

DUNKESWELL PARISH COUNCIL

Minutes of the MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 21st January 2019 at 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Iain Chubb, District Councillor Colin Brown

Apologies: Tina Page

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 10th December 2018** were signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. No declarations

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS (for information)

2.1 **17/1717/FUL Erection of an agricultural storage building - Refused**

2.2 **18/2044/CPE Certificate of lawful existing use in relation to the change of use of an outbuilding known as Hooked Rise Farmhouse Holiday Lodge to a single detached dwelling house with associated garden. - Refused**

APPLICATIONS (for comment/Information)

2.3 **19/0009/PDO Lodge Farm Dunkeswell Honiton EX14 4QN - Prior Approval for Change of Use from B1 (a) office to 2no. C3 dwelling. (For Comment/Agreement)**

Comments - No Objections

3 TREE APPLICATIONS (for Information/decision)

3.1 **18/2630/TRE 1 Bluebell Road EX14 4QF -T1, beech - remove low second and third order branches over road and garden to clear 5.2m over the road and 2.1m over the garden from ground level in order to give vehicular and pedestrian access. T2, oak - shorten second and third order branches by 1 - 2m to a suitable side branch to leave a natural form. Reduce height by 1.5m to allow more light into the house and garden. (For Agreement) Delegated report received.**

Comments - No Objections

HIGHWAYS

4.1 **Lengthsman/Highways**

4.2 **Parish Highways work - EDDC Audit request for Information regarding works & expenditure on the Layby/drainage works at Deep Cut Cross. (For Comment/Discussion) Postponed to February Meeting for comment to allow further investigation**

- 4.3 **Lay By at Gypsy Cross** - Request to have planings laid at the bus stop, photo included, children finding it difficult to find somewhere to stand whilst waiting for the school bus. To Be Investigated **(For Outcome/Comment/Agreement)**

Comments - Agreed to repair and make good hard standing for cars and children

- 4.4 **Road Closure - Percy Cross to Airport** - 25th Feb - 8th March Resurfacing. Access will be possible for residents within the closure area, unless they receive a letter from SWHighways/ Devon Highways informing them differently. Walking access to and from the airport should be unaffected except the route will be through the village and into Green Lane to Highfield. Clerk has suggested that SWH put additional signage at the entrance to Lakeview Lane on Luppitt Common discouraging lorries from using this lane, due to maps & SAT Nav showing what looks like a direct route to the airfield via this lane. SWH advised that the works will be carried out in sections so not all areas of the closure will be being worked on at the same time.

5 **FOOTPATHS AND BRIDLEWAYS**

- 5.1 **P3 Budget** - To be agreed, deadline February 11th 2019

6 **ENVIRONMENT**

- 6.1 **Louis Way** - PC has received complaints of Dog Faeces all along the pavement, street scene to come out and clear, residents have been asked to advise of further issues as they arise in order that Environmental Health Team can be requested to come out & investigate.

7 **COMMUNITY & GOVERNANCE**

- 7.1 **Community policing report – None**

- 7.2 **Playgrounds/Sports field/Allotments/Halls**

Playground Inspections - Completed 8.12.19 - with some recommendations **(For Discussion/ agreement)**.

Comments - Muga/Sportfield repairs mostly done, NCP gate may need to be replaced JB & PS to have a look at what is required and repairs/maintenance to NCP & Churchill to be carried out.

- 7.3 **Football Field and Path** - Title Number DN705148 Councillors to check over Registration to ensure Correct. Estimate of costs received, WP want details of equipment to be used in ports cabins and a maximum KVA. Report from Football Club received today forwarded to WPower. Permit for levelling football pitch in force from today. Documents Sent to EDDC to reclaim costs. **(For Discussion)**

Comments - Gates now in place, Fencing to be planned.

- 7.3.1 **Land Registry** - Council to confirm that Land Registry documents are correct. **(For Comment/ Agreement)**

Comments - Agreed as correct

- 7.3.2 **Lease** - To agree rough expectation of what the lease will contain, arrange meeting with B&B to discuss. **(for Comment/discussion)**

Comments - To be discussed further at February Meeting

- 7.4 **Phone Boxes** - Now Officially adopted, Invoice received, queried with BT awaiting reply, reply from BT Invoice sent in error.**(for Comment/Discussion/Agreement) see also 7.7.**

- 7.5 **2019/2020 Precept - (to Discuss/Comment/Agree) Deadline 23rd Jan 2019**

Comments - The Precept was agreed

- 7.6 **RainNutrience** - Offer to visit at flightway and a presentation. **(For Discussion/agreement)**

Comments - ask for further information

- 7.7 **Phone box/Heritage Museum** - Following the agreement in principal to use the phone box adjacent to the Old Post Office as part of the Heritage Tour, Heritage Museum would like to present their ideas. **(for Discussion/Approval).**

Comments - Presentation of ideas/plans from the Heritage Museum. In principle it was agreed for the Heritage museum to use the phone as part of the Heritage Tour and restore the phone box & return it to its original form in 1943, with a sign (bolted to the wall, with the agreement of current owner) beside it explaining some of Dunkeswell's History. The Heritage Museum to come back with likely costs. All Councillors thought this to be a good way of preserving and making use of the box.

7.8 Purchase of a metal box/Fire proof container for important document storage **(For Discussion/Agreement)**

Comments - Cost to be determined

7.9 Training Courses - Clerk has booked Election Training & Preparing for Audit training in February **(for Discussion & Agreement) Agreed**

8 **FINANCE**

8.1 **Grants** – (For information/Agreement)

8.2 **Receipts** - Locality Budget Grant - Fence Football Field £1000.00

8.3 **Cheque payments** – Dunkeswell PCC - Magazine (Jan- Dec) £ 559.00
Playground Inspection £ 347.00
Clerk Remuneration £ 1078.87
Clerk expenses £ 79.28

(Cheques were Agreed)

Account balances – Parish Account - at 21st December 2018 statement number 114 Closing Balance
£24415.09

(Please note this is an unreconciled balance)

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 – Monday 11th February 2019 - Planning Meeting 7pm
Monday 18th February 2019 - Parish Council Meeting 7.30pm