

Minutes for a meeting of Dunkeswell Parish Council held in the Village Hall on Monday 20th February 2017 at 7.30pm.

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, District Councillor Colin Brown and two members of the public.

Apologies: PC Vickery 4783, PCSO Anning 30012

All councillors were politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1. **Receive apologies for absence. AS ABOVE**
2. **Minutes** of the previous meeting held in the Village Hall on **Monday 9th January 2017** were signed as a correct record of that meeting. **AGREED**
3. **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

1. **Decisions** (for information)
 - 1.1. **16/2448/LBC Corner Cottage** – Permission granted for replacement of two timber windows in outside garden store.
2. **Applications**
 - 2.1. **17/0200/FUL 15 Walcott Way** - Garage conversion and single storey side extension **COMMENTS:** No objection
 - 2.2. **17/0166/FUL 5 Jenwood Road** - Single storey side extension **COMMENTS:** No objection.
 - 2.3. **16/2987/FUL Lodge Farm (Westerhope Units)** - Retrospective change of use from office (B1) to residential (Caretaker's dwelling). **COMMENTS:** Site visit to be arranged.
3. **TREE APPLICATIONS** (for decision) –
 - 3.1 **17/0012/TCA Millbrook** - Norwegian spruce, Fell because of excessive height causing potential danger to house, road, electricity cable and pond. **DECISION;** Support the officers recommendations.
 - 3.2 **17/0186/TRE 10 Whitebeam Grove** - T1, Ash: Fell. TPO Tree in conservation Area. **DECISION;** Support the officers recommendations.
4. **APPEALS (for information)**
 - 4.1 3 Manleys Lane – appeal lodged against EDDC decision to refuse permission for extension. Written representations invited.
5. **Neighbourhood Plan** – Final amendments have been made to the plan based on the Sustainability Appraisal and approved by the Steering Group for submission to EDDC who will pass it to the Government Inspector for his comments, after which any required changes can be made and the plan will finally be subject of a parish-wide referendum.

Approval was sought by the Neighbourhood Plan Committee from the Parish Council for the submission of the following documents which comprise the Dunkeswell Neighbourhood Plan:
The Dunkeswell Neighbourhood Plan
Basic Conditions Statement
Statement of reasons why and SEA/HRA was not needed (report)
Sustainability Appraisal

AGREED.

6 ELECTORAL REVIEW OF EAST DEVON: DRAFT RECOMMENDATIONS

The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for East Devon District Council.

The Commission welcomes comments on the recommendations report by 3rd April 2017. Representations should be made: Through our interactive consultation portal where you can explore the maps of the recommendations, draw your own boundaries and supply comments at: <https://consultation.lgbce.org.uk>.

By email to: reviews@lgbce.org.uk. Or in writing to:

Review Officer (East Devon), Local Government Boundary Commission for England, 14th Floor, Millbank Tower Millbank, London SW1P 4QP

This is the last opportunity to influence the Commission's recommendations before they are finalised. We therefore encourage local people to get in touch with us and have their say.

6 HIGHWAYS

6.1 Lengthsman/Highways Issues to report – mind highways about jetting under bridge at Abbey/drain under road by the entrance to the Abbey. Drain blocked at Sheldon outside hall by phone box.

Parish Highways work – At the recent Town & Parish Council Conferences DCC advised of a new Highway Community Enhancement Fund. The aim of the fund is to provide some financial assistance for those parishes wishing to carry out self-help work within their communities – clerk to apply for Abbey Road layby.

6.2 Road Closures - there have been some one day closures for drainage works which have both been arranged with traffic lights in place, we are expecting more in February and beyond. The clerk is putting these on the Dunkeswell Parish Facebook Page, please follow to see latest information or see www.roadworks.org

There is a further two-week closure due to take place later this month scheduled by BT. The County Council were applied to and so obliged to grant the closure.

Highfield road is to be resurfaced in the next financial year, and the main road surface dressed, white lined and have cats eyes installed. After a complain from a member of the public white lines and temporary cats eyes were put back where the road has been patched as a temporary solution.

7 FOOTPATHS AND BRIDLEWAYS

7.1 Report from Cllr Barrow – P3 forms to be returned.

8 ENVIRONMENT

8.1 Emergency planning & winter issues – receive any new items for consideration

8.2 Wildflower Planting Scheme – Goren farm are sending the seed, which is to be sown as soon as possible

9 COMMUNITY & GOVERNANCE

9.1 Community policing report – PC Vickery/PCSO Anning – Four criminal damage/assault by juvenile at private residential location, one burglary to a dwelling and one damage to car.

9.2 Playgrounds/Sports field - inspection reports have been received and passed to the Play & Leisure Group for consideration

9.3 REQUEST FROM PCC: The Parochial Church Council formally ask the Parish Council of Dunkeswell for permission to have access to the new graveyard through the adjoining grounds of the playground, for the purpose of the grave-diggers so as to alleviate passage over graves within the churchyard. A copy of an e-mail from Charles Sumpter would indicate that the Parish Council were in agreement to permission being granted for access. The PCC/Funeral Directors would be willing to ensure no children are in the playground whilst the digger is on site. Agreed that the parish council will grant the church access on an informal basis to the graveyard for the purpose of digging graves via the Churchill Playground provided that is ensured that there are no children in the playground at the time, that the gate must be kept locked at all times to prevent a child wandering in where there is or has been excavation taking place and that the barriers to the road are replaced as soon as the digger has driven through and then removed again for its exit. Additionally any damage to the grass or surface of the playground must be reinstated as soon as practically possible.

9.4 Allotments – no report

9.5 Halls – no report

9.6 Bus Shelter Highfield Road – WIMS have given permission for a shelter to be erected on Highfield Road, written quotes have been received from three suppliers. It was decided that the land offered by wims may not be the best location for a shelter as it is opposite the stop. Agreed to order three shelters from Shelter Solutions £2750 plus Vat installed, cllr Barrow to negotiate a better deal on bulk, but to place these at the bus stops – each will form an over arching shelter to the pavement and cause no impediment to the pavement.

9.7 Broadband – Meeting was attended by a representative of Voneus - for those properties who have no current possibility of superfast (fibre) broadband there is good news on the horizon. Gigaclear have won funding from DCC to connect these properties, but the timescale is by 2019. In the mean

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while another company Voneous are holding a meeting at Throgmorton Hall at 7pm on Tuesday 21st February 2017 to gauge interest in a wireless service. If they have enough interest they will supply a cheaper alternative to Gigaclear and could deliver it quicker. For those of us who work from home or who are ever reliant on speed of broadband this could be very important. If you cannot attend the meeting do get in touch with Voneus direct to express an interest and they will keep you informed. If you registered for CD&S vouchers you can use those to cover the connection fee.

10 FINANCE

10.1	Grants –	none	
10.2	Receipts -	Farringdon Parish Council (reimburse over payment PT)	£4.18
10.3	Cheque payments –	Clerk Remuneration January	£671.58
		Clerk expenses January	£70.61
		Cut and Strim (grass cutting)	£38.00
		EDDC Dog and litter bin emptying	£588.00
		Consilliosa Ltd (Web)	£500.00
		Goren Farm (seed)	£70.00
		Dunkeswell Village Hall rental 2016	£346.50
		J Howard (footpaths)	£120.00
		J Barrow (footpaths)	£120.00
		BT installation costs broadband village hall	£460.91

Neighbourhood Plan

Stuart Todd Associates Ltd invoice #182	£127.97
Stuart Todd Associates Ltd invoice #	£

Summary of Parishes Together Fund – ALREADY PAID

Dunkeswell Parish Council	£
Sheldon Parish Council	£370.48
Offwell Parish Council	£610.28
Broadclyst Parish council	£489.87
Whimple Parish Council	£1,004.03
Politmore Parish Council	£424.37
Clyst Hydon Parish Council	£496.50
Rockbeare Parish Council	£305.00
Colaton Raliegh Parish Council	£323.33
Branscombe Parish Council	£849.98
Aylesbeare Parish Council	£1977.38
Farringdon Parish Council	£772.07
(Farringdon Parish Council (reimburse over payment PT)	£4.18)

(Cheques for agreement)

Account balances – Parish Account at 1/2/17 - £34,101.70 includes the following:

P3 balance of funds £341.00 (opening bal 2016 +£341 March 2016 + £300 Aug 16 grant £00 less -£178 - £138)

P3 balance of Burnsome lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 - £734 not including VAT paid of £149.50 + 146.80 as this will be reclaimed)

10.4 Grant request - Devon Link-Up has been working with the support of Devon & Cornwall Police and SAFE the Fire Service charity to co-ordinate the Safe Place scheme in Devon. The Safe Place scheme provides places where vulnerable people can go to ask for help if needed. (for further information see <http://devonlink-up.org/about-safe-place-scheme/>) We are hoping you can provide us with additional funding for this year so we can expand the scheme in your area, supporting vulnerable members of your community. They are seeking a grant for £500 - £1000 to help them continue their work this year. For consideration at next meeting with annual grants.

11 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2017 –

13 th March 2017	Planning Meeting 7 – 8 pm
20 th March 2017	Parish Council Meeting 7.30pm