

## DUNKESWELL PARISH COUNCIL

**Minutes for THE ANNUAL GENERAL MEETING** of Dunkeswell Parish Council held in the Village Hall on **Monday 14<sup>th</sup> May 2012 at 7.30pm.**

Present: Cllrs John Barrow (Chairman), Geoffrey Sworder (Vice Chairman), Donna Delamain, Brendan Procter, Andrew Luscombe, Philip Stevens, Andrew Palmer, District Councillor Bob Buxton, and no members of the public.

Apologies: Councillor Vanetta Keitch, PC Vickery 4783, PCSO Anning 30012, County Councillor Paul Diviani, *All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.*

*In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

### 1.1 **Receive apologies for absence. AS ABOVE**

1.2 **APPOINTMENT OF CHAIRMAN** and officers/planning committee, Acceptance of Office to be signed by Chairman. Cllr John Barrow was proposed as chairman and Cllr Geoffrey Sworder as Vice Chairman this was unanimously agreed. It was agreed that all members of the council would be members of the planning committee, with any three delegated to return comments between meetings if necessary. Cllr John Barrow agreed to continue as Tree Warden and P3 co-ordinator.

1.3 **Minutes** of the previous meeting held in the Village Hall on **Monday 16<sup>th</sup> April 2012** to be signed as a correct record of that meeting. **AGREED**

1.4 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

## 2 **PLANNING**

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

### 2.1 **Decisions** (for information)

2.1.1 **12/0624/FUL Abbey View** – renovation of studio and outbuildings. Approval with conditions

2.1.2 **12/0626/FUL Abbey View** – construction of extension. Approval with conditions

2.1.3 **12/0732/CPL 1 Potters Stile** – certificate of lawfulness granted for extension

2.1.4 **12/0752/FUL The Old Creche 14a Jenwood Road** – double garage – Approval.

2.1.5 **12/0391/FUL Former Watch Office** and Surrounding Land To East Side Of Flightway - Change of use of land to Camping & Caravan site and the restoration of the 'Watch Office' for site facilities building and office for parachute club. Approval with conditions to include; no more than 15 pitches shall be provided for at any one time (a pitch relating to one caravan/motorhome or one tent), the use shall be restricted to visitors attending competitions, events or other activities run by, or in connection with the parachute club, the occupation of any pitch shall be restricted to the duration of any qualifying event, competition or activity itself and one day prior to the commencement of the event and one day after the event's closure.

2.1.6 **12/0392/LBC Watch Office** Fire Tender Shelter Floodlight Dunkeswell Airfield - Internal and external alterations to enable use of watch office as facilities for caravan and camp site. Approval with conditions.

2.1.7 **12/0822/FUL 1 Walden Road** – Conservatory. Approval granted

2.1.8 **12/0833/FUL Unit 3B New Way Estate** - Construction of industrial unit (B1/B2/B8). Approval granted

### 2.2 **Applications**

2.2.1 **12/1078/VAR Land South Of The Old Forge-** removal of condition 5 of planning approval 09/0859/FUL relating to provision of footpath access from site frontage **COMMENTS:** To be discussed at next meeting

2.2.2 **12/1057/FUL Throgmorton Community Hall Unit 6 Culme Way** – installation of PV panels **COMMENTS:** The parish council support this application.

2.2.3 **12/1071/FUL Land South Of The Old Forge Dunkeswell** – construction of new dwelling **COMMENTS:** To be discussed at next meeting

2.2.4 **2.3** **Mid Devon Application 12/00456/FULL Highlands Farm** – wind turbine for information and comments.

**COMMENTS:** Dunkeswell Parish Council are very supportive of all alternative forms of energy generation, however the scale of this turbine is felt inappropriate and excessive in the AONB landscape. Dunkeswell Parish Council would support a turbine of up to 18m but no larger at this location.

2.4 **Parish Plan/Neighbourhood Plan** – report on meeting 19<sup>th</sup> April with Briton House Properties, Air Westward, and others. It was felt that this was a useful meeting, and has helped to understand landowners aspirations for future development (if any). EDDC are to be approached to offer officer support for a bid to the Local Enterprise Partnership. Meeting with Kate Little and Claire Rodway of EDDC with Stuart Todd and members of Dunkeswell Parish Council has taken place it was agreed that a group needs to be formed to take the plan forward which must represent all of the community. There is also help being offered by NALC and CPRE in terms of free workshops and support.

2.5 **Dunkeswell Conservation Area** – nothing further to report

2.6 **Letter received re 12/0561/FUL 14 affordable** dwellings from Preliminary Planning Professionals Ltd confirming that the application is for 100% affordable housing and does not include any open market provision.

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2.7 **12/00118/COU Brookside Farm** – application withdrawn.

3 **HIGHWAYS AND TRAFFIC**

- 3.1 To receive issues to report – Gravel on cross roads at Wolford Cross needs sweeping. Potholes; three past Connets Farm, one outside the entrance to the village hall, one 200yds past Bluehayes on the Abbey Road. Hedge still isn't pared on Abbey Road and cars are wearing away the opposite edge of the highway to avoid the overgrown hedge – please serve the notice as promised on the landowner. Fishponds road is running water due to ditches being full of mud and road surface has degraded seriously. Water is still missing the drain on Percy Hill and wearing away the tarmac due to wrong camber, road past Wolford Cross where tarmacked last year without foundation, mud it seeping through and the road has sunk considerably.
- 3.2 Lengthsman – JB has produced a map to send to Highways with specific recurring issues.
- 3.3 Chapter 8 Training - Notter Bridge Training to run a course at Honiton Town Council offices on Friday 22nd June 2012 £65. Volunteers to attend. Cllrs Barrow and Procter to attend.

4 **FOOTPATHS AND BRIDLEWAYS**

- 4.1 Report from Cllr Barrow – £800 has been received for maintenance this year.

5 **ENVIRONMENT**

- 5.1 **Emergency planning** – receive any new items for consideration
- 5.2 **Devon County Council** is required to identify a planning strategy for the sorting, recycling and disposal of waste in an environmentally friendly way over the next 20 years to reduce the reliance on landfill. As a result, the County Council is currently producing the Devon Waste Plan. A consultation on the Issues and Options of the Waste Core Strategy was held during the summer of 2011 which has informed the development of the Waste Plan to this point. As part of the development of the Devon Waste Plan, the County Council is holding a twelve week consultation from Friday 11<sup>th</sup> May to Friday 3<sup>rd</sup> August. The focus of the consultation is a report outlining a waste planning strategy, a number of draft site options for different types of future waste development and draft planning policies. A number of exhibitions have been arranged across the County during the consultation. The Consultation Document, consultation questionnaire and further information will be available during the consultation at: [www.devon.gov.uk/wastecorestrategy](http://www.devon.gov.uk/wastecorestrategy)
- The County Council welcomes comments on the Waste Plan as this will help inform the development of the Plan going forward. Feedback from the consultation will shape the detail of a further version of the Plan which will undergo additional public consultation in 2013. There are a number of ways in which you can take part in the consultation. These include:
- Taking part online at <http://devoncc.limehouse.co.uk/portal/>
  - Emailing your comments to [wasteplanning@devon.gov.uk](mailto:wasteplanning@devon.gov.uk)
  - Completing a paper copy of the consultation response form, which are available at your local library, district council office, or from Devon County Council upon request
- 5.3 **Cllr Barrow gave a report on sewage pollution** of the River Madford following recent storms, he detailed raw sewage being discharged into the river on several occasions. The clerk has reported this to the Environment Agency reference number 990866, meanwhile if anyone sees pollution they are asked to call 0800 807060 and quote that reference, an officer will be visiting to look at the problem with Cllr Barrow shortly.

6 **COMMUNITY FACILITIES**

- 6.1 **Community policing report** – PC Vickery/PCSO Anning – no report this time
- 6.2 **Playgrounds/Sports field** – Queen Elizabeth Sportsfield document have been submitted for the Churchill Playground. Every's have informed us that the lease for the sports field has been completed, although the land registry document has not yet been received. They have found the details of the transfer of New Century playground and the transfer document is being returned to conclude the transfer, it was agreed that GNS and Philip Stevens will be signatories. Rubbish continues to be a problem on the play areas.
- 6.3 **Allotments** – Lease between Allotment Society and the Parish Council for agreement at the Allotments Society AGM on Friday 18th May at 7.30pm at the Highfield Social Club GNS & JB to attend.
- 6.4 **Halls** – nothing to report
- 6.5 **Noticeboards** – these are in a state of disrepair and it was requested by a parishioner that the Parish Council consider replacement. Three quotes were obtained for aluminium boards, agreed a triple board for Highfield and double for the old village, agreed to go to Village and Urban who offered the best value for a high quality board.

7 **FINANCE**

- 7.1 **Jubilee events** – funding request for Hog Roast at Highfield Social Club £100, Throgmorton Hall for tea party £450.00 and Hillview Nursery plants for Jubilee £150.00 AGREED
- 7.2 **Receipts -**
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|----------------------------|----------|
| DCC Making it Local grant  | £2465.60 |
| HMRC VAT repayment 2011-12 | £1335.72 |
- 7.3 **Cheque payments –**
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| Ken Abraham (internal Auditor)                     | £175.00  |
| DALC Power of competence training                  | £24.00   |
| Clerk remuneration February – May                  | £1963.33 |
| Clerk expenses February – May                      | £241.17  |
| SLCC Power of competence CiLCA fee                 | £20.00   |
| Highfield Sports and Social Club Jubilee Hog Roast | £100.00  |
| Hillview Nurseries Jubilee Plants                  | £150.00  |
| Throgmorton hall Jubilee tea party                 | £450.00  |
| Came and Co Insurance renewal                      | £574.70  |

## Minutes for meeting of Dunkeswell Parish Council 14/5/12

Family Dog show (Jubilee)	£100.00
Jubilee events Village Hall	£100.00
Dunkeswell Youth Club (Jubilee)	£100.00

Insurance quotation AGREED, also agreed to accept a three year undertaking will reduce premium from £604 to £574.70 no additional premium was due for equipment gained this year clerk has email confirmation. (Cheques AGREED)

Account balances – Parish Account at 1/5/12 - £22229.71 includes the following:

P3 balance of funds - £800.00

- 7.4 **General Power of Competence** – clerk has attended training and has submitted additional section of CILCA exam if she passes this then the council may choose to designate themselves under the above power.
- 7.5 **Bank signatory forms** for completion – change of signatory form to be completed.
- 7.6 **Agendas** – declaration for agreement that clerk may email (signed) agendas and additional items to councillors and that printed agendas are not now required. AGREED
- 7.6 **Donations;** Letters of thanks from BHPN, Honiton Library and TRIP
- 7.7 **Dunkeswell Village Hall** Committee formally request the permission of Dunkeswell Parish Council as the owners of the hall to apply for funding in the region of £20,000 for the renovation and refurbishment of the hall kitchen and to rebuild the wooden storage shed to the west end in block. Dunkeswell Village Hall Committee as the agreed management committee would like to be granted the authority to raise the funds and proceed with this project by the parish council. AGREED

**QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public). none

**Dates for next meetings 2012 –**

21st May 2012	7.30pm Annual Parish Meeting (at Community Hall)
11th June 2012	Planning Meeting 7 - 8pm
18th June 2012	Parish Council Meeting 7.30pm
9th July 2012	Planning Meeting 7 - 8pm
16th July 2012	Parish Council Meeting 7.30pm
13th August 2012	Planning Meeting 7 - 8pm
20th August 2012	Parish Council Meeting 7.30pm
10th September 2012	Planning Meeting 7 – 7.30pm
<i>(around 10th SEPTEMBER 2012 WARD MEETING – 7.30pm Sheldon)</i>	
17th September 2012	Parish Council Meeting 7.30pm
8th October 2012	Planning Meeting 7 – 7.30pm
15th October 2012	Parish Council Meeting 7.30pm
12th November 2012	Planning Meeting 7 - 8pm
19th November 2012	Parish Council Meeting 7.30pm
10th December 2012	Planning Meeting 7 – 7.30pm and Parish Council Meeting 7.30pm