

DUNKESWELL PARISH COUNCIL

Minutes for a MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 24th August 2015 at 7.30pm.

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, and two members of the public.

Apologies: District Councillor Colin Brown, PC Vickery 4783, PCSO Anning 30012

All councillors were politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parcks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 20th July 2015** were signed as a correct record of that meeting. AGREED

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. Two councillors declared an interest in application 15/1728/OUT Cllr Barrow (pecuniary) and Cllr Luscombe (non-pecuniary).

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 **Decisions** (for information)

2.2.1 **15/1252/FUL16 Potters Stile** – permission granted for retention of conservatory and construction of patio area and porch.

2.2.2 **15/0620/FUL Dunkeswell Airfield** – permission granted for formation of new entrance and access road to airfield.

2.2.3 **15/0844/FUL Unit 10 Flightway** - permission granted for conversion of part of existing workshop to living accommodation to form a live/work unit, including insertion of windows and doors in side and rear elevations and construction of a balcony/car port on rear elevation.

2.2.4 **14/2582/VAR Blossom Hill Park Louis Way** – Permission granted for variation of condition 3 of planning application 87/P0472 to amend layout of static holiday caravan park

2.2.5 **15/1533/FUL 21 Potters Stile** – Permission granted for construction of single story side extension (amended application alteration to roof from flat to hipped).

2.2.6 **15/0846/FUL Lakeview Manor** – Permission granted for repositioning of six holiday lodges, siting of twelve additional holiday lodges, and construction of retaining wall, access track and parking bays.

2.2.7 **15/0894/FUL Land East Of Limers Lane** - Permission granted for construction of agricultural workers dwelling.

2.3 Applications

1.4 **15/1728/OUT Marylea, Dunkeswell** – construction of agricultural workers dwelling (outline application with all matters reserved). Cllr Barrow declared an interest in application and left the room while the discussion and vote was taken as it is on his land and the application is in his sons name, and while the vote and discussions were held Cllrs Luscombe also declared an interest and didn't take part in the vote or discussion. COMMENTS: The parish council support agricultural workers dwellings and have no objection to this application.

2.3.1 **15/1417/COU 10 Court View** - Resubmission of application 14/0420/FUL for enlargement of the garden area. Amendments also received which relate to: Amended plan shows revised site boundary (plans received 28 July 2015). COMMENTS: No further comments based on amended plan

2.3.2 **15/1690/FUL Mast Dunkeswell** - The installation of 6no. antennas and 2no. 0.6m dishes on an existing 47.5m high electronic communications mast. The development also comprises the installation of a 8.6m x 4m fenced compound and ancillary development thereto. COMMENTS: No objections.

2.4 TREE APPLICATIONS (for decision)

2.4.1 15/1483/TRE 19 Louis Way – T1, T2, T3 ash fell – APPROVE subject to the following conditions:

The works hereby consented to shall be carried out in accordance with British Standard 3998: 2010 (Tree Work - Recommendations).(Reason - In the interests of amenity and to ensure the works are carried out in a satisfactory manner.)

3 replacement trees shall be planted alongside the boundary with Highfield Road in the first planting season following the felling of the trees hereby permitted to be removed. The replacement trees shall be a minimum of 8 -10cm in girth and shall be maintained for a period of five years; such maintenance to include

the replacement of the trees should they die. The species of the trees shall be selected from the following list or such other species and location, size and timing as may be agreed in writing by the Local Planning Authority.

Acer Campestre – Field Maple, *Betula pendula* – Silver Birch, *Crataegus monogyna* – Hawthorn, *Malus trilobata* - Crab apple, *Sorbus aria* – Whitebeam, *Sorbus aucuparia* - Rowan

2.4.2 **15/1766/TRE 16 Potters Stile** – T1 Ash repollard at historic points (3mtrs) and repeat on a 5 year cycle. T2 Ash crown lift to 4m over garden of 10 Culme Way.

2.5 **Neighbourhood Plan** – Plan is still delayed awaiting the Inspectors comments regarding whether Dunkeswell will retain a BUAB in the emerging Local Plan. The complaint made regarding the decision to add Dunkeswell to the list of Sustainable Villages has still not been answered.

2.6 **East Devon Villages Plan - consultation on proposed criteria for defining built-up area boundaries for villages and small towns**

The council is reviewing its approach to defining its 'Built-up Area Boundaries' Built-up Area Boundaries are lines drawn on maps that define 'built-up' areas, where planning policies provide for development (subject to other considerations). Outside of these 'built-up' areas the land is considered to be 'countryside' for planning policy purposes, where development is usually only allowed in specified exceptional circumstances.

The new local plan for East Devon only defines Built-up Area Boundaries for the towns of Axminster, Budleigh Salterton, Exmouth, Ottery St Mary, Honiton, Seaton and Sidmouth. If the new local plan progresses as currently drafted, Built-up Area Boundaries will also be drawn around the 17 settlements (**INCLUDING DUNKESWELL**)

The revised boundaries will be agreed through the East Devon 'Villages Plan', which is a formal development plan document that will guide decisions on planning applications. Although there is uncertainty about the progress of the new local plan it is important to develop the Villages Plan as far possible so that the future of our rural areas can be planned for positively. Work on individual settlements needs to be undertaken on a consistent basis and so we are seeking views on the criteria that will be used to judge where Built-up Area Boundaries should be drawn. The proposed criteria are set out in the **consultation and EDDC** want to know what you think of these criteria – are they the right criteria and are extra criteria needed?

If you have any comments on the approach set out, please write to EDDC on or before Monday 21 September 2015 so that we can consider them before we prepare the next stage of our 'Villages Plan'.

The document can be seen in full at <http://eastdevon.gov.uk/planning/planning-policy/emerging-plans-and-policies/the-villages-plan/consultation-on-proposed-criteria-for-reviewing-built-up-area-boundaries/>

You can submit your views by either writing to us at Planning Policy, East Devon District Council, Knowle, Sidmouth, EX10 8HL or sending an email to us at localplan@eastdevon.gov.uk. Please put 'Villages Built-up Area Boundary Consultation' in the subject box of the email or at the top of your letter. It would be helpful if you could respond to the 5 questions set out in the consultation paper. Comments: The parish Council have no comments on the proposed criteria.

2.7 Gypsy and traveller accommodation - Development Plan Document (DPD)

East Devon District Council would like to hear your views to help us develop plans and policies to guide the allocation of land for gypsy and traveller use. The replies we receive will help us to determine where new sites should be located, what type of development they should contain and how they should be laid out.

There is a need for:

- 37 additional gypsy pitches with 22 of these needed in the first 5 years;
- 3 new travelling showpeople pitches, with 1 of these needed in the first 5 years;
- 4-5 temporary/emergency stopping places, each 4-5 pitches in the first 5 years (this applies across the study area as a whole. East Devon is not specifically mentioned, although Devon County Council state that East Devon has the highest level of unauthorised stops in the County, so it could be concluded that at least one of these temporary/emergency sites should be in East Devon); and
- 23 houses for gypsies and travellers (this would be met through the general housing stock).

Most of the immediate need arises from overcrowding of existing sites and from newly formed families on existing sites (usually children reaching maturity and having their own children) who wish to stay close to extended family. Most of the need is on the western side of the District, around the M5/A30.

You can find out more about the Gypsy and Traveller Accommodation DPD by viewing the Development Management Committee papers from the 16 June 2015 online at:

<http://eastdevon.gov.uk/media/1162155/160615-combined-dmc-agenda-compressed.pdf>

Then please either email your comments to localplan@eastdevon.gov.uk with 'Gypsy and Traveller DPD' in the subject box or post to EDDC to arrive on or before 21 September 2015. Comments: The parish Council have no comments on the proposed criteria.

2.8 **Mansell Raceway** – report on councillor's visit to hear leisure karts racing – several councillors have now visited at different times and were impressed with the low noise of leisure karts, which are entirely different to the racing karts. It is hoped that lines of communication will now remain open and there can be discussion over future activities.

3 HIGHWAYS

3.1 **Lengthsman** – the service seems now to have been completely withdrawn, the parish have already resolved to use CJ Barrow as our local trained contractor for off road works where not supplied by Highways for the rest of the year.

3.2 **Issues to report;** Roads from Wolford through the village remain degraded, drains outside police house are very blocked, Tencery Orchard – road surface is degrading.

3.3 **Parish Highways work** – it was previously agreed to cost the installation of a layby on Abbey Road with our designated and trained contractor C Barrow, this has now been obtained and the sum will be in the region of £1700. AGREED.

4 FOOTPATHS AND BRIDLEWAYS

4.1 **Report from Cllr Barrow** – Agreed to start work on Burnscome Lane as soon as weather allows.

5 ENVIRONMENT

5.1 **Emergency planning & winter issues** – receive any new items for consideration

5.2 **SURFACE WATER FLOODING – SANDBAGS** are available to order from EDDC by 11th September 2015. Any supply requested will need to be collected on either the Tues, 29th or Wed, 30th September 2015 from your selected depot location (Sidmouth or Exmouth). Clerk to request 25.

5.3 **Self Help and Community Support**

There are two well established schemes for communities to become involved in highway maintenance;

Parish Paths Partnership (www.devon.gov.uk/parish_paths_partnership_scheme.htm)

Snow Wardens (www.devon.gov.uk/snow-wardens.pdf)

Recognising the value of community volunteers in supporting the County Council in maintaining the highway network we are seeking to expand on these schemes.

8 half day training sessions in highway safety awareness have been provided for over 80 parish and town council representatives. The sessions aimed to;

- raise the profile of safety while working in the vicinity of the public highway;
- enable participants to conduct risk assessments;
- provide an understanding of the basic requirements of Traffic Management

Since the formal launch of the Community Road Warden / Self-Help Scheme, in the late autumn of 2014, a steady but increasing demand for chapter 8 training is being experienced. To date over 70 expressions of interest have been received in connection with requests for details of the scheme, which has translated into over 40 formal registrations for training. Further training capacity is being sourced to meet the demand as more people continue to show an interest and sign up to the scheme.

The formal Community Road Warden / Self-Help scheme is continually being reviewed, as the scheme develops, and detailed guidance notes have been prepared and posted on the Town & Parish Councils website. Those representatives, from both Town & Parish Councils, who have undergone the appropriate training as Community Road Wardens will be required to maintain contact with the County Council, through their local Neighbourhood Highway Officer. The tasks that the Community Road Warden Scheme could undertake include;

Weed Clearance

Sign Cleaning

Cleaning around Road Gullies

Small Drainage Works

Grass Cutting in low risk areas

Finger Post Maintenance

Hedge Cutting

Footpath cleaning

Under the requirements of the Community Road Warden scheme, there is a need for a formal legal agreement to be entered into by all Town & Parish Councils who have signed up to the scheme and nominated a person to act in the capacity of a Community Road Warden. This legal agreement, once signed, permits the Town or Parish Councils to undertake prescribed works on or in the vicinity of the public highway, covered by the County Council's public liability Insurance. For any works undertaken or overseen by a Town or Parish Council, outside of the Community Road Warden scheme, it is essential that appropriate insurance cover is maintained to meet both public and employer liabilities. We are also talking to some parishes about how local farmers can safely contribute to-wards maintenance on rural minor roads.

Areas been explored include:-

- Verge cutting
- Ditch cleaning (most are legally the landowners responsibility)
- Ploughing road edges

Agreed for Colin and John Barrow to become Road Wardens. Cllr Proctor kindly volunteered to clean the village signs.

6 COMMUNITY

- 6.1 **Community policing report** – PC Vickery/PCSO Anning -
- 6.2 **Playgrounds/Sports field** –
- 6.3 **Allotments** – It was noticed that there were weeded allotments and a suggestion to be made
- 6.4 **Halls** –
- 6.5 **Dog Walking** – Clerk has received further complaints about the noisy gate closure. There has been a request for one more dog bin on Green Lane at the old village end.
- 6.6 **School** –
- 6.7 **Review of Polling Stations** - Please consider the suitability of the polling stations in our area and recommend alternatives where necessary. Comments or views on the polling stations should be made by **Friday 25 September 2015** <http://eastdevon.gov.uk/elections-and-registering-to-vote/polling-station-review-2015/> no comments.

7 FINANCE

- 7.1 **Grants – A grant was requested for New Century Park** of £1585.00 for management in the coming year, this was approved. A defibrillator is being sought for the Throgmorton Hall councillors agreed a donation of £590 plus VAT It was discussed that an additional machine could be applied for at the Village Hall as well.
- 7.2 **Receipts -** none
- 7.3 **Cheque payments –**

Cut and Strim	£104.00
DALC Training	£240.00
Clerk Remuneration August	£1842.52
Clerk expenses August	£175.34
United hosting web site	£29.99
Dunkeswell Children’s Play and Leisure Group (NCP)	£1585.00
(Cheques AGREED)	

Account balances – Parish Account at 1/8/15 - £21337.73 includes the following:

P3 balance of funds - £3908 (opening bal -£92, grant £4,000)

- 7.4 **Clerks Pay** – clerk to be paid 13 hours per week on a monthly basis, but to keep a record of actual hours in order that any necessary adjustment may be made at the year end. AGREED
- 7.5 **2015 Rural Futures Conference, 1st October 2015 10am – 4pm** - This year hosted by The Met Office CCD annual conference, More than a Place to Live, considers some of the major challenges faced by rural communities. Keynote Speaker is Lord Best OBE DL, Chairman of the Rural Housing Policy Review. £40 please book online or via clerk.
- 7.6 **Signatories to be amended on bank account** to reflect new council – for agreement.
- 7.7 **Annual Parish Meeting** - a request was made for discrete solar lighting activated by PIR at the New Century Park, and bus shelters which may be possible by using s106 funding. For further discussion.
- 7.8 S.137 limits which stands at £7.36 per elector for 2015/2016
- 7.9 **Resolution to adopt the The General Power of Competence** as found in section 1-8 of the Localism Act 2011 which when used provides a local authority with ‘the power to do anything that individuals generally may do’ (LA2011 s1(1)). AGREED

QUESTIONS FROM THE PUBLIC (The meeting was closed before questions from the public). NONE

Dates for next meetings 2015 –

- 14th September 2015 Planning Meeting 7 – 7.30pm (**14th SEPTEMBER 2015 WARD MEETING –Sheldon?**)
- 21st September 2015 Parish Council Meeting 7.30pm

- 12th October 2015 Planning Meeting 7 – 7.30pm
- 12th October 2015 Parish Council Meeting 7.30pm

- 9th November 2015 Planning Meeting 7 - 8pm
- 16th November 2015 Parish Council Meeting 7.30pm

- 14th December 2015 Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm