

**DUNKESWELL PARISH COUNCIL**

Minutes of the **MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 10th December at 7.30pm**

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer,, District Councillor Colin Brown

**Apologies:** County Councillor Iain Chubb, Tina Page

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. *In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 19th November 2018** were signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

None

**APPLICATIONS** (for comment/Information)

- the meeting was closed whilst agenda item 2.1 was discussed

2.1 **18/0089/FUL Land North of Louis Way (No Postcode)-** Erection of 9 Age Restricted Dwellings (Bungalows) and associated works. Amendment to site Plan layout. Following discussions at the Planning Meeting, Planning Officer will attend our meeting. **(For Comment).**

**Comments** - The meeting was attended by a Planning Officer from EDDC, Discussion regarding the Application took place. The Councillors asked that Paragraph 5.9 of the the Neighbourhood Plan was read by the Officer and taken into account, alongside Policy HP1. As minuted at previous meetings the Parish Council would like this application to revert to the first Plan (9 age related bungalows around a courtyard) as in the original application, to which they had no objections. The Parish Council/EDDC Planning Officer agreed that the Ward Member would reply to Planning Central in the next couple of days.

2.2 **18/2274/FUL Higher Park Farm Dunkeswell EX14 4RN** - Approval of reserved matter (access, external appearance, landscaping, layout and scale) pursuant to outline permission 16/2464/OUT (erection of agricultural workers dwelling) - Amended Plans **(For Comment & Agreement)**

**Comments** - The Parish Council were unable to determine what had been amended in this application (as dated 7th December) - Clerk to contact Planning to determine this and request an extension to the 21st January meeting if necessary.

**3 TREE APPLICATIONS** (for Information/decision)

3.1 **18/2630/TRE 1 Bluebell Road EX14 4QF** - T1, beech - remove low second and third order branches over road and garden to clear 5.2m over the road and 2.1m over the garden from ground level in order to give vehicular and pedestrian access.T2, oak - shorten second and third order branches by 1 - 2m to a suitable side branch to leave a natural form. Reduce height by 1.5m to allow more light into the house and garden. **(For Comment/Discussion)**

**Comments - No Objections**

**4 HIGHWAYS**

**4.1 Lengthsman/Highways Issues to report.**

**4.2 Parish Highways work - EDDC Audit request for Information regarding works & expenditure on the Lay-by/drainage works at Deep Cut Cross. (For Comment/Discussion)**

**Comments - Clerk to find invoices**

**4.3 Lay By at Gypsy Cross - Request to have planings laid at the bus stop, photo included, children finding it difficult to find somewhere to stand whilst waiting for the school bus. (For Comment/Agreement)**

**Comments - To be Investigated.**

**5 FOOTPATHS AND BRIDLEWAYS**

**5.1 Report from Cllr Barrow – Nothing to report**

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

**7.1 Community policing report – None**

**7.1.1 Graffiti - Report of Graffiti to Clerk Opposite the Church on the bend warning sign and missing stone/ concrete statue from residence. Reported to PSCO 26th November.**

**7.2 Playgrounds/Sports field/Allotments/Halls**

NCP Park -

**7.3 Football Field and Path - Meeting with Western Power 3rd December - WP to come back to us with a quote for 45 Kw 3 phase connection probably coming in from Kennedy Way direction to the corner of the field. WP will complete grounds works to the edge of the road and PC/Football club to dig trenches from there into the field and supply the housing for the supply. 6th December - received Completion of Land Registry registration. Title Number DN705148 Councillors to check over Registration to ensure Correct. (For Agreement)**

**Comments - Cllr's Barrow & Luscombe to check land registry is correct. Registry documents taken.**

**7.3.1 Lease - Solicitor has provided a sample lease, (forwarded to each Councillor via email 27th November) Councillors to agree what terms will need to be included. Solicitor has advised a meeting in January to discuss further, if Councillors agree. The lease provided is only 5 years which will not be long enough for Football club in regards to funding/grants. (for Comment/discussion)**

**Comments - To be discussed further in January meeting**

**7.4 Phone Boxes - Enquiry regarding the proposed use for the phone boxes. Its been suggested that a group of volunteers renovate the phone box near the Old Post Office to reflect the photograph in the Heritage museum & include it as part of the heritage tour & Possibly take on the renovation of the other box. Also discuss Box at Dunkeswell Abbey regarding electricity. (for Comment/Discussion/ Agreement)**

**Comments - It was agreed that the Heritage Museum could use the Phone box by the Old Post Office as part of the heritage Tour once BT have confirmed completion. This will be under the guidance of the Heritage Museum Curator. The Heritage Museum to provide Council with written plans of what they might like to do for approval.**

**The Phone Box at Dunkeswell Abbey - No Plans for this currently, however it was agreed to inform BT that the Council do not wish to retain power to the box.**

**7.7 2019/2020 Precept - (to Discuss/Comment/Agree)**

**Comments** - The Precept was agreed in principal, clerk to finalise figures in time for the January Meeting for agreement and submission by 23rd January.

**8 FINANCE**

8.1 **Grants** – (For information/Agreement) None

8.2 **Receipts** - None

8.3 **Cheque payments** – Clerk Remuneration £ 909.09  
Clerk expenses £ 153.20

(Cheques Agreed)

Account balances – Parish Account - at 28th November 2018 statement number 113 Closing Balance  
£25555.67

(Please note this is an unreconciled balance)

**9 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 – Monday 14th January 2019 - Planning Meeting 7pm  
Monday 21st January 2019 - Parish Council Meeting 7.30pm