

**DUNKESWELL PARISH COUNCIL**

**Minutes of the MEETING of Dunkeswell Parish Council held in the Village Hall on Monday 15th April at 7.30pm**

**Present:** Cllrs John Barrow (Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, District Councillor Colin Brown

**Apologies:** Brendan Procter (Vice Chairman), Kerri Webber, County Councillor Iain Chubb

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 18th March 2019** were signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

Cllr Luscombe & Maynard declared their interest in item 3.1

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

2.1 **19/0465/FUL 3 Manleys Lane Dunkeswell EX14 4XQ** - Installation of garden gate. **APPROVED**

2.2 **18/2617/LBC Southlands Farm Dunkeswell EX14 4SH** - Retention of works undertaken to include: construction of internal partitions; removal of front door and replace with window in south elevation; staircase in drawing room; removal of door and replace with window in north elevation; increase opening between kitchen and informal dining area; creation of alcove in formal dining area; loft conversion to include rooflights and replace window with door and flue on gable south elevation. **APPROVED**

**APPLICATIONS** (for comment/Information)

2.3 **19/0384/FUL Barns At Higher Musgrove Dunkeswell Abbey EX14 4RP** - Alterations to the buildings to facilitate the use as an hotel (permitted by approval 16/0031/PDR), including removal of lean-to structures and provision of entrance canopy and veranda; external changes including construction of retaining wall and steps and provision of a package treatment plant and associated drains; and change of use of surrounding land from agriculture to use in association with the hotel. **(For Comment/Agreement)**

**Comments** - The Parish Council have no objection to the application in principle. As commented on in application 16/0031/PDR on 29.1.2016, they do have concerns regarding the increase in traffic in a single track lane, given that only residential vehicles use this currently and also could not see whether disabled access was possible/had been considered.

2.4 **19/0671/RES Land Adjacent Turbury Farm Dunkeswell Honiton EX14 4QN** - Replacement of dilapidated buildings with a live-work unit (application for approval of reserved matters by outline planning permission 17/0734/OUT relating to access, appearance, landscaping, layout and scale) **(For Comment/Agreement)**

**Comments** - The Parish Council Continue to have no objection to this application in principle, however they feel the scale of the accommodation in relation to the workspace appears to be considerable, this is mentioned in the Delegated Officer report in application 17/0734/OUT. This imbalance of the two spaces is contrary to the Neighbourhood Plan Policy LE1 (ii) and in addition to this the Council would

wish to include the conditions as described in The Delegated Officer report, from the Parish Council on 12/4/17.

**3 TREE APPLICATIONS (for Information/decision)**

**DECISIONS(for information)**

None received

**APPLICATIONS (for comment/Information)**

- 3.1 **19/0540/TRE Owl House Dunkeswell EX14 4QQ -** Fell the Ash tree that overhangs the entrance to the Owl House, as it is difficult to get an emergency vehicle up the road. We would replant with a Beech tree. The local Tree Warden has been consulted and is in agreement with the proposals. Email received from resident for consideration. **(For Comment/Agreement)**

**Comments** - A resident attended the planning meeting on Monday 8th April to discuss this application and had previously sent an email identifying concerns regarding the removal of the tree. This was duly discussed and explanations given. At the meeting on 15th April, It was agreed to recommend that the tree is taken out completely in the interests of Health & Safety, not only for people using this lane but also for the residents of the bungalow on which it could fall. The Parish Council whilst making this decision have taken into account the views of the resident and fully understand that the removal of the outwardly healthy, but leaning tree does change the overall appearance of the area. However when weighed against the possible risks of it falling or being blown over, taking out the bank in the process & damaging property, vehicles and persons they feel the responsible action should be to remove it and as Indicated in the application the applicant is happy to replace it with a new more suitably sized tree. Those with a declared interest in this item were not part of the decision making process.

- 3.2 **19/0777/TCA Garden Cottage Dunkeswell EX14 4RE -** T1 Cedar: Remove limb, vertical offshoot of trunk. **(For Comment/Agreement)**

**Comments** - No Objections to this application

**Licensing Application (For Comment/Information)**

**Mansell Raceway Dunkeswell -**

Premises Licence Application to include Premises Open Hours requested, Monday to Wednesday 10:00 22:00 Thursday to Sunday 10:00 00:00

Activities - I. Late night refreshment (Indoors) Thursday to Sunday 23:00 00:00 J. Supply of alcohol for consumption ON and OFF the premises Monday to Wednesday 10:00 21:30 Thursday to Sunday 10:00 23:30

Notes - Current opening/closing times - Mon & Tues - Closed Weds to Sun - 9am - 6pm Conditions offered to be displayed on screen.

Update - Mediation Meeting was attended by representatives of Council, reply sent via email 31.3.19, representative to attend hearing on 10th April. Report to Council following Meeting from Representative.

**Comments** - District Councillor attended explain the comments that he has submitted via email on 14/4/19 regarding the above application and application 19/0198/FUL. DPC would like to thank the Councillor for making these comments on their behalf and unanimously agreed this to be the correct course of action, given the crossover of interests between these applications.

**4 HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report. -**

**Comments** - Potholes to report at Powells Way entrance, Crossroads to Sheldon, Entrance to Churchill playing fields, Crooks Hill at Limers cross

**5 FOOTPATHS AND BRIDLEWAYS**

**5.1 Report from Cllr Barrow –**

**Comments** - Foot Bridge 7 - foot boards rotting, Cllr barrow to investigate

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

**7.1 Community policing report –**

**Crimes Recorded - 01/03/2019 to 31/03/2019 - KH2F**

Offence	Recorded Crime 01/03/2019 to	Recorded Crime 01/03/2018 to	Recorded Crime % Difference
	31/03/2019	31/03/2018	
Violence without Injury	2	3	-33.3%
Burglary Dwelling	0	1	-100.0%
Vehicle Offences	0	2	-100.0%
Criminal Damage	0	2	-100.0%
Public Order Offences	1	0	-
<b>Total</b>	<b>3</b>	<b>8</b>	<b>-62.5%</b>
Non Notifiable Offences	1	0	

**Incidents Recorded - 01/03/2019 to 31/03/2019 - KH2F**

Incident Closing Category	Incidents - 01/03/2019 to	Incidents - 01/03/2018 to	Incidents % Difference
	31/03/2019	31/03/2018	
Anti Social Behaviour	1	2	-50.0%
Crime Recorded	0	1	-100.0%
Public Safety	5	6	-16.7%
Transport	3	3	0.0%
<b>Total</b>	<b>9</b>	<b>12</b>	<b>-25.0%</b>

**7.2 Playgrounds/Sports field/Allotments/Halls** - Play Receipts - NCP - to discuss and agree how the receipts should be spent.

**Comments** - Cllr Stevens to get quote for replacement net & Clerk to locate further suppliers.

**7.3 Football Field and Path/Night Landing site** - Agreement of accepting the Air Ambulance Trust Grant to be ratified, email sent to all Councillors. Grant applied for at CALOR to try and cover the costs outside of the AAT grant, voting on the project to commence on 2nd May. Clerk to send link via email to all and use facebook to ask the community to vote for our project. Planning Application completed, payment for agreement, then submission.**(For Information)**

**Comments** - Air Ambulance trust to attend Annual Parish Meeting

- 7.3.1 **Lease** - Clerk to present outline for lease for comment and discussion, before arranging meeting for 2 Cllrs to meet with Solicitor. **(for Comment/discussion)**

**Comments** - Outline terms agreed for discussion with Solicitor

- 7.4 **Parish magazine** - Clerk has liaised with the editor and others, regarding the issues with the delay in publishing the minutes. (With the March minutes not being published in the magazine until the May issue). It has been agreed, that the clerk will condense the March and April minutes for publication in the May issue and from that point onwards, the clerk will endeavour to ensure that the minutes of the current month are sent to the Magazine by the Wednesday following the meeting. They will then appear in the magazine delivered at the beginning of the following month. The minutes of all meetings have been available, each month on the website.

- 7.5 **Annual Donations** - Review the Annual Donation list for payments at May Meeting **(For Comment & Agreement)** -

**Comments** - Agreed, cheques to be raised at May Meeting

- 7.6 **LANTRA Training Chapter 8** - Training is booked for 9th April.

- 7.7 **Meeting with Neil Parish MP** - A meeting is arranged, Clerk & Chairman to attend any questions that Councillors would like to ask to be taken to the meeting.

- 7.8 **Internal Audit Statement** - To formerly adopt this as Working Practice. Sent via email **(For Agreement)**.

**Comments** - Formerly agreed and adopted.

## 8 **FINANCE**

- 8.1 **Grants** – (For information/Agreement)

- 8.2 **Receipts** - DCC Archeologist Grant Phone Box £1100.00

- 8.3 **Cheque payments** –
- |  |          |
|--|----------|
| DALC Membership 19/20                              | £ 390.73 |
| DALC Preparation for Elections Course              | £ 36.00  |
| DALC Preparation for Audit Course                  | £ 48.00  |
| Planning Portal - Lighting Column Planning App fee | £ 137.00 |
| Cut & Strim - to 3/4/19                            | £ 68.00  |
| Clerk Remuneration                                 | £1027.57 |
| Clerk expenses                                     | £ 177.81 |

- Annual Donations** - DCP&LG (New Century Park) £2746.00

(Cheques were Agreed)

- 8.4 **Internal Audit** - DPC Internal Audit will take place on 16th May 2019 **(For Information)**

Account balances – Parish Account - at 25th March 2019 statement number 117 Closing Balance £17718.00, balance checked by Phone on 3/4/19 £17718.00. Closing Statement 118 Balance £17718.00 at 29 March 2019.

(Please note this is an unreconciled balance)

## 9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

- Dates for next meetings 2019 – Monday 13th May 2019 - Planning Meeting 7pm/Parish Council Meeting (AGM) 7.30pm  
Monday 20th May 2019 - Annual Parish Meeting 8pm (Throgmorton Hall)