

DUNKESWELL PARISH COUNCIL

Minutes of the **MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 16th July 2018 at 7.30pm.**

PRESENT: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer.

APOLOGIES: County Councillor Iain Chubb, District Councillor Colin Brown

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 18th June 2018** were signed as a correct record of that meeting.
Minutes of the Annual Parish Meeting 2018 & The Annual Report were signed as a correct record of those meetings.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

2.1 **DECISIONS**(for information)

2.1.2 **17/2624/FUL - The Steep** - Removal of redundant industrial building (B8) (previously developed land) and erection of a single two storey detached dwelling (C3) **REFUSED (For information)**

2.2 **APPLICATIONS** (for comment/Information)

2.2.1 **18/1277/FUL Land On Corner Of Marcus Road (land Adjacent 3F) Marcus Road Dunkeswell** - building to provide 3 no. industrial (B1 and B8) units and 3 no. residential (C3) units to be used as live-work units **(For Comment)**

COMMENTS - The Parish Council are not opposed to having Live/work Units on this site, however feel that the more Traditional Live/work units of the type that already exist on the Estate would be more suitable with the Live accommodation at the rear . To this end they feel they cannot support this application in it's current form as it is contrary to the Neighbourhood Plan. The roof height & design/ scale of the building is not in keeping within the community/landscape **(Neighbourhood Plan Policies BE1, BE2, LE1 & LE2 13c)**

2.2.2 **18/1520/FUL 3 Liberator Way** - Construction of rear single storey extension and carport to existing garage **(For Comment)**

COMMENTS - No Objections

2.2.3 **18/0419/VAR Mansell Raceway - Variation of condition 2 (plans condition) of permission 16/2946/FUL (erection of building) to change the appearance, height, layout and position of the building.** Further information Online Plus see attached email from Lisa Turner **(for Information/ Comment)** - Parish Council View remains as previously minuted on June 18th, The roof height is excessive & Contrary to the Neighbourhood Plan.

3 **TREE APPLICATIONS (for Information/decision)**

3.1 **18/1241/TRE 21 Walcott Way** - Group of 11 multi stemmed ash trees Taken back to original pollarding & crown thinning of 25%, East side & tree 11 reduce branches by 30%, material removed no longer than 3 metres in length to remove dead & weak growth & allow more light in

to house & garden, to ensure the health & stability of the trees, a lot of dead wood has fallen throughout the winter period. **(for Comment) Awaiting Decision**

- 4 **Neighbourhood Plan** – Paper version print cost for agreement (For Information/comment). As many as we can for the money -

COMMENTS - Agreed - to use Brightsea

5 **HIGHWAYS**

- 5.1 **Lengthsman/Highways Issues to report** – Report Potholes at Long Lane near Crudges & also by the Water Tower. Long Lane near footpath and Chapel Corner.

- 5.2 **Parish Highways work** –

- 5.2.1 **Grit Bin Replenishment post winter operation 18/19** - Skanska will be refilling, logging condition of bins. We are requested to log online grit bins which require attention, these will then be batched by area and assigned.

COMMENTS- Clerk to log location of bins online.

- 5.2.2 **Signs for Lane past Lakeview** - Quote received £ 109.20 for both signs incl VAT & delivery. Cheque to be signed if Agreed

COMMENTS - Agreed to be ordered

6 **FOOTPATHS AND BRIDLEWAYS**

- 6.1 **Report from Cllr Barrow** – all up to date

7 **ENVIRONMENT**

- 7.1 **Emergency planning** – receive any new items for consideration

- 7.2 **Dog bins** - New Bin fixed in place (Highfield Entrance to estate) and added to collection Round

COMMENTS - Litter bins - Bins near the shop are being missed for collection, Notify EDDC.

8 **COMMUNITY & GOVERNANCE**

- 8.1 **Community policing report** – None

- 8.2 **Playgrounds/Sports field/Allotments/Halls** –

Playground New Century Park - Further Communication from Resident, Concerned regarding child climbing over the Tennis Court Fence to retrieve a ball, Risk of serious fall. Park users continue to enter the property to retrieve items with or without owners consent. Phonecall with resident 13/7/18, PCSO has not returned calls, clerk to try and see if a meeting can be arranged, Email sent to PCSO 13/7/18. Resident has contacted own solicitor to check if liable if any accident happens, outcome NOT liable as it is Trespass on Private Property. Resident to attend meeting.

COMMENTS - Parish Council agreed to put up fencing/netting to replace the barbed wire that was removed on safety grounds and to extending the height of this to approx. 3ft above the fence top. Other solutions were discussed, including moving/swapping the equipment to opposite ends, It was felt that this option was too costly and would involve completely removing/relaying the concrete footings, removing/additional Tarmac, with no guarantee that the equipment would be safe enough to reposition & may need replacing, additionally it was felt that moving this may not solve any issues.

- 8.3 **Football Field and Path** - Grant Agreement signed and returned to EDDC, to be passed to their Legal Team and then monies should be released. Contracts from solicitors for the Land being viewed by Councillors then signed and returned to Solicitors. **(for Comment following contract viewing by Councillors)**
COMMENTS - The Grant Agreement is being returned as it was incorrectly filled in. Once received Clerk to correct this & return.
- 8.4 **Blossom Hill Park** - Received complaint regarding noise from resident of Powells Way on 29th June asking if there was anything further we could do regarding this. Advised resident to report incident to EDDC so that it's registered there. Resident has also contacted Park Owners.
COMMENTS - Residents are advised to report issues to EDDC
- 8.5 **Village Hall Roof Project** - Quotes Received - need to obtain quote for Suspended Ceiling as one quote is for roof Only. **(for Comment/Agreement)** Local Company GM Ceilings?
COMMENTS - Obtain quote from GM Ceilings
- 8.6 **Register of Interest Forms** - Email sent 6.6.18 to all Counsellors, Please check details and reply via email to confirm either No Change or Fill out a new form with any changes and return to Clerk. **(Chase Outstanding forms)**
- 8.7 **Bank Account Forms** - Councillors to fill out forms, Due to change in policy/procedure at Bank - All forms received
- 8.8 **Phone Boxes -**

There are two options when it comes to the power supply. If the parish council has not stated a preference then we always go for option 1.

Option1 = BT will retain responsibility and costs for the power supply in the short term. We are looking to disconnect the supply at some point in the future at our own expense. However, we will advise the Parish Council when that time comes giving you the option of taking over the supply should you wish to do so. Our responsibility is for the underground cable leading up to the fuse box within the kiosk service chamber, but not for the wiring from that fuse box to the light socket, or the light bulb.

Option 2 = The Parish Council can take over the power supply by contracting the regional power company and requesting an MPAN for an unmetered power supply (Meter Point Administration Number). The MPAN then needs to be registered with a power company of your choices and also sent to BT so that we can liaise with the power supplier regarding the transfer of the power supply. The parish council will then be responsible for the costs associated with that power supply. **Agreed - No connection to electricity Required**

- 8.9 **Archiving** - Have Found some very Old Documents (1852 - 1879 accounts!) which I will bring to the meeting 16th July. Have purchased some cardboard Archive Storage boxes to sort into and then take to Devon Records Office, may need to purchase more. Devon archives would like to take all the old Planning Applications in addition to everything that we are legally obliged to keep. Advice from DALC is to shred anything that cannot be archived in order to comply with Data Protection Law & receive a certificate of Destruction to prove we disposed of everything correctly. Honiton Museum may be interested in taking the Old Documents as part of it's communities display if no-one objects to this, May be nice that everyone can view these documents rather than being stored away? **(Agreement/Comment to use shred-it) Agreed at Planning Meeting** Bags ordered (FOC) as soon as filled disposal will be arranged. **Agreed**
- 8.10 **East Devon Statement of Community Involvement (SCI)**

The Council is currently consulting on the new Statement of Community Involvement (SCI). This is the document which sets out how, where and when we will consult on planning matters such as Policy documents, planning applications and Neighbourhood Plans.

The SCI is available for comment from **3rd July to 15th August 2018**. All comments will be considered by the Council and will inform subsequent versions of the document.

Any comments should be marked 'SCI' and emailed to planningpolicy@eastdevon.gov.uk or posted to Planning Policy Team, East Devon District Council, Knowle, Sidmouth, EX10 8HL - Emailed to all Councillors **(For Information/Comment)**

