

**DUNKESWELL PARISH COUNCIL**

**Minutes of the MEETING of Dunkeswell Parish Council held in the Village Hall on  
Monday 19th November at 7.30pm**

**PRESENT:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer,

**APOLOGIES:** County Councillor Iain Chubb, District Councillor Colin Brown

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

- 1.1 **Receive apologies for absence.**  
1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 15th October 2018** were signed as a correct record of that meeting.

- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**2** **PLANNING**  
<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

- 2.1 **18/1867/FUL Detached dwelling Combe Hayes (formerly Sintrendel) Combe Raleigh - Approved with Conditions**

**APPLICATIONS** (for comment/Information)

- 2.2 **18/2274/RES Higher Park Farm EX14 4RN-** Approval of reserved matter (access, external appearance, landscaping, layout and scale) pursuant to outline permission 16/2464/OUT (erection of agricultural workers dwelling) There was no objection to Planning Application 16/2464/OUT (**For Comment**)

**Comments - No Objections**

- 2.3 **18/0089/FUL Land North of Louis Way (No Postcode)-** Erection of 9 Age Restricted Dwellings (Bungalows) and associated works. Amendment to site Plan layout. Following discussions at the Planning Meeting, Planning Officer will attend our meeting in December.(**For Comment**)

**Comments - Postponed & extension requested as Planning Officer to attend the December meeting**

**3** **TREE APPLICATIONS** (for Information/decision)  
**NONE**

- 3.1 Potters Stile - Oak branch falling onto residents Car  
**Comments** - An Exception Notice to be issued allowing specified reduction (**For Information**)

- 3.2 **18/0272/TRE 3 Manleys Lane EX14 4XQ-** email sent to EDDC to remind this is for review in the Autumn. Reply 2/11/18 to be arranged for December once the leaves are off the trees. (**For Information**)

**4** **HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report.**  
4.2 **Parish Highways work** - Road Closure 26th/27th November road to Village Hall. Potholes reported on Long Lane, 1 x by footpath 1 x near Crudges

**5 FOOTPATHS AND BRIDLEWAYS**

5.1 **Report from Cllr Barrow** – works up to date/ more clearing work in New Year

**6 ENVIRONMENT**

6.1 **Emergency planning** – None

**7 COMMUNITY & GOVERNANCE**

7.1 **Community policing report – Parish crime report for Dunkeswell**

**Crimes Reported to the police between 15/10/2018 and 19/11/2018**

**3 Crimes Reported**

**1 x COMMON ASSAULT** – Offender known to the victim – Filed crime

**1 x CRIMINAL DAMAGE TO PROPERTY UNDER £5000 – VEHICLE** – Windscreen damaged by unknown person whilst being driven – Filed crime

**1 x THEFT OF MOTOR VEHICLE** - motor caravan stolen overnight from outside of property – Filed crime

7.1.1 **Speeding** - Email received from residents regarding speeding on the main road, clerk has forwarded emails to Highways Officer to see what advice/help can be given. Email reply received 16th November, forwarded to resident as advising other avenues that could be explored, eg Community speed watch.

**7.2 Playgrounds/Sports field/Allotments/Halls**

NCP Park - Boundary - Owner/resident agreed to reinstate the fence to the correct boundary once they have re built the Devon Bank. WIM's to provide a letter of agreement to the owner for work to be completed within 12 months. 31.10.18 conversation with WIM's, they are going to chase this as no reply so far.

7.2.1 **Safety checks** - It was agreed Cllr Webber will help with safety checks at New Century Park.

7.2.1 **Playground Inspections** - Playground Inspections Due beginning of December, dates & Inspector to be agreed **(For discussion/agreement)**.

**Comments** - It was agreed Inspector to remain the same as last year, Clerk to check whether a date needs to be arranged or whether this done automatically yearly.

7.3 **Football Field and Path** - Full breakdown of costs & expected costs report requested by Chairman. Western Power contacted, we should be contacted to arrange a site visit in a few days - clarification required on how many phases 1?. Email sent 15.11.18 with Map outlining the field. Western Telephone call 20.11.18 to say WP will quote for 1 Phase unless we indicate differently, should be contacted in next week or so to arrange site visit. **(For Discussion/Comment)**.

**Comments** - It was agreed that probably 1 Phase would be enough, however to question this on site visit.

Air Ambulance Night landing site - Cllr Barrow spoke with the Air Ambulance, it appears that they are able to cover some of the costs, however the Pole and light will be at the Parish Council/Football club expense.

Fencing - Cllr Barrow to look at what options are available and costs.

**7.4 Village Hall Roof Project** -

7.5 **Donations for 19/20** - DPC have been approached by various organisations seeking a donation in 19/20 - To discuss and agree who will receive donations. **(discussion/comment/agreement)**

**Comments** - It was agreed to postpone this for discussion in the new Year.

7.6 **The Blackdown Practice** - Have offered to come and talk/update us with to keep us about current & new schemes & ideas. **(for Information/discussion/agreement)**.

**Comments** - It was agreed to extend an invite for the Blackdown Practise to attend the Annual Parish meeting each year. It was felt this was the best use everyone's time and would reach a larger portion of the community.

**7.7 2019/2020 Precept - ( to Discuss/Comment)**

**Comments** - Clerk to prepare figures in time for December Meeting

**7.8 Internal Auditor** - Clerk proposes to use Local Council Administration Services, Cost for this service will be approx. £175.00 per year**(for discussion/agreement).**

**Comments** - This was Agreed

**8 FINANCE**

8.1 **Grants** – (For information/Agreement) None

8.2 **Receipts** - None

8.3	<b>Cheque payments</b> – Cut & Strim inc's	£ 76.00
	Clerk Remuneration	£1056.96
	Clerk expenses	£ 147.77
	DALC Budgets & Precept Course	£ 30.00

(Cheques Agreed)

Account balances – Parish Account - at 24th October 2018 statement number 112 Closing Balance £27178.17  
(Please note this is an unreconciled balance)

**9 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 –	10th December 2018 -	Planning Meeting 7 - 7.30pm
	10th December 2018 -	Parish Council Meeting 7.30pm