

DUNKESWELL PARISH COUNCIL

Minutes for a meeting of Dunkeswell Parish Council held in the Village Hall on **Monday 18th April 2011 at 7.30pm.**

Present: Cllrs Mr G Sworder (Chairman), Mr J Barrow (Vice Chairman), Cllrs Mrs B Russell and Mrs V Keitch, Mssrs M Stevens, B Procter, A Luscombe, District Councillor Mr Bob Buxton, PC Vickery 4783 and no members of the public.

Apologies: Cllr C Sumpter, County Councillor Mr Paul Diviani, PCSO Anning 30012

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Minutes of the previous meeting held in the Village Hall on **Monday 21st March 2011** were signed as a correct record of that meeting. AGREED.

1.2 Retiring councillors -The chairman wished it to be minuted how valued and appreciated the input of Cllrs Malcolm Stevens and Charles Sumpter have been over the past years as they have chosen not to stand at the current election, this was agreed by the whole council. Cllr Stevens had served for over forty years, and Cllr Sumpter for ten, as well as being clerk to the parish council for many years prior to that.

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1.1 Decisions (for information)
none

2.2 Applications (for comment – support or objection)

2.2.1 11/05070/FUL Abbey View, Dunkeswell Abbey – Single storey side extension and first floor rear extension. COMMENTS; no objections

2.2.2 11/0706/FUL 40 Tower Way – conservatory. COMMENTS: no objections

2.3 Tree Applications (for decision)

2.3.1 11/0698/TRE 63 Jenwood Road - T1, Beech - Remove crossing/rubbing branches and selected small branches from the north side of the tree, T2 and T3 Ash - Coppice, T4, Ash - Fell, T7 - T10, Beech - Remove crossing and rubbing branches and selected small branches from the west side of the trees, T11 and T12 Beech - Fell. DECISION: Approval with conditions

2.3.2 11/0699/TRE 21 Walcott Way - Reduce crowns by 25% of 11 Ash trees (T1-8, 10,11,13), Fell 2 Ash trees (T9 & T12) DECISION: Approval with conditions

2.3 Parish Plan – final draft was presented to the parish council prior to printing, it was approved by the parish council and agreed to send the printed copy to the District Council for adoption. The parish plan team were commended on the very high quality plan that has been produced.

2 HIGHWAYS AND TRAFFIC

3.1 To receive issues to report – drains outside police house need jetting, tarmac outside Marylea, catseyes have not yet been replaced past Wolford Lodge.

3.2 There has been an additional grant of £9m from the government to DCC to make permanent repairs, is there a stretch of road that might warrant some of this spend in the parish? Clerk to find out what is already issued, but the C131 out side Proctors, length between 40mph sign and Wolford Cross and from Chapel to Gypsy Cross were all suggested.

3.3 Gritting – A grant of £1000 has been received to enable the parish council to purchase a towed gritter, Cllr Barrow to advise on best option for purchase.

4 FOOTPATHS AND BRIDLEWAYS

4.1 Report from Cllr Barrow – strimming will start soon

5 ENVIRONMENT

5.1 DCC Letter advising the parish council of the Devon Tithe Map Project and Tithe Apportionment Transcription by volunteers. Devon Records Office has digitalised all the Devon tithe maps (c1840) and is looking for volunteers to transcribe the 1840 apportionments for each parish. These are

fascinating bits of historical information about each plot of land, its use, owner, tenant and historical name. This will all go online and be open to the general public to see. Assuming no one has already done this in the parish, the information will be supplied on disc and a volunteer would be asked to spend a few days entering it into an excel spread sheet. Instructions will be supplied. See www.devon.gov.uk/dro_tithe_map_project.pdf or contact devrec@devon.gov.uk if you would like to volunteer.

- 5.2 EDDC letter - Cardboard recycling facilities may be made available locally where would we have in the parish that might be suitable for siting a bank? The Throgmorton Hall car park was suggested subject to the owners approval, as it is quite central, has easy access.
- 5.3 Streetlighting – Cllr Stevens reported that there was an issue with street lighting in the old village not coming on in the morning as it is meant to. Clerk to report.

6 COMMUNITY FACILITIES

- 6.1 Community policing report – PC Vickery/PCSO Anning – no crimes to report.
- 6.2 Playgrounds/Sports field/ Allotments/halls – signed lease is still awaited.
- 6.3 Emergency Plan – for next meeting.
- 6.4 Making it Local' is a 5 year, £2.4 million, locally managed grants scheme in the Blackdown Hills Area of Outstanding Natural Beauty (AONB), East Devon AONB and surrounding area running to the end of 2013. It aims to use the outstanding landscapes and local skills as a springboard for healthy and lasting development. There is a workshop on Tuesday 7th June 2011, between 10am to 12 pm at Dunkeswell Village Hall Attendees must book onto a workshop prior to the 7th June as places are limited. We would be particularly interested to hear from local community groups, social enterprises, voluntary groups, charities, and individuals considering a start up business. Julie Fergusson Tel. 01823 680626 julie.fergusson@devon.gov.uk

7 FINANCE

- 7.1 **Funding** –Throgmorton Hall – grant has been requested in the sum of £600 to install timers on light switches and a cupboard (estimate included detailing work), this will save energy and provide better facilities for the community. For Decision.

7.2	Receipts -	Precept April - September	£12500.00
		DCC Locality Budget (gritter)	£1000.00
7.3	Cheque payments –	Cut and Trim (grass cutting invs)	£0
		DP&LG grass cutting and insurance	£2231.50
		DALC membership fee 2011/12	£321.21
		Central Design Ceramics Ltd (mugs)	£1199.10
		Blackdown Buildings (shelter)	£900.00
		Blackdown Buildings (shelter)	£1374.00
		Colin Barrow (Base for shelter)	£319.80
		John Barrow (concrete base of new shelter)	£84.00
		J Barrow (work to BMX track/field)	£51.00
		J Howard (work to BMX track/field)	£36.00
		Ken Abraham (interanal Audit 2011)	£190.00
		(cheques agreed)	(£60 paid as paid £130 already)

Account balances – Parish Account at 1/4/11 - £7862.76 includes the following:
P3 balance of funds - £800.00

- 7.4 PAYE – Clerks have now to be paid employees for the council, this requires you to conform with pay and working regulations. It is felt that all of these are currently complied with, with the exception of paid holiday (minimum of 5.6 weeks per year) as the clerk doesn't work set hours and is paid for the hours worked. Council made their annual review of clerks pay/hours and expenses at this meeting and it was agreed to continue on flexible hours and the same terms.
- 7.6 To receive the 2010/11 accounts and Annual Governance Statement for approval. Approved.
- 7.7 Letters of thanks received from TRIP, preschool and Honiton Library
- 7.8 VAT reclaim in the sum of £791.02 has been submitted (for information)

QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).None

Dates for next meetings –

9 th May 2011	Planning Meeting 7pm and Parish Council Meeting 7.30pm	Dunkeswell Village Hall
16 th May 2011	Annual Parish Meeting 7.30pm	Throgmorton Hall