

**DUNKESWELL PARISH COUNCIL**

*Chairman:*

**John Barrow**

Marylea

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*Clerk:*

**Kay Smith**

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Monday 11th February 2019 - Planning Meeting 7pm

**To all members of the Parish Council**

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 18th February 2019 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council

Agenda for the **MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 18th February at 7.30pm**

**To:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Iain Chubb, District Councillor Colin Brown

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

- 1.1 **Receive apologies for absence.**
- 1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 21st January 2019** to be signed as a correct record of that meeting.
- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

Declaration - Cllr Luscombe agenda item 3.2

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

**APPLICATIONS** (for comment/Information)

- 2.1 **18/2617/LBC Southlands Farm Dunkeswell EX14 4SH** - Retention of works undertaken to include: construction of internal partitions; removal of front door and replace with window in south elevation; staircase in drawing room; removal of door and replace with window in north elevation; increase opening between kitchen and informal dining area; creation of alcove in formal dining area; loft conversion to include rooflights and replace window with door and flue on gable south elevation **(for Comment & Agreement)**
- 2.2 **19/0198/FUL Mansell Raceway Dunkeswell Aerodrome Dunkeswell EX14 4LT** - Construction of a detached cart workshop with first floor viewing terrace linked to the race building. **(For Comment & Agreement)**
- 2.3 **18/0089/FUL Land North of Louis Way** - Update from Cllr Clewer following the meeting on Thursday 14th February at EDDC **(For Information)**

**3 TREE APPLICATIONS** (for Information/decision)

**DECISIONS**(for information)

- 3.1 **18/2630/TRE 1 Bluebell Road EX14 4QF** - T1, beech - remove low second and third order branches over road and garden to clear 5.2m over the road and 2.1m over the garden from ground level in order to give vehicular and pedestrian access. T2, oak - shorten second and third order branches by 1 - 2m to a suitable side branch to leave a natural form. Reduce height by 1.5m to allow more light into the house and garden.

**Decision** - Approved with conditions

**APPLICATIONS (for comment/Information)**

- 3.2 **18/2792/TRE Owl House Dunkeswell EX14 4QQ** - Ash tree - remove overhanging branch **(for Comment/Agreement)** This application is to be withdrawn and a new application submitted to cover the removal of the tree.

**4 HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report.**

- 4.2 **Parish Highways work** - EDDC Audit request for Information regarding works & expenditure on the Layby/drainage works at Deep Cut Cross/Abbey Road. **(For Comment/Discussion)**

**Comments** - this was delayed in order to allow time to find information, in the meantime it was noted, that due to the clerk changeover, the balance of the grant remained unspent, Clerk checked with Devon Highways and it was agreed this could be used for small roadside projects that DPC have outstanding, on the condition this was carried out and paid for by mid March. The audit information will then be provided as requested.

- 4.3 **Lay By at Gypsy Cross** - Request to have plantings laid at the bus stop, photo included, children finding it difficult to find somewhere to stand whilst waiting for the school bus. **(For Comment/Agreement)**

**Comments** - It was agreed that the residual grant money (from 4.2) would be used to improve the lay-by and also to improve two gateways flooding due to water run off at Wolford Cross.

- 4.4 **Road Closure Percy Cross to Chapel Corner - This will be the first item heard as agreed with the Chairman** Having spoken with the contractors again, they assured the PC that all measures were being taken to limit traffic problems during the works. They plan to put up signs discouraging drivers from entering the lanes and to ensure plenty of signage for the diversion. They assured us that they will be monitoring traffic throughout the works and if problems arise, they are prepared to put highway operatives at problem areas to advise drivers. Many emails from businesses on Airfield, many comments on Facebook Page. Roadside Signs are now displaying correct start date. Works are further than indicated on the notification, they now end at the Paddocks. 14.2.19 - Confirmed that a representative from Devon Highways will attend meeting.

- 4.4.1 **Road in General** - Potholes, general condition, Cordon on the bends. **(for discussion)**

**5 FOOTPATHS AND BRIDLEWAYS**

- 5.1 **Report from Cllr Barrow –**

- 5.2 P3 Budget - Completed and sent in 28.1.19 **(For Information)**

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

- 7.1 **Community policing report –** From Police website for December 2018

Burglary - 2

Violence & Sexual Offences - 1

Public Order - 2

Criminal damage & Arson - 1

**7.2 Playgrounds/Sports field/Allotments/Halls**

**7.3 Football Field and Path** - Clerk chased WPower for quote 29.1.19 no reply as yet. Telephone call to Power 12.2.19 Quote to be sent as soon as possible (Hopefully before this meeting). Quote received and forwarded to SW Ambulance. Fencing Quote **(For Information/ Agreement)**

**7.3.1 Lease** - Clerk to present outline for lease for comment and discussion, before arranging meeting for 2 Cllrs to meet with Solicitor**(for Comment/discussion)**

**7.4 Phone Boxes** - Phone boxes are now our responsibility, Email sent 28.1.19 from Heritage Museum, outlining what they would like to do, as agreed they will let PC have a the costings as soon as they can. Representative from the Museum will attend this meeting to present and agree costs **(for information)**

**7.5 Documents** - To agree and formally adopt the new Health & Safety Policy, Risk Assessment Policy and to approve the Snow Plan as sent via email to all Councillors on 6.2.19. **(For Comment & Agreement)**

**7.6 Purchase of Metal box for document storage** - Small box to hold important documents safely will cost approx. £50.00 for fire proof, holds A4 size documents. Metal Box (non Fireproof) is £25.00 Holds Foolscape sized documents **(For Comment/Agreement)**

**7.7 Request from EDDC Trees department** - Councillors are asked to identify a site where a “landmark tree” could be planted, email forwarded 4th Feb. **(For Discussion/Agreement)**

**7.8 Heritage Assets** - Email from EDDC asking for comments (forwarded to all 5.2.19) on the proposed Local List Guide. **(For Discussion/Comment/Agreement)**

**7.9 Hastoe** - Notification of a 2 bedroomed House becoming available. If PC know of any families requiring local rented accommodation, to advise them to contact the Local Authority Housing needs department. This property will advertised from February 13th on the Choice Based Lettings Scheme.

**7.10 Police Commissioner Liaison** - To discuss a replacement Councillor **(For Discussion/Agreement)**

**8 FINANCE**

**8.1 Grants –** (For information/Agreement) None

**8.2 Receipts -** None

|                              |                                       |          |
|------------------------------|---------------------------------------|----------|
| <b>8.3 Cheque payments –</b> | J Barrow P3                           | £ 497.00 |
|                              | J Barrow Muga/Sportsfield maintenance | £. 83.00 |
|                              | CJ Barrow - Lay-by Gypsy Cross        | £        |
|                              | Hire of Village Hall 18/19            | £ 378.00 |
|                              | BPHN Subscription                     | £ 200.00 |
|                              | Clerk Remuneration                    | £1048.75 |
|                              | Clerk expenses                        | £ 148.17 |

(Cheques to be Agreed)

Account balances – Parish Account - at 30th January 2019 statement number 115 Closing Balance £22703.83  
(Please note this is an unreconciled balance)

**9 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2018 – Monday 11th March 2019 - Planning Meeting 7pm  
Monday 18th March 2019 - Parish Council Meeting 7.30pm