

**DUNKESWELL PARISH COUNCIL**

**Minutes for a meeting** of Dunkeswell Parish Council to be held in the Village Hall on **Monday 17<sup>th</sup> September 2012 at 7.30pm.**

**Present:** Cllrs John Barrow (Chairman), Geoffrey Swoorder (Vice Chairman), Donna Delamain, Brendan Procter, Andrew Luscombe, Philip Stevens, PCSO Anning 30012 and two members of the public.

**Apologies:** Cllr Vanetta Keitch, County Councillor Paul Diviani, District Councillor Bob Buxton, PC Vickery 4783.

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.*

*In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**1.1 Receive apologies for absence.** AS ABOVE

**1.2 Minutes** of the previous meeting held in the Village Hall on **Monday 20<sup>th</sup> August 2012** were signed as a correct record of that meeting. AGREED

**1.3 DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. NONE

**1.4 Resignation** – Cllr Andrew Palmer has tendered his resignation due to work commitments. Clerk has informed EDDC of the vacancy, this is to be advertised in the parish magazine and on the notice boards. To be filled at the next meeting.

## **2 PLANNING**

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

**2.1 Decisions** (for information)

**2.1.1 12/1078/VAR Land South Of The Old Forge Dunkeswell** - Permission granted for removal of condition 5 of application 09/0859/FUL relating to provision of footpath access site frontage

**2.1.2 12/1740/FUL Higher Park Farm** - Approval with conditions for erection of building to enclose existing silage clamp.

### **2.2 Applications**

**2.2.1 12/1820/FUL Droughtwell Farm, Sheldon** – formation of vehicular access and erection of free range broiler house (renewal of planning permission 09/0705/FUL). COMMENTS: none

**2.2.2 12/1883/FUL Highfield Community Hall Unit 6 Culme Way** - Amendments to unit 1 approved under application 10/1728/FUL to include raising of ridge height. COMMENTS: none

**2.2.3 12/1949/FUL11C Powells Way** - Construction of outbuilding. COMMENTS: none

### **2.3 TREE APPLICATIONS (for Decision)**

**2.3.1 12/1976/TRE 44 Louis Way** - T2, Ash – multi stemmed - Remove all branches overhanging the garden of 11C Powells Way. DECISION: report awaited.

### **2.4 East Devon Village – Planning Development Document –**

Following the workshop we will be provided with maps and other material to take away:

- **Reviewing the settlement boundaries and identifying preferred sites for development.**
- **Publicising proposed sites and boundary amendments so that the community can comment.**
- **Amending the Local Plan Map**

Parish Council has been asked to consider the available sites and undertake consultation to establish a preferred site/s in each village. Venue to be booked now (for the beginning of October) so that we can exhibit the plans and invite the public to comment. The plans will show important features, such as landscape designations, existing Built-up Area Boundaries, conservation areas and floodplains, an aerial view and the sites assessed by the SHLAA panel so that all local communities have the same 'base' data to consider. EDDC do not wish to be too prescriptive, so, beyond this exhibition, you are free to decide on any other consultation methods which will best suit your community.

An extra 'help' session will be held in **October** so that Councillors can raise any issues or concerns arising from the consultation process. Councillors can 'drop in' for an informal chat at any time during the session at Awliscombe Village Hall Saturday October 20<sup>th</sup> 1.00 – 5.00pm

EDDC would like the Parish Councils to have completed their consultation work and identified their preferred sites by November 16th. This should enable Parish Councils time to produce a short report setting out the consultation process they have followed and identifying their proposed sites/Built-up Area Boundary amendments by the end of November. This will then enable us to collate the responses and report to the Development Management Committee in December.

Dunkeswell will be following the timeline and procedure below to consult with the public;

**Now** - complete site assessment check list

**1st October parish magazine (also website and noticeboards) –**

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1 include map of three sites and outline of why we are asking.

2 Possibly provide a tear out page in the mag so people can drop comments into the shop, or send them by email, asking them which is their preferred site and why. This could also ask what facilities would you like any CIL money to provide.

3 advertise viewing and informal discussion on our planning night Mon 8th October at the village hall

**15th October** parish council meeting on you can discuss your preferred site and why, we can put together our rationale of why this is the preferred site and then...

**1st November parish mag (also website and noticeboards) -**

1 include our preferred site and reasoning

2 ask for public comments on our submission via email/writing/box in shop

**19th November** Parish council meeting agree final preference submission

**by 30th November** return evidence and results of public consultation, together with preferred site/s on site response form to EDDC for approval of Development Management Committee

**2.5 Parish Plan/Neighbourhood Plan** – nothing to report

**2.6 Dunkeswell Conservation Area** – the conservation area is now designated

**2.7 Blackdown Hills Parish Network** – next meeting 10<sup>th</sup> November 2012 (venue tbc).

## 3 HIGHWAYS AND TRAFFIC

3.1 To receive **issues to report** – There is water coming out of a drain beside Autumn Cottage on to the road, this needs investigating as if it freezes on the road this will become a sheet of ice. The road past the Church has a gutter and a layby which has been cleaned out by the church; they have asked Highways if this could be tarmaced to the wall, the road is also cracking up across the top of Tencery Orchard. Highways have responded confirming that the area is their responsibility, but have not funds to metal the road at this point. The church have asked the parish council to support their request which they have agreed to do.

**PLEASE NOTE: Drop in sessions** where you are able to speak with a highways officer will be held at Honiton Town Council Offices on 11th September, 6th November and 15th January, between 1200 and 1400

3.2 **Lengthsman** – Limers Cross to Wolford Cross many grips were missed last visit, and drains released including just below the chapel entrance where the road recently flooded, this is a serious issue in this situation. Culvert on Long lane needs clearing, from Fancy Farm to the village hall concrete gullies need clearing, Lakeview Manor entrance grips were not cleared and water is still running on the road, Airfield to Stentwood grips need cleaning, and Percy hill drain half way down and small gutter to drain below Percy Farm there is a further drain which needs cleaning (on left hand side coming up).

3.3 **Notification of Road Closure** – Work Ref: MB3721154 /1 May Gurney has applied for a road closure to complete SWW Utility works near Limers Cross, Road from Greenway Lane to Limers Cross, Dunkeswell. These works, subject to approval from Devon Highways, will take place from the 17th December 2012 to the 20th December 2012. All Efforts will be made to maintain access to properties within the area of the closure and minimise disruption. If you require further information please call: 01726 224400 between 9:00am and 5.00pm (Mon-Fri), or contact the South West Water Helpline on 0800 169 1144 at all other times.

## 4 FOOTPATHS AND BRIDLEWAYS

4.1 Report from Cllr Barrow – Strimming continues as growth has been significant this year. A gentleman asked about a blocked ditch beside the footpath at Mill Lane and foliage overhanging the path. Cllr Barrow confirmed that he was only under instruction to cut the grass along the footpath, but would have a word with the landowner regards the ditch and ownership of the laurel hedge and see if they could be cleared.

## 5 ENVIRONMENT

5.1 Emergency planning – receive any new items for consideration - none

## 6 COMMUNITY FACILITIES

6.1 **Community policing report** – PCSO Anning - there were two burglaries since the last meeting one where nothing was taken and the other where cash was stolen. A quad bike stolen from another parish recently was immediately recovered as it had a tracker, it was said yet again, any item of even insignificant value can be postcoded, police still offer this service free of charge. If a thief is found with postcoded items it is far easier for the police to bring a prosecution.

6.1.1 **Playgrounds/Sports field** – The lease transfer for the New Century park is now complete. Two parishioners have contact the parish council asking if a wooden half pipe could be erected on the sports field – estimated cost is awaited.

6.2 **Allotments** – no report this time

6.3 **Halls** – no report this time

6.4 **Notice boards** – have been installed

6.5 **School for Dunkeswell** – the Free School System is being looked at as a way of providing the school.

6.6 **Rural Connections Project** – clerk has arranged free beginners computer training has been arranged on Friday 21<sup>st</sup> September 2012 in Luppitt Village Hall, to coincide with the Friday market. Please attend if you are new to computers!

6.7 **Dunkeswell Airfield interpretation project** - the contract for the Dunkeswell interactive interpretation project has been let to Dream Machine Media <http://www.dreammachinemedi.co.uk/> This project will create an interactive, multi-media resource exploring the heritage of the Dunkeswell airbase, aimed at visitors, veterans, local families and Key Stage 2 school children. It will be available online and on dedicated touchscreens at

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various locations. Contributions from local people, children and veterans will be at the heart of the finished product. Please contact Phil at phil@dreammachinemedi.co.uk if you would like to offer any memories.

7 **FINANCE**

7.1	<b>Receipts -</b>	EDDC Precept September – March	£12500.00
7.2	<b>Cheque payments –</b>	Audit Commission 11/12 Audit	£342.00
		Cut and strim (September)	£42.00
		J Barrow (mount noticeboards)	£117.50
		Dunkeswell Youth Club donation (Cheques agreed)	£1749.00

Account balances – Parish Account at 1/9/12 - £12,115.13 includes the following:

P3 balance of funds - £841.00 (after above cheques drawn)

7.3 **Bank signatory forms** for completion – change of signatory form to be completed.

7.4 **Leisure East Devon –** Lottie Young Outreach manager for LED attended the meeting to explain about Sport England funding to help new groups to start. Ideas included tennis, bmx training, muga, there will be £2000 for activities in the village. A consultation will start shortly to see what people would like.

**QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

**Members Remember!** You must declare any personal or prejudicial interests at the start of the meeting (item number 3). Make sure you say the reason for your interest as this has to be included in the minutes. If your interest is prejudicial you must leave the room.

**Dates for next meetings 2012 –**

8th October 2012	Planning Meeting 7 – 7.30pm
15th October 2012	Parish Council Meeting 7.30pm
12th November 2012	Planning Meeting 7 - 8pm
19th November 2012	Parish Council Meeting 7.30pm
10th December 2012	Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm