Conference** Wednesday, 14 October 2015 - 09:30 to 15:30 Ashill Village Hall Ashill EX15 3NL Cullompton Please book via the link in the email sent please attend if you can. Cllr Barrow agreed to attend.
- 3.5 **Grass cutting on roadsides** - Following a well-publicised 'Tough Choices' stakeholder consultation a change, relating to Devon County Council's highway grass cutting service, took place during early 2015. Grass cutting on roadsides has now been limited to maintaining visibility at bends and junctions, and to provide visibility to signs.

In some areas the local community has decided that they wanted more control over what grass was cut, by procuring and managing the works themselves. This has resulted in more extensive and frequent cutting by those involved. The County Council would encourage this in certain circumstances, providing a financial contribution, in order to ensure that the Council's policy is upheld as a minimum.

To find out more, and what allocation would be made to your area by the County Council, please contact the Highway Maintenance Team on 01392 383191 or email: [rob.turner@devon.gov.uk](mailto:rob.turner@devon.gov.uk). Your Neighbourhood Highway Officer will also be available to answer your questions.

In order to make sure that delivery arrangements are in place for the new season please ensure that you contact Devon County Council no later than the **1 December 2015** if you are interested in managing your highway grass cutting service locally. Agreed that the parish would only look at visibility splays and this is currently being done.

**4 FOOTPATHS AND BRIDLEWAYS**

- 4.1 **Report from Cllr Barrow** – Riverside bridleway is still being negotiated with DCC legal department and work has not as yet started. Burnsome Lane will commence in the near future.

**5 ENVIRONMENT**

- 5.1 **Emergency planning & winter issues** – clerk to request another pallet of small bagged salt.

**6 COMMUNITY**

- 6.1 **Community policing report** – PC Vickery/PCSO Anning - none sent.
- 6.2 **Playgrounds/Sports field** – Cllr Procter reported that he has taken back some branches by the slides and cut back the ivy in the Churchill Playground. The new play equipment was all treated previously but will be treated again before the winter.
- 6.3 **Allotments** – nothing to report
- 6.4 **Halls** – nothing to report
- 6.5 **Dog Walking** – gate was unbolted and unhung by residents, this has now been rehung with no closure at all so it swings freely.
- 6.6 **School** – nothing to report

**7 FINANCE**

- 7.1 **Grants** – suggested Parishes Together might be applied for to enhance passing places in a group of parishes
- 7.2 **Receipts -**

EDDC Precept (September – March)	£12862
EDDC CTDG (September – March)	£1388
- 7.3 **Cheque payments –**

Cut and Strim	£94.00
Clerk Remuneration September	£671.58
Clerk expenses September	£70.67
<b>(Cheques agreed)</b>	

Account balances – Parish Account at 1/9/15 - £19554.73 includes the following:  
 P3 balance of funds - £3908 (opening bal -£92, grant £4,000)

- 7.3 **2015 Rural Futures Conference, 1st October 2015 10am – 4pm** - This year hosted by The Met Office CCD annual conference, More than a Place to Live, considers some of the major challenges faced by rural communities. Keynote Speaker is Lord Best OBE DL, Chairman of the Rural Housing Policy Review. £40 please book online or via clerk. No councillors wished to attend
- 7.4 **'Working Together for the Future of East Devon'** annual event for voluntary and community groups and town and parish councils from throughout East Devon. Friday 9 October, 9.30am to 2.30pm. Free buffet lunch provided, refreshments from 9am at East Devon District Councils offices. The focus of this years event is

'Keeping Well'. There will be speakers on several topics including:

- The mental health of young people
- Dementia, from the national organisation, Dementia UK
- Admiral Nurses
- The mental health of children and young people in schools
- Parishes Together Grants
- lottery funding presentation, including Awards for All funding

Places are limited and will be allocated on a first come first served basis. To book your place please reply to me by 28 September with your name, the name of the town or parish council you represent, your e-mail address, postal address and phone number. More information will be sent out closer to the event.

We are helping local food banks through this event, please bring an item of non-perishable food (for example a tin or a packet) to donate. No councillors wished to attend

7.4 **Blackdown Hills Parish Network** – follow up meeting to be held with parish representatives after MPs meeting evening of 7<sup>th</sup> October 2015 (details to be advised)

7.5 **Signatories to be amended on bank account** to reflect new council when new clerk is also in place

7.6 **Annual Parish Meeting** - a request was made for discrete solar lighting activated by PIR at the New Century Park, and bus shelters which may be possible by using s106 funding. For further discussion.

7.7 Clerk discussed that sadly she was to tender her resignation due to increased workload coinciding with needs of own business and family. Formal resignation to be given at next meeting and advertisement, job description and person specification to be prepared for the approval of the council.

**QUESTIONS FROM THE PUBLIC** (The meeting was closed before questions from the public). none

#### **Dates for next meetings 2015 –**

12th October 2015      Planning Meeting 7 – 7.30pm  
12th October 2015      Parish Council Meeting 7.30pm

9th November 2015      Planning Meeting 7 - 8pm  
16th November 2015      Parish Council Meeting 7.30pm

14th December 2015      Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm

#### **Neighbourhood Planning Grants – Locality**

Funded as part of the Department for Communities and Local Government's Neighbourhood Planning and Community Right to Build support programme, grants are available to help Parish Councils and other groups to prepare Neighbourhood Plans. As part of the £22 million programme, grants can be used to pay for events to engage the local community, print leaflets and to pay for specialist planning expertise. The support programme runs to 2018.

All groups writing a neighbourhood plan or neighbourhood development order will be eligible to apply for up to £8,000 in grant. Groups facing more complex issues can apply for specific packages of technical support where needed, and may also be eligible for further £6,000 in grant.

A rolling programme of applications is underway and is expected to be operated throughout the year.

[http://mycommunity.org.uk/programme/neighbourhood-planning/?\\_a=funding](http://mycommunity.org.uk/programme/neighbourhood-planning/?_a=funding)

Apparently as this is a new programme we can apply for a further £8k and would have to be spent in 6mths, so we need to hold off till we are certain of our content then begin and work with speed!