

**Minutes for a meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 21<sup>st</sup> November 2016 at 7.30pm.**

**Present:** Cllrs John Barrow (Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, Tim Clewer and no members of the public.

**Apologies:** Cllrs Brendan Procter, Kerry Webber, County Councillor Paul Diviani, District Councillor Colin Brown, PC Vickery 4783, PCSO Anning 30012

*All councillors were politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**1.1 Receive apologies for absence. AS ABOVE**

**1.2 Minutes** of the previous meeting held in the Village Hall on **Monday 17<sup>th</sup> October 2016** to be signed as a correct record of that meeting. **AGREED**

**1.3 DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. **NONE**

**2 PLANNING**

([http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application\\_searchform.aspx](http://planning.eastdevon.gov.uk/PublicAccess/tdc/DcApplication/application_searchform.aspx) )

**2.1 Decisions** (for information)

**2.1.1 16/2016/FUL 12 Wulphere Close** - Construction of two storey side extension and single storey rear extension including creation of balcony at first floor level to rear of property.

**2.1.2 16/0076/FUL Hill View Nursery** - Permission granted for retention of agricultural store used as part of nursery activities incorporating poultry shelter.

**2.1.3 16/1947/FUL Bramble Cottage** - permission granted for shed to rear of property.

**2.1.4 16/1956/FUL 3 Manley's Lane** - permission refused for demolition of existing garage and construction of two story extension.

**2.2 Applications**

**2.2.1 16/2285/FUL Copse South Of High View** - Remove bank to form entrance to copse and erection of gate and gate posts  
**Comments:** No objections

**2.2.2 16/2443/FUL Higher Park Farm** - Erection of agricultural building for fodder and machinery storage **Comments:** No objections

**2.2.3 16/2464/OUT Higher Park Farm** - Erection of agricultural workers dwelling (Outline application with all matters reserved) **Comments:** No objections

**2.2.4 16/2441/FUL Higher Park Farm** - Erection of agricultural building for cattle housing **Comments:** No objections

**2.2.5 16/2512/FUL Unit 21 Flightway Dunkeswell Business Park** - Extension to existing industrial unit **Comments:** No objections to the extension of industrial space, however the parish council are concerned that sufficient parking is retained for the number of employees that might be required.

**2.2.6 16/2653/FUL 1 Potters Stile** - Removal of porch and construction of side extension. **Comments:** No objections

**2.2.7 16/2691/FUL 11 Azalea Close** - single storey side extension. **Comments:** No objections

**2.3 TREE APPLICATIONS** (for decision) -  
**None**

**2.4 Neighbourhood Plan** - Final draft is now on the website and the formal consultation period will be 8 weeks from 1<sup>st</sup> October 2016- 30<sup>th</sup> November 2016 (8 weeks rather than 6 weeks as is minimum requirement), the plan has also been sent to EDDC for a second time simultaneously for their views and all consultees.

**3 HIGHWAYS**

**3.1 Lengthsman/Highways Issues to report -**

**3.2 Parish Highways work -**

**3.3 DEVON HIGHWAYS PARISH & TOWN COUNCIL CONFERENCE 2016 (EASTERN, EXETER & EXMOUTH)**  
Wednesday, 23 November 2016 from 09:30 to 14:30 The Kenn Centre EX6 7UE - Cllr Barrow to attend.

**4 FOOTPATHS AND BRIDLEWAYS**

**4.1 Report from Cllr Barrow** - nothing to report at present

*J L Barrow*  
*12.12.2016*



**5 ENVIRONMENT**

- 5.1 **Emergency planning & winter issues** – receive any new items for consideration  
 5.2 **Wildflower Planting Scheme** – James Maben AONB – parish council could ask Parishes Together fund for opportunity to pilot a scheme in Dunkeswell,  
 5.3 **Blossom Hill** – neighbourhood issues

**6 COMMUNITY & GOVERNANCE**

- 6.1 **Community policing report** – PC Vickery/PCSO Anning –  
 6.2 **Playgrounds/Sports field** – no report this time  
 6.3 **Allotments** – no report this time  
 6.4 **Halls** – no report this time  
 6.5 **Bus Shelter Highfield Road** – WIMS have given permission for a shelter to be erected on Highfield Road, quote have been received – requirement for planning permission to be checked. Cllr Barrow to look at space.  
 6.6 **Local Government Boundary Commission for England** – Electoral Review of East Devon – see [www.consultation.lgbce.org.uk](http://www.consultation.lgbce.org.uk) for details and have your say by 5<sup>th</sup> December 2016.  
 6.7 **General Meeting of the BHPN THURSDAY NOVEMBER 24<sup>TH</sup> FROM 7.15 AT SMEATHARPE VILLAGE HALL** (Please note that annual subscriptions to the BHPN from Member Parishes are now due. The recommended contribution from each parish is 20-25p per electoral roll member of the parish).

**7 FINANCE**

- 7.1 **Grants –** none  
 7.2 **Receipts -** none  
 7.3 **Cheque payments –**
- |                               |         |
|-------------------------------|---------|
| Cut and Strim (grass cutting) | £38.00  |
| Clerk Remuneration September  | £671.58 |
| Clerk expenses September      | £70.61  |
| Branscombe Parish Council     | £849.98 |

**Summary of Parishes Together Fund**

**PAID**

Sheldon Parish Council	£370.48
Offwell Parish Council	£610.28
Broadclyst Parish council	£489.87
Whimple Parish Council	£1,004.03
Politmore Parish Council	£424.37
Clyst Hydon Parish Council	£496.50
Rockbeare Parish Council	£305.00
Colaton Raliegh Parish Council	£323.33
Branscombe Parish Council	£849.98

**STILL TO PAY**

Aylesbeare Parish Council	£.00
Farringdon Parish Council	£.00

(Cheques agreed)

Account balances – Parish Account at 1/11/16 - £42,616.66 includes the following:

P3 balance of funds £341.00 (opening bal 2016 +£341 March 2016 + £300 Aug 16 grant £00 less -£178 -£138)  
 P3 balance of Burnsome lane funds £2252.50 (opening bal April 2015 grant £3,000 -£747.50 - £734 not including VAT paid of £149.50 + 146.80 as this will be reclaimed)

- 7.3 EDDC Meeting of Parish and Town Councils 6pm on Tuesday 13 December RSVP Cllrs Barrow and Procter to attend.

**8 QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public). None.

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

**Dates for next meetings 2016 –**

12th December 2016

Planning Meeting 7 – 7.30pm

Parish Council Meeting 7.30pm

Dunkeswell Village Hall

*J L Barrow*  
 12.12.2016