

DUNKESWELL PARISH COUNCIL

Chairman:

John Barrow

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Agenda for **The Annual Parish Council Meeting** of Dunkeswell Parish Council held in the Village Hall on Monday 14th May 2018

To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 14th May 2018 at 7.00 pm - Planning Meeting & 7.30pm - Annual Parish Council Meeting** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council

Agenda for a MEETING of Dunkeswell Parish Council to be held in the Village Hall on Monday 14th May 2018 at 7.30pm.

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer, County Councillor Iain Chubb, District Councillor Colin Brown and members of the public.

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Appointment of Chairman -**

1.3 **Appointment of Officers -**

All Councillors to become members of the Planning Committee, being quorate at three members who will be delegated to return comments between meetings if necessary.

1.4 **Minutes** of the previous meeting held in the Village Hall on **Monday 16th April 2018** to be signed as a correct record of that meeting.

1.5 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

2.1 **DECISIONS**(for information)

18/0048/VAR Blossom Hill Park Louis Way - Variation of condition 1 (occupancy condition) of planning permission 02/P0948 to allow for the permanent residential use of units 1A, 17, 25, 30, 31, 42 and 51. COMMENTS: The Parish Council support this proposal especially where the site borders existing residential dwellings, as the newer homes in the park being offered as cheap holiday lettings with hot tubs has created unreasonable noise nuisance late at night in a residential area. **Refusal - Following request from Residents for more information spoke with Planning Central (8th May) who confirmed Policies & Procedures were followed with regard to original application, boundaries and the effects of lifting the Holiday Restriction. Confirmed Current Residents DO retain the right of appeal. (for information)**

2.2 **APPLICATIONS** (for comment/Information)

- 2.3 **18/0419/VAR Mansell Raceway Dunkeswell Aerodrome** - Email from Central Planning 26.3.18 re Query with Plans - Awaiting decision - New information on Planning website **(for discussion/comment)**
- 2.4 **17/2763/FUL Brookside Farm** - Demolition of existing barn and erection of new replacement barn (on same footprint) for use in connection with the use of the site as a non-residential agricultural training establishment. Comments forwarded - Awaiting Decision **(for information)**
- 2.5 **18/0378/FUL LakeView Manor** - Change of Use of Land for the siting of 21 no. Holiday Lodges (Twin Unit Static Caravans) and associated works. Comments Forwarded - Awaiting Decision - Updated Proposed Site Plan Received **(for Information/comment)**
- 2.6 **18/0089/FUL Land North of Louis Way** - Erection of 9 Age Restricted Dwellings (Bungalows) and associated works.- Awaiting decision **(for information)**
- 2.7 **18/0646/LBC 3 Tencery House** - Replacement of Door, replacement/repair windows, Removal of contemporary non load bearing wall, refit kitchen & bathroom, Installation of electric heaters and necessary electrical installation, Insulation afloat area, Investigate damp in ground floor bedroom, decoration. **(for comment)**
- 2.8 **18/0948/FUL 4 Highfield Road** - Conversion of Garage to study & Solid Roof on existing Conservatory **(for comment)**
- 2.9 **17/2624/FUL The Steep** - Removal of existing Industrial building & erection of residential Building (self build) Full Application for the development of brownfield land (B8 use) for 1 x Residential dwelling (C3 use) **(for comment)**
- 3. TREE APPLICATIONS (for decision)**
- 3.1 **18/0272/TRE - 3 Manleys Lane** - A - D E - F 4 Beech Trees - delegated report - refusal - Trees are healthy and of good amenity value but due to excessive side pruning carried out unconsented, to carry out more pruning would be outside good Arboricultural Practice. Application to be reviewed in Autumn to allow trees to recover. Awaiting decision **(for Information)**
- 3.2 **18/0667/TRE 46 Louis Way** - A - Beech reduce crown 50%, B - Beech reduce crown 50%, C - Ash reduce crown 50% - For Safety, Light, debris and to fit renewable energy source. **(For Comment)**
- 4 Neighbourhood Plan** – Paper version print cost for agreement **(for Decision)**
- 5 HIGHWAYS**
- 5.1 **Lengthsman/Highways Issues to report** – Nothing to report
- 5.2 **Parish Highways work** - Nothing to report
- 6 FOOTPATHS AND BRIDLEWAYS**
- 6.1 **Report from Cllr Barrow** –
- 7 ENVIRONMENT**
- 7.1 **Emergency planning & winter issues** – receive any new items for consideration
- 7.2 **Dog bins** - request from member of the public to move dog bin away from bus stop - **Costs - see attached sheet (for Discussion/Agreement)**
- 7.3 **Housing Needs Survey** - Devon Rural Housing Partnership have now sent out the survey, closing date is 31st May **(for information)**
- 7.4 **Adoption of Pay phones GB2619/1412(BTE-4110)** - Contract received for signing Sent out to all 16.4.18 **(for Agreement & signing)**

7.5 **Signs for Lakeview Lane** - Email Sent awaiting Reply

8 COMMUNITY & GOVERNANCE

8.1 **Community policing report –**

8.2 **Playgrounds/Sports field/Allotments/Halls –** Incidents in New Century Park, Young girl hit head on slide required gluing, Play area was inspected in December 2017, park checked and nothing found. Complaint received about bad behaviour/language in the Park by homeowner
For Discussion.

8.3 **Football Field and Path** - EDDC have agreed the monies for this and a draft is being drawn up, ID's have been received by Solicitor and papers for signing have arrived. Once the draft is received, signed and returned to EDDC it should be a short period before PC receives monies. A decision is required on whether to have the full searches are carried out or whether the PC is happy not to have these. Having spoken with EDDC they advise the full searches. **(for Decision)**

8.4 **Community Assets** - Clerk to update this.

8.5 **Village Hall Ceiling Project** - One quote obtained

8.6 **Insurance** - Due to renew in June, 3 quotes received, **(for discussion & decision)**

9 FINANCE

9.1 **Grants –** (For information/Agreement)

9.2 **Receipts -**

9.3 Cheque payments –	Clerk Remuneration K Smith (744.57 if NJC not approved)	£ 759.40
	Clerk expenses K Smith	£ 159.06
	Adoption of Payphones	£ 2.00
	SLCC - Arnold Baker 10th ED	£ 78.40
	Cut & Strim (Village Park, Wellsteps, Village Hall)	£ 66.00
	EDDC - Litter Bin Emptying 18/19	£ 252.00
	EDDC - Dog Bin Emptying 18/19	£ 336.00

ANNUAL DONATIONS;	Dunkeswell Youth Club	£2000.00
	Re issue of Cheque to Libraries (cheque returned wrong name) (Cheques Agreed)	£ 50.00

9.4 **INTERNAL AUDIT** - Sandra Aldworth has completed with no issues the Internal Audit, Annual Accounting Statement and Annual Governance Statement
(For agreement/signing)

VAT - Claim entered online & copy ready to post, amount reclaimed 17/18 £2755.25 (for agreement)

Account balances – Parish Account - Un-reconciled balance £38454.59 (does not include the above payments), transition from one clerk to the next, error in change of signatories paperwork.

9.5 **Bank Account** - Paper work to be re-signed

9.6 **Remuneration - Clerk** - NJC agreement to annual pay rise for 18/19 & 19/20 from 1st April 2018
(for Approval). Approved

10 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Agenda for the Annual Parish Meeting of Dunkeswell Parish Council 14/5/18

Dates for next meetings June 2018 –	11th June 2018	Planning Meeting 7 – 7.30pm
	18th June 2018	Parish Council Meeting 7.30pm