

Minutes for a MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 18th January 2016 at 7.30pm.

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerry Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Paul Diviani, District Councillor Colin Brown, PCSO Anning 30012 and three members of the public.

Apologies: PC Vickery 4783,

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 14th December 2015** were signed as a correct record of that meeting. AGREED

1.3 DECLARATIONS OF INTEREST & RISK ASSESSMENT: To receive declarations of interest and to note any additional risks. Cllr Page declared an interest in 16/0076/FUL and abstained from commenting.

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 Decisions (for information)

2.1.1 **15/2580/FUL High Duncscott** – Permission granted for demolition of existing garage and construction of detached annexe.

2.2 Applications

2.2.1 **Notice of intention to install x1 electronic communication apparatus** pursuant to the town and country planning (general permitted development)(England) order 2015 and the electronic communications code (conditions and regulations) 2003 (as amended) location: pcp006 Manley's lane s/o 1 Manley's Lane, Dunkeswell Honiton ex14 4xq 314042 107711 as part of openreach's on-going proposal to expand broadband accessibility this is a notification of our intention to install **fixed-line broadband** electronic communications apparatus pursuant to the electronic communications code regulations (2003) (as amended in 2013) in accordance with part 16 of the town and country planning (general permitted development)(England) order 2015 – for information only

2.2.2 **16/0076/FUL Hill View Nursery** - Retention of agricultural store used as part of nursery activities incorporating poultry shelter. Cllr Page declared an interest and abstained from commenting. COMMENTS: Site visit to be arranged Cllrs Clewer and Stevens

2.2.3 **16/0031/PDR Barns At Higher Musgrove Dunkeswell Abbey** - Prior approval for proposed change of use of agricultural buildings to a hotel, COMMENTS: Site visit 9am Friday am Cllrs Barrow and Clewer

2.2.4 **15/2910/FUL Unit B1- B6 Dunkeswell Business Park** - Extension on south-east elevation and alterations to south west elevation. COMMENTS: The Parish Council are supportive of the application and the employment opportunity that it will bring in principle. However there are reasonable concerns over predicted traffic movements and parking, which affect everyone in the village and also the access to neighbouring businesses. The parish council would like to see a Traffic, Access and Transport statement which deals with parking and particularly what efforts the applicant might be making to encourage carshares and other methods of reducing traffic to the site and alleviating parking issues.

2.3 TREE APPLICATIONS (for decision)

2.3.1 **15/2696/TRE 46 Louis Way** - B, Ash: Pollard the south eastern stem at 4m height. C, Beech: Reduce north west stem back to secondary branch at 4.5 - 5.5m. Decision; APPROVAL

2.3.2 **16/0013/TRE 17 Louis Way** – G1 Ash, fell all ash trees and replant 4 or 5 trees more suitable species. DECISION:

2.3.3 **15/2563/TRE 19 Kennedy Way** - T1 Ash: Lift crown lift to 3m above the Devon bank. Reduce eastern crown making target pruning cuts of up to 50mm diameter removing up to 3m branch lengths. DECISION: APPROVAL

2.4 EDDC Local Plan – Paul Diviani reported that there was good news on several fronts with second train stations being proposed for Honiton and Cranbrook, the A303 improvements looking more likely by the day and the future of the Number 20 Bus being secure for the immediate future. At District Council the Local Plan inspection is completed with minor modifications, the inspector found Dunkeswell should not meet the criteria as a sustainable

community and will have no Built Up Area Boundary under Strategy 27. The Local Plan should not now be long being made.

- 2.4 **Neighbourhood Plan** – can recommence now we are assured of the inspectors comments on the Local Plan. The housing strategy having changed considerably and the village losing its Built Up Area Boundary will mean we must revisit the Housing section and may need to re-consult in order to affirm the position.
- 2.5 **Paperless Planning Trial** – Clerk met with Kate Doodson of Project Cosmic this morning and the bid will be submitted pending all parishes approval.
- 2.6 **Devon and Somerset Gliding Club** have written to the parish council in respect of securing action under Airfield Safeguarding advice. The club has approached East Devon District Council with a request as detailed below but they are unable to take this on board given the current status of their local plan. They will consider this in their next review but in the meantime have suggested they should contact Broadhembury, Dunkeswell and Sheldon parish councils about their developing Neighbourhood Plans and whether they could include this within them. Attached is a copy of The General Aviation Awareness Council (GAAC) document of January 2015 which identifies the potential problems and suggested advice. They would therefore ask you to consider a radius of 2,700m from the centre of the airfield to be an area within which you would consult with DSGC upon on any development proposal which by virtue of size or sensitivity might have the potential to prejudice the safety or viability of the gliding club and airfield.

This process has been advocated by the governing body for the sport, The British Gliding Association, who operate under the auspices of the Civil Aviation Authority, hence the GAAC advice so I hope you will be able to take this on board. Clerk to respond and explain how they might register on the planning portal to receive planning applications as they become validated.

- 2.8 **The Devon Rural Housing Partnership** are offering the chance for parish councils who are going through the affordable housing delivery process to attend a training course designed to familiarise them with Devon Home Choice and to help them to understand the process and explain it to their parishioners. Civic Centre, Paris St, Exeter Wednesday 3rd Feb 2016, 2 – 4pm Cllr Page to attend
- 2.7 **Meeting with WIMS UK** - report from Cllrs Page and Clewer (letter of thanks for meeting and plan of the site with initial ideas subsequently received) Cllr Clewer explained the site which will be subject of an application shortly. The parish council welcomed the opportunity of seeing the first draft of WIMS latest proposal ahead of the application and will take the opportunity of gauging public opinion at the forthcoming Neighbourhood Plan consultation.

3 HIGHWAYS

- 3.1 **Lengthsman** – Drains need clearing on Abbey Close and outside the Police House. There is also a problem with the drain under the gateway and under the road on the left at Madford Cross (on the border of Mid and East Devon) This needs a long term solution.
- 3.2 **Issues to report** – road subsidence past Wolford Cross to be reported
- 3.3 **Parish Highways work** – update layby on Abbey Road

4 FOOTPATHS AND BRIDLEWAYS

- 4.1 **Report from Cllr Barrow** – Update on Burnsome Lane and Riverside Bridleway – these have been delayed by weather at present and will resume shortly.

5 ENVIRONMENT

- 5.1 **Emergency planning & winter issues** – receive any new items for consideration
- 5.2 Cllr Webber to thank Mr Stevens on behalf of local residents for his kindness in removing the garden debris from Culme Way.

6 COMMUNITY

- 6.1 **Community policing report** – PC Vickery/PCSO Anning - Since the last meeting one crime to report damage to motor vehicle – extensive damage
- 6.2 **Playgrounds/Sports field** – nothing to report
- 6.3 **Allotments** – nothing to report
- 6.4 **Halls** – nothing to report
- 6.5 **School** – nothing to report
- 6.6 **Number 20 Bus – Update from DCC:**

‘Service 20, Seaton - Honiton - Dunkeswell - Hemyock - Wellington - Taunton, is a Devon County Council contract, with Somerset County Council contributing 15% of the subsidy cost. Somerset are considering withdrawing their 15% contribution, one of an extensive list of possible measures aimed at meeting their 2016/2017 budget targets. We have no plans to reduce the service within Devon. In order to verify our on going passenger data we recently

conducted a sample survey which confirmed that the service is generally well used, particularly the Honiton - Taunton section, and is at present capable of meeting our support criteria. If Somerset go ahead with their withdrawal, therefore, we shall seek operational savings which do not affect Devon passengers (such as withdrawing from West Buckland and reviewing the route round Wellington) but would otherwise aim to absorb the additional cost until further notice. I hope our continuing commitment to the current level of service reassures Devon residents along the Service 20 route.'

6.6 BHPN List of questions following MPs meeting -

1. PLANNING

Please identify up to three significant* planning applications that have been discussed by your council in the last three years and let us know the following:

- If the Parish Council made a response to the Local Planning Authority, was this acknowledged in the final decision?
- Was the Parish Council recommendation considered.
- If any of the approved planning applications has been implemented, was the resulting development what the Parish Council expected to see?

**Examples of significant applications would include those requesting housing developments, a change of use (for a building or land), anything resulting in a material change of visual aspect, or related to renewable energy installations. It does not matter what response (if any) the Parish Council offered to the Local Planning Authority during the consultation.*

2. TRAFFIC & TRANSPORT

- Are through routes in your parish regularly affected by HGV traffic? If so, which roads?
- Is there an HGV destination in the parish?
- Have recent bus route closures and reductions caused inconvenience to your parishioners ?
- Are there any informal car or lift share schemes operating in your Parish? If so, would there be an opportunity to connect with any neighbouring schemes in other parishes?

3. COMMUNICATIONS

- How can the BHPN improve its information sharing? What works? Email, Public Notices, Parish Magazine inserts, newspapers, website/s, social media ?
- Do you need help with your parish website and is the Parish Council now compliant with the newly introduced [Transparency Code for Smaller Authorities](#) (annual turnover not exceeding £25,000)?

7 FINANCE

7.1	Grants –	none	
7.2	Receipts -	none	
7.3	Cheque payments –	Dunkeswell PCC (parish News advertising)	£689.00
		Devon County Council advertisement	£150.00
		BT Payphones	£720.00
		Clerk Remuneration January	£671.58
		Clerk expenses January	£70.67
		(Cheques agreed)	

Account balances – Parish Account at 1/1/16 - £26492.45 includes the following:

P3 balance of funds £609.00 (opening bal 2015 -£92, March 2015 grant £1000 less -£218, -£173 no vat)

P3 balance of Burnsome lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 not including VAT paid as this will be reclaimed)

- Precept/Budget 2016/17** – AGREED £27,500 to incorporate a new parish website for community use.
- Signatories to be amended on bank account** to reflect new council and clerk when appointed
- Annual Parish Meeting** - a request was made for discrete solar lighting activated by PIR at the New Century Park, and bus shelters which may be possible by using s106 funding. Quotes awaited.
- Interviews for new clerk** have taken place and due to time restrictions councillors will meet to discuss.
- EDDC Standards Committee, AONB & BHPN** are all asking for nominations for members by 26th February.

QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public). NONE

Dates for next meetings 2016 –

8 th February 2016	Planning Meeting 7 – 8 pm	Dunkeswell Village Hall
15 th February 2016	Parish Council Meeting 7.30pm	Dunkeswell Village Hall