

**DUNKESWELL PARISH COUNCIL**

*Chairman:*

**John Barrow**

Marylea

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*Clerk:*

**Kay Smith**

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Monday 8th April 2019 - Planning Meeting 7pm

**To all members of the Parish Council**

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 15th April 2019 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council

Agenda for the **MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 15th April at 7.30pm**

**To:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, County Councillor Iain Chubb, District Councillor Colin Brown

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence. Brendon**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 18th March 2019** to be signed as a correct record of that meeting. Were signed

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS** (for information)

2.1 **19/0465/FUL 3 Manleys Lane Dunkeswell EX14 4XQ** - Installation of garden gate. **APPROVED**

2.2 **18/2617/LBC Southlands Farm Dunkeswell EX14 4SH** - Retention of works undertaken to include: construction of internal partitions; removal of front door and replace with window in south elevation; staircase in drawing room; removal of door and replace with window in north elevation; increase opening between kitchen and informal dining area; creation of alcove in formal dining area; loft conversion to include rooflights and replace window with door and flue on gable south elevation. **APPROVED**

**APPLICATIONS** (for comment/Information)

2.3 **19/0384/FUL Barns At Higher Musgrove Dunkeswell Abbey EX14 4RP** - Alterations to the buildings to facilitate the use as an hotel (permitted by approval 16/0031/PDR), including removal of lean-to structures and provision of entrance canopy and veranda; external changes including construction of retaining wall and steps and provision of a package treatment plant and associated drains; and change of use of surrounding land from agriculture to use in association with the hotel. **(For Comment/Agreement) disabled access? Concerns regarding increase in traffic from none to ?**

2.4 **19/0671/RES Land Adjacent Turbury Farm Dunkeswell Honiton EX14 4QN** - Replacement of dilapidated buildings with a live-work unit (application for approval of reserved matters by outline planning permission 17/0734/OUT relating to access, appearance, landscaping, layout and scale)

**(For Comment/Agreement) want what was on original doesn't comply with original outline planning apps. Big house small workshop should be attached. Deviation from outline**

**3 TREE APPLICATIONS (for Information/decision)**

**DECISIONS(for information)**

None received

**APPLICATIONS (for comment/Information)**

3.1 **19/0540/TRE Owl House Dunkeswell EX14 4QQ - Fell the Ash tree that overhangs the entrance to the Owl House, as it is difficult to get an emergency vehicle up the road. We would replant with a Beech tree. The local Tree Warden has been consulted and is in agreement with the proposals. Email received from resident for consideration. (For Comment/Agreement) h& S reckoned removal of tree**

3.2 **19/0777/TCA Garden Cottage Dunkeswell EX14 4RE - T1 Cedar: Remove limb, vertical offshoot of trunk. (For Comment/Agreement) happy**

**Licensing Application (For Comment/Information)**

**Mansell Raceway Dunkeswell -**

Premises Licence Application to include Premises Open Hours requested, Monday to Wednesday 10:00 22:00 Thursday to Sunday 10:00 00:00

Activities - I. Late night refreshment (Indoors) Thursday to Sunday 23:00 00:00 J. Supply of alcohol for consumption ON and OFF the premises Monday to Wednesday 10:00 21:30 Thursday to Sunday 10:00 23:30

Notes - Current opening/closing times - Mon & Tues - Closed Weds to Sun - 9am - 6pm Conditions offered to be displayed on screen.

Update - Mediation Meeting was attended by representatives of Council, reply sent via email 31.3.19, representative to attend hearing on 10th April. Report to Council following Meeting from Representative.

**District Cllr attended to explain comments sent in regarding License application & planning application.**

**4 HIGHWAYS**

4.1 **Lengthsman/Highways Issues to report. - pothole powers way, turnery xcroosroads to Sheldon, entrance to Winston Churchill playground crooks hill off liners.**

**5 FOOTPATHS AND BRIDLEWAYS**

5.1 **Report from Cllr Barrow – bridge 7 foot board rotting - jb to have a look**

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

7.1 **Community policing report –**

**Crimes Recorded - 01/03/2019 to 31/03/2019 - KH2F**

Offence	Recorded Crime 01/03/2019 to	Recorded Crime 01/03/2018 to	Recorded Crime % Difference
	31/03/2019	31/03/2018	
Violence without Injury	2	3	-33.3%
Burglary Dwelling	0	1	-100.0%
Vehicle Offences	0	2	-100.0%

## Agenda for a Meeting of Dunkeswell Parish Council 15/4/19

Criminal Damage	0	2	-100.0%
Public Order Offences	1	0	-
<b>Total</b>	<b>3</b>	<b>8</b>	<b>-62.5%</b>
Non Notifiable Offences	1	0	

### Incidents Recorded - 01/03/2019 to 31/03/2019 - KH2F

Incident Closing Category	Incidents - 01/03/2019 to	Incidents - 01/03/2018 to	Incidents % Difference
	31/03/2019	31/03/2018	
Anti Social Behaviour	1	2	-50.0%
Crime Recorded	0	1	-100.0%
Public Safety	5	6	-16.7%
Transport	3	3	0.0%
<b>Total</b>	<b>9</b>	<b>12</b>	<b>-25.0%</b>

- 7.2 **Playgrounds/Sports field/Allotments/Halls** - Play Receipts - NCP - to discuss and agree how the receipts should be spent. Philip to look and Kay to get suppliers.
- 7.3 **Football Field and Path/Night Landing site** - Agreement of accepting the Air Ambulance Trust Grant to be ratified, email sent to all Councillors. Grant applied for at CALOR to try and cover the costs outside of the AAT grant, voting on the project to commence on 2nd May. Clerk to send link via email to all and use facebook to ask the community to vote for our project. Planning Application completed, payment for agreement, then submission. **(For Information) Planning to go in, AAT to come to APM**
- 7.3.1 **Lease** - Clerk to present outline for lease for comment and discussion, before arranging meeting for 2 Cllrs to meet with Solicitor. **(for Comment/discussion) no third party involvement building belongs to PC// electrical costs to be football/peppercorn rent.condition FBC**
- 7.4 **Parish magazine** - Clerk has liaised with the editor and others, regarding the issues with the delay in publishing the minutes. (With the March minutes not being published in the magazine until the May issue). It has been agreed, that the clerk will condense the March and April minutes for publication in the May issue and from that point onwards, the clerk will endeavour to ensure that the minutes of the current month are sent to the Magazine by the Wednesday following the meeting. They will then appear in the magazine delivered at the beginning of the following month. The minutes of all meetings have been available, each month on the website.
- 7.5 **Annual Donations** - Review the Annual Donation list for payments at May Meeting **(For Comment & Agreement)**
- 7.6 **LANTRA Training Chapter 8** - Training is booked for 9th April.
- 7.7 **Meeting with Neil Parish MP** - A meeting is arranged, Clerk & Chairman to attend any questions that Councillors would like to ask to be taken to the meeting.
- 7.8 **Internal Audit Statement** - To formerly adopt this as Working Practice. Sent via email **(For Agreement). Adopted**
- 8 FINANCE**
- 8.1 **Grants** – (For information/Agreement)
- 8.2 **Receipts** - DCC Archeologist Grant Phone Box £1100.00

Agenda for a Meeting of Dunkeswell Parish Council 15/4/19

8.3	<b>Cheque payments</b> – DALC Membership 19/20	£ 390.73
	DALC Preparation for Elections Course	£ 36.00
	DALC Preparation for Audit Course	£ 48.00
	Planning Portal - Lighting Column Planning App fee	£ 137.00
	Cut & Strim - to 3/4/19	£ 68.00
	Clerk Remuneration	£1027.57
	Clerk expenses	£ 177.81
	<b>Annual Donations</b> - DCP&LG (New Century Park)	£2746.00

(Cheques to be Agreed)

8.4 **Internal Audit** - DPC Internal Audit will take place on 16th May 2019 (**For Information**)

Account balances – Parish Account - at 25th March 2019 statement number 117 Closing Balance £17718.00, balance checked by Phone on 3/4/19 £17718.00. Closing Statement 118 Balance £17718.00 at 29 March 2019.

(Please note this is an unreconciled balance)

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 13th May 2019 - Planning Meeting 7pm/Parish Council Meeting (AGM) 7.30pm  
Monday 20th May 2019 - Annual Parish Meeting 8pm (Throgmorton Hall)