

DUNKESWELL PARISH COUNCIL

Minutes of the **MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 18th February at 7.30pm**

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Iain Chubb, District Councillor Colin Brown.
Representatives from Devon Highways, Kennford Tarmacadam, South West Highways, Dunkeswell Heritage Museum, Mansell Raceway.

Apologies: Kerrie Winter

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

- 1.1 **Receive apologies for absence.**
1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 21st January 2019** were signed as a correct record of that meeting.
- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

Declaration - Cllr Luscombe agenda item 3.2

2 **PLANNING**
<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

APPLICATIONS (for comment/Information)

- 2.1 **18/2617/LBC Southlands Farm Dunkeswell EX14 4SH** - Retention of works undertaken to include: construction of internal partitions; removal of front door and replace with window in south elevation; staircase in drawing room; removal of door and replace with window in north elevation; increase opening between kitchen and informal dining area; creation of alcove in formal dining area; loft conversion to include roof lights and replace window with door and flue on gable south elevation
(for Comment & Agreement)

Comments - There were no objections to the application.

- 2.2 **19/0198/FUL Mansell Raceway Dunkeswell Aerodrome Dunkeswell EX14 4LT** - Construction of a detached cart workshop with first floor viewing terrace linked to the race building.
(For Comment & Agreement).

Comments - There were no objections to the application.
The Parish Council would like to request that the following be considered should you recommend the application for approval. The Parish Council would like to see the previous applications 16/2946/FUL & 18/0419/VAR completed and the buildings removed as stipulated in those applications, before works commence on the new application. To minimise the chance of changes being made by the applicant to the overall size or height of the proposed building, light pollution is kept to a minimum to avoid nuisance to residents here and in Sheldon and to minimise any adverse effect on wildlife.
Neighbourhood Plan, Page 50, Policy LE2 & Para 8.12, Blackdown Hills AONB Management Plan 2014-2019 RET1/B

- 2.3 **18/0089/FUL Land North of Louis Way** - Update from Cllr Clewer following the meeting on Thursday 14th February at EDDC (**For Information**)

Comments - Cllr Clewer reported that the meeting was constructive and agreement had been reached on a way forward. A revised Planning Application will be forthcoming, when the the Council will be able to comment fully. The revised plans will show a very similar design complex to the original design proposed with nine dwellings. 6 properties will be age related and 3 will be open market, the development will be managed by a Housing Association.

3 TREE APPLICATIONS (for Information/decision)

DECISIONS(for information)

- 3.1 **18/2630/TRE 1 Bluebell Road EX14 4QF** - T1, beech - remove low second and third order branches over road and garden to clear 5.2m over the road and 2.1m over the garden from ground level in order to give vehicular and pedestrian access.T2, oak - shorten second and third order branches by 1 - 2m to a suitable side branch to leave a natural form. Reduce height by 1.5m to allow more light into the house and garden.

Decision - Approved with conditions

APPLICATIONS (for comment/Information)

- 3.2 **18/2792/TRE Owl House Dunkeswell EX14 4QQ** - Ash tree - remove overhanging branch (**for Comment/Agreement**)

Comments - This application is to be withdrawn and a new application submitted to cover the removal of the tree.

4 HIGHWAYS

- 4.1 **Lengthsman/Highways Issues to report.**

Comments - Potholes to be reported by Clerk, Turbury Cross, Long Lane - both sides, Abbey road - Bowerhayes Lane.

- 4.2 **Parish Highways work** - EDDC Audit request for Information regarding works & expenditure on the Lay-by/drainage works at Deep Cut Cross/Abbey Road. (**For Comment/Discussion**)

Comments - this was delayed in order to allow time to find information, in the meantime it was noted, that due to the clerk changeover, the balance of the grant remained unspent, Clerk checked with Devon Highways and it was agreed this could be used for small roadside projects that DPC have outstanding, on the condition this was carried out and paid for by mid March. The audit information will then be provided as requested.

- 4.3 **Lay By at Gypsy Cross** - Request to have planings laid at the bus stop, photo included, children finding it difficult to find somewhere to stand whilst waiting for the school bus. (**For Comment/Agreement**)

Comments - It was agreed that the residual grant money (from 4.2) would be used to improve the lay-by and also to improve two gateways flooding due to water run off at Wolford Cross.

- 4.4 **Road Closure Percy Cross to Chapel Corner - This will be the first item heard as agreed with the Chairman** - Having spoken with the contractors again, they assured the PC that all measures were being taken to limit traffic problems during the works. They plan to put up signs discouraging drivers from entering the lanes and to ensure plenty of signage for the diversion. They assured us that they will be monitoring traffic throughout the works and if problems arise, they are prepared to put highway operatives at problem areas to advise drivers. Many emails from businesses on Airfield, many comments on Facebook Page. Roadside Signs are now displaying correct start date. Works are further than indicated on the notification, they now end at the Paddocks. 14.2.19 - Confirmed that a representative from Devon Highways will attend meeting.

Comments - Representatives from Devon County Council Highways, Kennford Tarmacadam & South West Highways attended. It was agreed that the time of the road closure would be altered and it will now close from 8am each morning rather than 7am to allow traffic through to the airfield, the road will be done in sections and residents within the closure area will have access, although there may be delays at times. The section from Marcus Road to The Mansell Raceway entrance will be completed overnight on Thursday 7th & Friday 8th to minimise access issues to the Airfield. The Parish Council were assured that at all times there will be road operatives available to help and direct residents, living within the closure area, safely through the roadworks as necessary.

4.4.1 **Road in General** - Potholes, general condition, Cordon on the bends. **(for discussion)**

Comments - Potholes to be reported by the Clerk. General road condition is not good most of the way down the hill into Honiton and is particularly bad on the Honiton side of the bridge. Keep reporting potholes.

5 FOOTPATHS AND BRIDLEWAYS

5.1 **Report from Cllr Barrow** – Maintenance up to date

5.2 P3 Budget - Completed and sent in 28.1.19 **(For Information)**

6 ENVIRONMENT

7 COMMUNITY & GOVERNANCE

7.1 **Community policing report** – From Police website for December 2018

Burglary - 2

Violence & Sexual Offences - 1

Public Order - 2

Criminal damage & Arson - 1

7.2 **Playgrounds/Sports field/Allotments/Halls** - Nothing to report

7.3 **Football Field and Path** - Clerk chased WPower for quote 29.1.19 no reply as yet. Telephone call to Power 12.2.19 Quote to be sent as soon as possible (Hopefully before this meeting). Quote received and forwarded to SW Ambulance. Fencing Quote **(For Information/ Agreement)**

Comments - Quotes for different fencing options, Wooden Posts £1100.00 + £200 Gate & Gate posts, Creosoted wooden Posts £1328.00 + £200 Gate & Gate posts, Galvanised Metal Posts £1500/£1600 + £200 Gate & Gate posts, Creosoted Wooden Posts have a life of approx. 15 years, Metal Posts have a minimum life of 30 Years. It was unanimously agreed to purchase Metal Posts.

7.3.1 **Lease** - Clerk to present outline for lease for comment and discussion, before arranging meeting for 2 Cllrs to meet with Solicitor**(for Comment/discussion)**

Comments - This Item was postponed due to the meeting being lengthy and will be discussed at the meeting in March.

7.4 **Phone Boxes** - Phone boxes are now our responsibility, Email sent 28.1.19 from Heritage Museum, outlining what they would like to do, as agreed they will let PC have a the costings as soon as they can. Representative from the Museum will attend this meeting to present and agree costs **(for information)**

Comments - The costs were presented to the Council, In order to facilitate the ordering of parts and renovation materials it was agreed that a maximum budget of £1000 would be allocated. The Heritage Museum will source and fund the items as discussed & presented and invoice the Parish Council. Clerk to look at insurance for the boxes. Council were happy for the work to commence under the guidance of The Heritage Museum. The Heritage Museum may have some access to funding for some of this project and this may lessen the overall cost.

- 7.5 **Documents** - To agree and formally adopt the new Health & Safety Policy, Risk Assessment Policy and to approve the Snow Plan as sent via email to all Councillors on 6.2.19. **(For Comment & Agreement)**

Comments - The policies and plan were formally adopted

- 7.6 **Purchase of Metal box for document storage** - Small box to hold important documents safely will cost approx. £50.00 for fire proof, holds A4 size documents. Metal Box (non Fireproof) is £25.00 Holds Foolscape sized documents **(For Comment/Agreement)**

Comments - It was agreed to purchase the £25.00 Metal Box, clerk to arrange

- 7.7 **Request from EDDC Trees department** - Councillors are asked to identify a site where a "landmark tree" could be planted, email forwarded 4th Feb. **(For Discussion/Agreement)**

Comments - Two sites were identified, clerk to ascertain what type of tree is proposed as this will help determine the site.

- 7.8 **Heritage Assets** - Email from EDDC asking for comments (forwarded to all 5.2.19) on the proposed Local List Guide. **(For Discussion/Comment/Agreement).**

Comments - Forwarded to the Heritage Museum for their information, Cllr's to comment independently.

- 7.9 **Hastoe** - Notification of a 2 bedroomed House becoming available. If PC know of any families requiring local rented accommodation, to advise them to contact the Local Authority Housing needs department. This property will advertised from February 13th on the Choice Based Lettings Scheme.

- 7.10 **Police Commissioner Liaison** - To discuss a replacement Councillor **(For Discussion/Agreement)**

Comments - Postponed due to meeting length, to be discussed at the meeting in March

8 **FINANCE**

8.1 **Grants** – (For information/Agreement) None

8.2 **Receipts** - None

8.3	Cheque payments – J Barrow P3	£ 497.00
	J Barrow Muga/Sportsfield maintenance	£. 83.00
	CJ Barrow - Lay-by Gypsy Cross	£ 410.40
	Hire of Village Hall 18/19	£ 378.00
	BPHN Subscription	£ 200.00
	Clerk Remuneration	£1048.75
	Clerk expenses	£ 148.17

(Cheques were Agreed)

Account balances – Parish Account - at 30th January 2019 statement number 115 Closing Balance £22703.83
(Please note this is an unreconciled balance)

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 – Monday 11th March 2019 - Planning Meeting 7pm
Monday 18th March 2019 - Parish Council Meeting 7.30pm