

DUNKESWELL PARISH COUNCIL

Minutes of The Meeting of Dunkeswell Parish Council held in the Village Hall on Monday 19th August 2019 at 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Andrew Luscombe, Philip Stevens, John Sipple,

Apologies: Andrew Maynard, Kerri Webber, Tina Page, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 15th July 2019** were signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. No declarations

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

19/0671/RES Turbury Farm Dunkeswell EX14 4QN - Replacement of dilapidated buildings with a live-work unit (application for approval of reserved matters by outline planning permission 17/0734/OUT relating to access, appearance, landscaping, layout and scale) **Approved with Conditions**

19/0924/CPE Annexe High Duns cott Dunkeswell EX14 4QQ - Certificate of Lawfulness for the use of the annexe as an independent dwelling house (use class C3) **(Approved)**

APPLICATIONS (for comment/Information)

None Received

APPEALS (for comment/information)

19/009/PDO Lodge Farm Dunkeswell EX14 4QN - Prior Approval for Change of Use from B1 (a) office to 2no. C3 dwelling. **(For Comment & Agreement)**

DPC comments from meeting 21st January 2019 - No Objections

Comments - No further comments to be made.

3 TREE APPLICATIONS (for Information/decision)

DECISIONS

19/0408/TRE 17 Potters Stile Dunkeswell Honiton EX14 4XA - T1 Ash: Carry out crown reduction to remove no more than 20% of the foliar area. T2 - T5: Carry out crown reduction via thinning up to 20% of foliar area. Also crown lifting. **Approved with Conditions**

APPLICATIONS

19/1487/TRE Oakmead Jenwood Road Dunkeswell EX14 4UZ - Oak tree to the front of the property. Mr David Colman has seen the tree. He recommends shaping by up to 20% reduction.

Small branches lower down to be removed up to fork. The main trunk branches hanging over neighbour's garage, this side not lopped when cut 6 years ago. **(For Comment & Agreement)**

Comments - No Objections to this application

19/1474/TRE 3 Manleys Lane Dunkeswell EX14 4XQ (This application replaces 18/0272/TRE) - 10 x Beech trees - Coppice to 6ft to make a hedge. 1 x Oak tree - Coppice to 6ft to make hedge. **(For Comment & Agreement)**

Comments - No Objections to this application

Note - Extensions for commenting requested for both Tree Applications

HIGHWAYS

- 4.1 **Lengthsman/Highways Issues to report.** - Reported Monday 12th, Drains at Abbey Road, Outside the police House and between Highfield entrance and Garage. Pothole Long Lane to Luppitt Common reported Tuesday 13th

5 FOOTPATHS AND BRIDLEWAYS

- 5.1 **Report from Cllr Barrow** – Footpath 10 - stiles on both sides of the hedge now in place

6 ENVIRONMENT

7 COMMUNITY & GOVERNANCE

- 7.1 **Community policing report** – None Received

- 7.2 **Playgrounds/Sports field/Allotments/Halls** - NCP awaiting quote for replacement equipment. It has been noticed that a padlock has appeared on the gate towards the middle of the fence at the back edge of the park, Cllr's are not sure who has supplied this or who has the key, access is required for grass cutting from time to time, information to be sought. It was also noted that work on the same boundary is taking place replacing fencing and that tree stumps have been pushed into the area between the Simcoe Boundary bank and the fence, at this time the Council assume that these will be removed once work is complete and that the boundaries will be maintained in their original position. Cllr's to monitor this.

- 7.3 **Football Field and Path/Night Landing site** - Quotes for Western Power & MAT Electrics accepted on 26 July 2019 and both are confirmed as received. Grant offer from AAT also accepted 26 July 2019 and confirmed as received. Site visit will be arranged by AAT once a date from Western Power has been agreed. **(For Discussion)**

Comments - Clerk has confirmed the work to go ahead with a estimated start date of end of November/Beginning of December. Cllr Barrow reported that he may have sourced hedging plants through the Tree Council.

- 7.3.1 **Lease** - Lease with football Club, awaiting their comments.

Comments - Clerk to contact Football club and assuming they are happy with the Lease liaise with Solicitor regarding the changes agreed by Council on 15.7.19, Minute ref 7.3.1. Should the Football Club require any changes to the lease, this will be discussed & Agreed at the September meeting and the clerk will wait until then to contact the Solicitor.

- 7.4 **Village Hall Roof, Ceiling & Heating** - Quote received from Electrician, Clerk to source 2 more quotes before commencing with funding bid, following agreement of the council that this is an approved heating system.

Comments - Heating system approved, clerk sourcing 2 additional quotes and an amendment to the quote already received due to LED lighting having been included (this already is covered by the suspended ceiling quote.

- 7.5 **Local Council Award Scheme Quality Council** - DPC its currently registered as working towards Gold Standard, the £50 registration fee is paid and is still an open registration. To agree to continue towards the Quality Gold level, the cost of which will be £200 +VAT for accreditation. **(for Agreement)**

Comments - Council agreed to go for The Quality Standard, rather than the Gold Award.

- 7.6 Nominations are now closed for a councillor rep to take the vacant third BHPN seat on the Blackdowns Hills AONB Management Group for the remainder of the current term. Subscribing parish councils of the Blackdown Hills Parish Network are now invited to rank the five nominees in order of preference and to return the ballot papers in a sealed envelope marked 'BHPN ballot' to the Co-ordinator at the address below **by September 30th (For Agreement). Postponed until September Meeting**

8 **FINANCE**

8.1	Grants –	(For information/Agreement)	
8.2	Receipts -	Cashback from Brother Printer purchase	£ 50.00
8.3	Cheque payments –	Clerk Remuneration	£ 1079.86
		DPC HMRC PAYE	£ 49.21
		Clerk expenses	£ 125.78
		Barrow - MUGA/Sportsfield Maint.	£ 200.00
		Olly Starr - Bench repair wellsteps	£ 115.00

(Cheques were Agreed)

Account balances – Parish Account - at 31st July 2019 statement number 122 Closing Balance £24690.77
(This is a reconciled balance at 5th August 2019)

- 8.4 **External Audit** - There have been a few queries following the submission of the accounts for the year 18/19, the questions were in the main the same questions as were asked last year and pertain to the year 17/18 (when they were happy to sign off the accounts without the need to see prior year accounts, although DPC offered to furnish them with these), with one question arising following furnishing them with the last 3 years account books (this year) and again pertaining to 17/18. Their conclusion following examination of the account books and bank statements is that they are happy that the balances for 17/18 & 18/19 are correct & that the clerks explanation of the variances is acceptable. Audit have requested that the email, from them, explaining how to write off 2 x cheques at year end, as these are now unrepresentable, be forwarded to them as they were unable to locate a copy, this was sent on 2nd August 2019. Following receipt of the email they say they should be able to conclude DPC's External Audit in the near future. Email received 7.8.19 to say accounts being passed to Supervisor for signing off.

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 9th September 2019 - Planning Meeting 7.00pm
Monday 16th September 2019 - Parish Council Meeting 7.30pm