

DUNKESWELL PARISH COUNCIL

Minutes for a MEETING of Dunkeswell Parish Council held in the Village Hall on **Monday 20th April 2015** at 7.30pm.

Present: Cllrs John Barrow (Chairman) Brendan Procter, Andrew Luscombe, Philip Stevens, Andrew Maynard County Councillor Paul Diviani, District Councillor Bob Buxton, PCSO Anning 30012 and two members of the public.

Apologies: Geoffrey Sworder (Vice Chairman), Vanetta Keitch, Nicola Gale, PC Vickery 4783

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 Receive apologies for absence. AS ABOVE

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 16th March 2015** were signed as a correct record of that meeting. AGREED

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. Cllr Procter declared and interest in application 15/0620/FUL and left the room while discussion and vote took place.

1.4 **COUNCILLORS** – the parish will have an uncontested election in May and one **CASUAL VACANCY** – will arise at the May meeting, this has been advertised. All councillors who are stepping down are thanked for their service to the parish with particular regard to Cllr Sworder who has served the parish as chairman and councillor, and been responsible for so many community initiatives beyond this role for many years in a very proactive and inspirational capacity. He will be greatly missed as a member of the team and it is hoped he will continue to take an active interest in the work of the council and act in an advisory capacity.

2 PLANNING

(http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx)

2.1 **Decisions** (for information)

2.1.1 none

2.2 Applications

2.2.1 **15/0748/FUL Unit B Block 19 Flightway** - Change of use to form a live/work unit with B1 use on the ground floor and part of the first floor and a flat on the remainder of the first floor (partially retrospective); retention and extension of balcony on rear elevation; and retention of cladding and canopy on front elevation. **COMMENTS:** The parish council support this application in line with the policy outlined in the emerging Dunkeswell Neighbourhood Plan and the principle of work/live on the industrial estate in general, particularly in terms of improving security by having a mix of residential units in light of recent incidents.

2.2.2 **15/0620/FUL Dunkeswell Airfield** – formation of new entrance and access road to airfield. Cllr Procter declared an interest and left the room. **COMMENTS:** No objections.

2.2.3 **15/0715/AGR Land South of Bowerhayes Cross** – steel framed building with concrete side panels, dark green cladding and anthracite fibre cement roof. **COMMENTS:** No objections however it is felt important that adequate provision is made to take roof and surface water away from the highway, and for the access to be hard standing so mud is not brought onto the road by vehicles accessing the site. A widened and splayed access should also be provided as part of this application to ensure there is no need to back vehicles out on to the road.

2.3 TREE APPLICATIONS (for decision)

2.3.1 **15/0532/TRE 1 Foxglove Close** – T1,3,4,6,8,10,12,27 and 28 - Coppice to 1m.T2,5,7,9,11,13-18, 20-26 and 29-31 - Reduce to 4m.

2.3.2 **15/0547/TRE Delfim** - T6, Beech - Remove 1 branch on N E aspect of tree. T8, Beech - Fell.

2.4 **Neighbourhood Plan** – The draft plan has been circulated for six week consultation comments to parishioners, all consultees, neighbouring parishes and EDDC comments have been received back from EDDC, Highways and individuals and the plan will now be examined for any necessary changes, these seem to be only in terms of minor wording on first glance, which will not necessitate any re-consultation, but this will be confirmed shortly.

2.5 **Licensing Application** - nCr8 A Gift - Block 19 Unit B1, Flightway Details of this application can either be accessed through this link: [Licensing Act 2003 Applications Received](#).

3 HIGHWAYS

4.1 **Lengthsman Pilot – Parishes Together funding** questionnaire has been completed and returned.

- 4.2 **Issues to report;** Water on road wellsteps & above Hunters Cottage, Old Police House to estate entrance. Opposite number 44 Louis way hole in pavement caused by lorry arm.
- 4.3 **Surfacing works: Church Lane,** Circumstances and weather permitting, SWH will be undertaking essential highway maintenance works in the vicinity of your property on behalf of Devon County Council, between **Tuesday 19 May and Wednesday 20 May.** Please be aware however that these dates may need to change at short notice. The works will involve essential **drainage** works in the highway. In order to carry out these works, a road closure will be in place during working hours. There will be a signed diversion route. Work generally will be undertaken between the hours of **07:00 and 18:00,** although these times may vary.
- 4.4 **Dog poo bins request received** - Dunkeswell Abbey Rd by the public footpath on corner, and one bin near the cox's hill footpath nr windwhistle ...owners of which have already pinned no poop notices on their gates. The Parish council acknowledge the good work done by the kind parishioner that has made the request and have decided to purchase two new bins for location in the old village (and straps).

5 FOOTPATHS AND BRIDLEWAYS

- 5.1 **Report from Cllr Barrow** – clerk to request additional dog signs.

6 ENVIRONMENT

- 6.1 **Emergency planning & winter issues** – receive any new items for consideration

7 COMMUNITY

- 7.1 **Community policing report** –PCSO Anning - dog found killing sheep owner caught, assault – ex-employee assaulted boss over dismissal, possession of cannabis after execution of drugs warrant, theft of mobile phone from unattended handbag, misuse of telecoms where threatening messages were posted on social media.
- 7.2 **Playgrounds/Sports field** – Sportsfield fence needs repairing, Cllr Barrow to speak to the neighbouring land manager. Site visit to be arranged to discuss refurbishments.
- 7.3 **Allotments** –
- 7.4 **Halls** –
- 7.5 **Dog Walking** – one of the new poo bins has come loose.

8 FINANCE

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| 8.1 | Receipts - | EDDC Precept April – September | £12862 |
| | | EDDC CGT April – September | £1388 |
| | | DCC P3 Grant (for clearing of Burnsome Lane bridle path) | £3000.00 |
| | Cheque payments – | Dimond (neighbourhood plan printing) | £170.00 |
| | | T Bell Co-ordination of Neighbourhood Planning for BH Group | £2181.73 |
| | | Clerk expenses February – April | £158.43 |
| | | DALC membership | £348.95 |
| | | Ken Abraham (Audit 2014-15) | £200.00 |
| | | Cut and Trim | £61.00 |
| | | (Cheques agreed) | |

Account balances – Parish Account at 1/4/15 - £11503.77 includes the following:
P3 balance of funds - £908 (opening bal -£92, grant £1,000)

- 8.2 **Dates and awareness raising for forthcoming elections** – Close of nominations was 4pm on Thursday 9th April 2015 and elections will be held on Thursday 7th May 2015. Dunkeswell PC has 7 candidates for the 8 seats so we will need to co-opt in May. There is an All Party General Election Hustings at Throgmorton Hall on 21st April 2015.
- 8.3 **New pension legislation 2017** - clerk has registered a nominated contact as required by The Pensions Regulator.
- 8.4 **Accounts for agreement** - Internal Auditor (Ken Abraham) attended 17th April 2015 and reported no issues – accounts and statement were signed as correct.

QUESTIONS FROM THE PUBLIC (The meeting was closed before questions from the public). None

Dates for next meetings 2015 –

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| 11th May 2015 | Village Hall | Planning Meeting 7pm & 7.30pm Annual General Meeting of parish council |
| 18th May 2015 | Throgmorton Community Hall | Annual Parish Meeting 8pm |
| 8th June 2015 | Village Hall | Planning Meeting 7 - 8pm |
| 15th June 2015 | Village Hall | Parish Council Meeting 7.30pm |
| 13th July 2015 | Village Hall | Planning Meeting 7 - 8pm |
| 20th July 2015 | Village Hall | Parish Council Meeting 7.30pm |
| 17th August 2015 | Village Hall | Planning Meeting 7 - 8pm |
| 24th August 2015 | Village Hall | Parish Council Meeting 7.30pm |