

DUNKESWELL PARISH COUNCIL

Minutes of the The Annual Parish Council Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 13th May at 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, District Councillor Colin Brown

Apologies: County Councillor Iain Chubb

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Appointment of the Chairman** - John Barrow was proposed and seconded as Chairman. The post was accepted.

1.2 **Appointment of Officers -
Appointment of -**

Vice Chairman - Cllr Brendon Proctor

Snow Warden - Cllr John Barrow

Tree Warden - Cllr John Barrow

P3 Co-Ordinator - Cllr John Barrow

Park Wardens - Cllr Brendon Proctor Churchill Playground, Cllr Philip Stevens New Century Park and Cllr John Barrow Sportsfield/MUGA

*All Councillors to become members of the Planning Committee, being quorate at three members who will be delegated to return comments between meetings if necessary.
Park Wardens to become members of the Park's Committee.*

1.2.1 **Proposed Co-Opted Councillor** - Kerrie Webber to be Co-opted as a Councillor and agreement for clerk to advertise the remaining, post election vacancy. **(for Consideration & Agreement)**

Comments - The Council voted unanimously to Co-opt Kerrie Webber as a Councillor. Council agreed to advertise the remaining vacancy.

1.3 **Declaration of Acceptance of Office to be signed at the meeting by all Councillors & Witnessed by Clerk**

Comments - All Councillors signed a declaration of Acceptance of Office.

1.4 **Register of Interests form emailed to all Councillors for completion and return to the clerk by 30th May 2019.**

1.5 **Receive apologies for absence.**

1.6 **Minutes** of the previous meeting held in the Village Hall on **Monday 15th April 2019** were signed as a correct record of that meeting.

1.7 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

Cllr Webber - Item 2.4 - Cllr Webber left the room whilst this was discussed

Cllr Proctor - Item 2.9 - Cllr Proctor left the room whilst this was discussed

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

2.1 **DECISIONS(for information)**

APPLICATIONS (for comment/Information)

- 2.2 **19/0781/FUL Woodside Dunkeswell EX14 4RG** - Construction of single storey side and rear extensions, provision of cladding and pitched roof to existing extension. **(For Comment/Agreement)**

Comments - There were No Objections to this application

- 2.3 **19/0829/FUL 34 Catalina Close Dunkeswell EX14 4QD** - Construction of car port. **(For Comment/Agreement)**

Comments - The Parish Council Object to this application and felt that more information is required to include building materials, what the finished build would look like and felt that the current Planned Car port did not look in keeping with the surrounding area. This would be contrary to the Neighbourhood Plan Page 43 Policy TA3 - Please also read para 7.9 - 7.11.

- 2.4 **19/0671/RES Land Adjacent Turbury Farm Dunkeswell Honiton EX14 4QN** - Replacement of dilapidated buildings with a live-work unit (application for approval of reserved matters by outline planning permission 17/0734/OUT relating to access, appearance, landscaping, layout and scale) **(For Comment/Agreement)**

Comments - The Parish Council Continue to have no objection to this application in principle, however they feel the scale of the accommodation in relation to the workspace appears to be considerable, this is mentioned in the Delegated Officer report in application 17/0734/OUT. This imbalance of the two spaces is contrary to the Neighbourhood Plan Policy LE1 (ii) and in addition to this the Council would wish to include the conditions as described in The Delegated Officer report, from the Parish Council on 12/4/17.

Application 19/0671/RES to be re-discussed and the resubmitted site plan showing the live work unit in one building as per the permissions in 17/0734/OUT, missing from the details of 19/0671/RES to be viewed. Comments to be reviewed and resubmitted to Planning Central if required, by Tuesday 14th May.

Comments from 13th May Meeting - Cllr Webber left the room while this item was discussed.

The Parish Council continue to have no objection to this application in principle, However, this is a Live/work unit and should follow the guidelines as set out in the Neighbourhood Plan Policy LE1, Page 48 as mentioned in the previous months comments.

The Council believes that when the outline Planning permission was granted (17/0734/OUT) that the site plan was amended to show the live & work elements in a combined single building. This is confirmed in the Applicant/agent letter document number 2764141 of 17/0734/OUT. This is then further confirmed by Savills in the Design & Access Statement, Document number 2764142.

- 2.5 **19/0878/FUL Land At Percy Farm Dunkeswell (Football Field)** - Installation of single 10m column with two LED lights for the purposes of providing an illuminated night landing zone. **(for Information)**

Comments - No Comment as this application is made by Parish Council

- 2.6 **19/0924/CPE Annexe High Dunscoth Dunkeswell EX14 4QQ** - Certificate of Lawfulness for the use of the annexe as an independent dwelling house (use class C3) **(For Comment/Agreement)**

Comments - No additional information from Parish Council

- 2.7 **18/2274/FUL Higher Park Farm Dunkeswell EX14 4RN** - Erection of agricultural workers dwelling. **Amendment** - amendments relate to Removal of double garage, revisions to external wall and roof finishes and amended site area. **(for Comment/Agreement)**

Previous Comments - from 19.11.18 - No Objections, 10.12.18 - amendments to application could not be identified by PC, later identified as a change to the access with a forked entrance.

Comments - No Objections

- 2.8 **19/0855/FUL Building Adjacent Turbury Dunkeswell** - Change of use from agricultural to form 2no. commercial units (use classes B1, B2 and B8), including new doors, windows and external cladding, car and lorry parking areas, improved access and landscaping. **(For Comment & Agreement)**

Comments - The Parish Council Object to this application. They believe that the it should remain as agricultural land and should not become a commercial area. They do not wish to set a precedent for future planning applications that could then lead to the creation of an additional industrial area, when there is plenty of Industrial offices, storage & Light Industrial space available on the Industrial Estate on the Airfield. They believe that this is contrary to the Neighbourhood Plan Policy LE3, Page 51. There were also concerns regarding Increase in traffic Contrary to NHP Policy TA3, Page 43 & TA4 Page 44.

- 2.9 **19/0889/FUL Dunkeswell Aerodrome Dunkeswell EX14 4LT** - Erection of an aircraft storage building and hard-standing for visitor parking. (**For Comment/Agreement**)

Comments - Cllr Proctor left the room while this item was discussed - No Objections

APPEALS (for comment/information)

- 2.6 **18/0048/VAR Blossom Hill Park Louis Way Dunkeswell EX14 4XW** - Variation of condition 1 (occupancy condition) of planning permission 02/P0948 to allow for the permanent residential use of units 1A, 17, 25, 30, 31, 36, 42 and 51. (for **Comment/Agreement**)

Comments - No further comments to add to the Appeal

3 TREE APPLICATIONS (for Information/decision)

DECISIONS(for information)

None received

APPLICATIONS (for comment/Information)

None Recieved

3.0.1 LICENSING APPLICATIONS

VIGO Presses Pelagic House, Flightway Business Park, Dunkeswell., EX14 4RB - Premises Licence Application to include Premises Open Hours requested Time From Time To Monday to Saturday 09:00 17:30 Activities - Times requested Time From Time To J. Supply of alcohol for consumption OFF the premises only Monday to Sunday 00:00 23:59.

Comments - No Objections

4 HIGHWAYS

- 4.1 **Lengthsman/Highways Issues to report.** - Potholes to report, Long Lane to LuppittCommon, middle road past the gateway onto footpath.

- 4.2 **Road Speeds** - Parish Council to consider what can be done about road speeds in the smaller lanes around Dunkeswell, to include but not limited to Green Lane Past Lakeview to Luppitt Common. This in response to community comments to Councillors and also conversations on Facebook following another pet being killed on the lane. Clerk has contacted Highways Officer for advice and information and he has suggested speaking with District Councillor to see if they can offer any help & advice. See email from HO. (For **Comment/Discussion/Agreement**)

Comments - Clerk has contacted Highways Officer for advice, Whilst there appears to be little that can be done easily, given that we are fortunate to live in a safe area, where few accidents have happened and residences are few and sometimes far between. meaning that we fall a good way outside of the criteria. Roads outside of the criteria can be considered, but success is doubtful. Highways Officer has supplied the procedure to do this. Another option is Community Speed Watch, run by the police, involving members of the community. Clerk will pass this onto concerned residents.

5 FOOTPATHS AND BRIDLEWAYS

- 5.1 **Report from Cllr Barrow –**

6 ENVIRONMENT

Comments - Stile at Homewood - Stile to be changed to 2 x self closing gates

7 COMMUNITY & GOVERNANCE

- 7.1 **Community policing report –**

Crimes Recorded - 01/04/2019 to 30/04/2019 - KH2F

Offence	Recorded Crime 01/04/2019 to	Recorded Crime 01/04/2018 to	Recorded Crime % Difference
	30/04/2019	30/04/2018	
Violence with Injury	1	0	-
Violence without Injury	1	1	0.0%

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Other Sexual Offences	2	0	-
Other Theft	0	1	-100.0%
Criminal Damage	0	1	-100.0%
Public Order Offences	0	2	-100.0%
Trafficking of Drugs	1	0	-
Total	5	5	0.0%

Incidents Recorded - 01/04/2019 to 30/04/2019 - KH2F

Incident Closing Category	Incidents - 01/04/2019 to 30/04/2019	Incidents - 01/04/2018 to 30/04/2018	Incidents % Difference
Anti Social Behaviour	0	1	-100.0%
Crime Not Recorded	0	1	-100.0%
Crime Recorded	1	2	-50.0%
Public Safety	3	12	-75.0%
Transport	2	1	100.0%
Total	6	17	-64.7%

7.2 **Playgrounds/Sports field/Allotments/Halls** - Discussion about the Grant monies, Playground brochures were viewed. Climbing Net & Seesaw in the toddlers park needs replacing. To be discussed again at next months meeting.

7.3 **Football Field and Path/Night Landing site** - Planning Permission submitted, awaiting confirmation that monies from AAT are ready for us to access then accept Western Power quote. AAT to attend Annual Parish Meeting.

7.3.1 **Lease** - Clerk presented outline for lease at April Meeting for comment and discussion, email to Solicitors, awaiting reply. Clerk met with solicitor to outline requirements for lease on 1st May. Solicitor has sent terms paperwork for signing, then will produce a proposed lease for PC to view and share with Football Club, this can then be amended as necessary & agreed **(for Comment & Signing)**

Comments - Terms & Conditions signed, clerk to return to Solicitor

7.4 **Power of Competence** - To formally adopt the Power of Competence following the qualification of the Clerk on 18th March 2019 & confirming that 2/3rds of the members were elected (6 elected members of 8 Councillor Positions) **(For Comment/Agreement)**

Comments - It was agreed to formally adopt the Power of Competence.

7.5 **Helicopter Noise** - Email from resident regarding a helicopter constantly circling on Saturday 20th April for approximately 3 hours. **(For Discussion)**

Comments - The Helicopter, believed to have caused the issue has had it's flying routes amended, this appears to have solved any issues.

7.6 **Phone Box Abbey** - PC have been approached by Dunkeswell Abbey preservation Group. They would like to make use of the phone box to illustrate the archeology project being undertaken and to display leaflets. **(For Consideration/Discussion/Agreement)**

Comments - It was agreed that Phone Box can be used by the Dunkeswell Abbey Preservation Group.

7.7 **Phone Box Village** - Heritage Centre have located an original, restored interior, However the cost is a bit more than anticipated. Council to agree how to proceed.

Comments - It was agreed, that the budget for this project should be no more than originally discussed.

7.8 **Insurance** - Quotes to view & agree which quote to accept from Came & Company, Clerk confirms that both Phone Boxes are insured and that we are adequately covered for Public Liability for the land recently purchased. **(For Consideration & Agreement)**

Comments - It was agreed to take insurance with Inspire as recommended by Came & Company

8 **FINANCE**

8.1 **Grants** – (For information/Agreement)

8.2 **Receipts** -

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8.3	Cheque payments –	Insurance - 1.6.19 - 31.5.20 (Inspire)	£ 526.33
		Cut & Strim to 29.4.19	£ 68.00
		Beviss & Beckingsale	£. 50.00
		Clerk Remuneration	£1022.29
		Clerk expenses	£ 110.50
	Annual Donations -		
		Dunkeswell Preschool	£ 350.00
		Honiton Ring & Ride	£ 100.00
		Blackdown Support Group	£ 120.00
		Honiton Mobile Library	£ 50.00
		Dunkeswell Garden Society	£ 120.00
		Dunkeswell Youth Club	£2000.00

(Cheques were Agreed)

8.4 **External Audit Report** - Clerk has prepared the External Audit report for Inspection & Signing emailed to all Councillors **(for Comment/Agreement)**

Comments - External Audit was agreed as correct by Council, not signed

8.5 VAT Reclaim - Forms completed. **(For Comment/Agreement)**

Comments - Vat reclaim was agreed, clerk to post.

Account balances – Parish Account - at 30th April 2019 statement number 119 Closing Balance £31876.08,
(Please note this is a reconciled balance)

9 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 20th May 2019 - Annual Parish Meeting at Throgmorton Hall, 8pm

Monday 10th June 2019 - Planning Meeting 7.00pm

Monday 17th June 2019 - Parish Council Meeting 7.30pm