

**DUNKESWELL PARISH COUNCIL**

*Chairman:*

**John Barrow**

Marylea

Dunkeswell, HONITON EX14 4RQ

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*Clerk:*

**Kay Smith**

16 Liberator Way

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**To all members of the Parish Council**

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 13th May 2019 at 7.00 pm for Planning Meeting & at 7.30pm for the Annual Parish Council Meeting** for the purpose of transacting the following business; Members of the public and press are invited.  
Kay Smith - Clerk to the Council

**Agenda for the The Annual Parish Council Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 13th May at 7.30pm**

**To:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, County Councillor Iain Chubb, District Councillor Colin Brown

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**1.1 Appointment of the Chairman**

**1.2 Appointment of Officers**

*All Councillors to become members of the Planning Committee, being quorate at three members who will be delegated to return comments between meetings if necessary.*

**1.2.1 Proposed Co-Opted Councillor - Kerrie Webber to be Co-opted as Councillor and agreement for clerk to advertise the remaining, post election vacancy.(for Consideration & Agreement)**

**1.3 Declaration of Acceptance of Office to be signed at the meeting by all Councillors & Witnessed by Clerk**

**1.4 Register of Interests form emailed to all Councillors for completion and return to the clerk by 30th May 2019.**

**1.5 Receive apologies for absence.**

**1.6 Minutes of the previous meeting held in the Village Hall on Monday 15th April 2019 to be signed as a correct record of that meeting.**

**1.7 DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**2.1 DECISIONS(for information)**

**APPLICATIONS (for comment/Information)**

- 2.2 **19/0781/FUL Woodside Dunkeswell EX14 4RG** - Construction of single storey side and rear extensions, provision of cladding and pitched roof to existing extension. **(For Comment/Agreement)**
- 2.3 **19/0829/FUL 34 Catalina Close Dunkeswell EX14 4QD** - Construction of car port. **(For Comment/Agreement)**
- 2.4 **19/0671/RES Land Adjacent Turbury Farm Dunkeswell Honiton EX14 4QN** - Replacement of dilapidated buildings with a live-work unit (application for approval of reserved matters by outline planning permission 17/0734/OUT relating to access, appearance, landscaping, layout and scale) **(For Comment/Agreement)**

**Comments** - The Parish Council Continue to have no objection to this application in principle, however they feel the scale of the accommodation in relation to the workspace appears to be considerable, this is mentioned in the Delegated Officer report in application 17/0734/OUT. This imbalance of the two spaces is contrary to the Neighbourhood Plan Policy LE1 (ii) and in addition to this the Council would wish to include the conditions as described in The Delegated Officer report, from the Parish Council on 12/4/17.

*Application 19/0671/RES to be re-discussed and the resubmitted site plan showing the live work unit in one building as per the permissions in 17/0734/OUT, missing from the details of 19/0671/RES to be viewed. Comments to be reviewed and resubmitted to Planning Central if required, by Tuesday 14th May.*

- 2.5 **19/0878/FUL Land At Percy Farm Dunkeswell (Football Field)** - Installation of single 10m column with two LED lights for the purposes of providing an illuminated night landing zone. **(for Information)**
- 2.6 **19/0924/CPE Annexe High Dunscoth Dunkeswell EX14 4QQ** - Certificate of Lawfulness for the use of the annexe as an independent dwelling house (use class C3) **(For Comment/Agreement)**
- 2.7 **18/2274/FUL Higher Park Farm Dunkeswell EX14 4RN** - Erection of agricultural workers dwelling. **Amendment** - amendments relate to Removal of double garage, revisions to external wall and roof finishes and amended site area. **(for Comment/Agreement)**
- Previous Comments** - from 19.11.18 - No Objections, 10.12.18 - amendments to application could not be identified by PC, later identified as a change to the access with a forked entrance.
- 2.8 **19/0855/FUL Building Adjacent Turbury Dunkeswell** - Change of use from agricultural to form 2no. commercial units (use classes B1, B2 and B8), including new doors, windows and external cladding, car and lorry parking areas, improved access and landscaping. **(For Comment & Agreement)**
- 2.9 **19/0889/FUL Dunkeswell Aerodrome Dunkeswell EX14 4LT** - Erection of an aircraft storage building and hard-standing for visitor parking. **( For Comment/Agreement)**

**APPEALS** (for comment/information)

- 2.6 **18/0048/VAR Blossom Hill Park Louis Way Dunkeswell EX14 4XW** - Variation of condition 1 (occupancy condition) of planning permission 02/P0948 to allow for the permanent residential use of units 1A, 17, 25, 30, 31, 36, 42 and 51. **(for Comment/Agreement)**

**3 TREE APPLICATIONS** (for Information/decision)

**DECISIONS**(for information)

None received

**APPLICATIONS** (for comment/Information)

None Recieved

**3.0.1 LICENSING APPLICATIONS**

**VIGO Presses Pelagic House, Flightway Business Park, Dunkeswell., EX14 4RB** - Premises Licence Application to include Premises Open Hours requested Time From Time To Monday to Saturday 09:00 17:30 Activities - Times requested Time From Time To J. Supply of alcohol for consumption OFF the premises only Monday to Sunday 00:00 23:59.

**4 HIGHWAYS**

**4.1 Lengthsman/Highways Issues to report. -**

**4.2 Road Speeds -** Parish Council to consider what can be done about road speeds in the smaller lanes around Dunkeswell, to include but not limited to Green Lane Past Lakeview to Luppitt Common. This in response to community comments to Councillors and also conversations on Facebook following another pet being killed on the lane. Clerk has contacted Highways Officer for advice and information and he has suggested speaking with District Councillor to see if they can offer any help & advice. See email from HO. **(For Comment/Discussion/Agreement)**

**5 FOOTPATHS AND BRIDLEWAYS**

**5.1 Report from Cllr Barrow –**

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

**7.1 Community policing report –**

**7.2 Playgrounds/Sports field/Allotments/Halls -**

**7.3 Football Field and Path/Night Landing site -** Planning Permission submitted, awaiting confirmation that monies from AAT are ready for us to access then accept Western Power quote. AAT to attend Annual Parish Meeting.

**7.3.1 Lease -** Clerk presented outline for lease at April Meeting for comment and discussion, email to Solicitors, awaiting reply. Clerk met with solicitor to outline requirements for lease on 1st May. Solicitor has sent terms paperwork for signing, then will produce a proposed lease for PC to view and share with Football Club, this can then be amended as necessary & agreed **(for Comment & Signing)**

**7.4 Power of Competence -** To formally adopt the Power of Competence following the qualification of the Clerk on 18th March 2019 & confirming that 2/3rds of the members were elected (6 elected members of 8 Councillor Positions) **(For Comment/Agreement)**

**7.5 Helicopter Noise -** Email from resident regarding a helicopter constantly circling on Saturday 20th April for approximately 3 hours. **(For Discussion)**

**7.6 Phone Box Abbey -** PC have been approached by Dunkeswell Abbey preservation Group. They would like to make use of the phone box to illustrate the archeology project being undertaken and to display leaflets. **(For Consideration/Discussion/Agreement)**

**7.7 Phone Box Village -** Heritage Centre have located an original, restored interior, However the cost is a bit more than anticipated. Council to agree how to proceed.

**7.8 Insurance -** Quotes to view & agree which quote to accept from Came & Company, Clerk confirms that both Phone Boxes are insured and that we are adequately covered for Public Liability for the land recently purchased. **(For Consideration & Agreement)**

**8 FINANCE**

**8.1 Grants –** (For information/Agreement)

**8.2 Receipts -**

<b>8.3 Cheque payments –</b>	Insurance - 1.6.19 - 31.5.20 (Inspire)	£ 526.33
	Clerk Remuneration	£
	Clerk expenses	£

<b>Annual Donations -</b>	Dunkeswell Preschool	£ 350.00
	Honiton Ring & Ride	£ 100.00
	Blackdown Support Group	£ 120.00
	Honiton Mobile Library	£ 50.00
	Dunkeswell Garden Society	£ 120.00

Dunkeswell Youth Club

£2000.00

(Cheques to be Agreed)

- 8.4 **External Audit Report** - Clerk has prepared the External Audit report for Inspection & Signing emailed to all Councillors **(for Comment/Agreement)**
- 8.5 VAT Reclaim - Forms completed. **(For Comment/Agreement)**

Account balances – Parish Account - at 30th April 2019 statement number 119 Closing Balance £31876.08,  
(Please note this is a reconciled balance)

**9 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 20th May 2019 - Annual Parish Meeting at Throgmorton Hall, 8pm

Monday 10th June 2019 - Planning Meeting 7.00pm

Monday 17th June 2019 - Parish Council Meeting 7.30pm