

DUNKESWELL PARISH COUNCIL

Minutes of the Meeting of Dunkeswell Parish Council held in the Village Hall on Monday 18th November 2019 at 7.30pm

Present: Cllrs John Barrow (Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, District Councillor's Colin Brown & David Key, Claudia Napier (Sheldon)

Apologies: Brendan Procter (Vice Chairman) County Councillor Iain Chubb

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

- 1.1 **Receive apologies for absence.** As Above
- 1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 21st October 2019** to be signed as a correct record of that meeting. **Minutes were Signed as correct record.**
- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. - Cllr Webber declared an interest The Appeal Item 2.5 it was agreed by full council that Cllr Webber did not need to leave the room as no further comments were to be submitted.
- 1.4 **Emergency Planning Presentation** - Presentation with Martin Rich, Devon Communities Together. Martin Rich attended and presented a presentation on How to form an Emergency Plan. He explained that the planning template had changed slightly and that the older version could be used to help create an updated version, he advised that the plan should be revised & updated yearly or as and when necessary. Clerk to share Old Dunkeswell Plan with Claudia (Sheldon). Plan to be updated with contacts in the interim - work on properly updating the plan to be deferred until New Year.

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

- 2.1 **19/1966/FUL Perry Of Oakley Ltd Dunkeswell Airfield EX14 4LF** - Expansion of machinery assembly building with north east extension and south east lean-to extension and alterations to front of main building. **Approved with Conditions.**
- 2.2 **19/1919/LBC Summerlands Dunkeswell EX14 4RE** - Replace 2 no. windows on rear first floor elevation. Extension to comment requested 18/9/19 & granted. **Approved with Conditions**

APPLICATIONS (for comment/Information)

- 2.3 **19/1653/FUL Stentwood Farm Dunkeswell EX14 4RW** - Construction of firewood storage shed. **(for comment & agreement)** Extension to comment granted 25.10.19

Comments - No Objections

- 2.4 **19/2288/FUL Unit 24B Flightway Dunkeswell Business Park Dunkeswell EX14 4RD** - Change of use from light industrial (B1) to Doggie Day Care Centre. **(for comment & agreement)** Extension to comment granted 25.10.19

Comments - In principle, there are no objections to this application. However, The Councillors do have concerns regarding the increased traffic through the village. Based on the proposed number of dogs attending, this is an increase of 32 vehicles per day & 160 vehicle journeys per week.

The Parish Council regularly receive comments from the community regarding the volume of traffic, size and speed of vehicles travelling through the village and it's effects on the community and as a council have tried to reduce the impact as far as possible, taking advice from the Highways Officer & also Devon & Cornwall Police. There is also concern about the number of dogs walked, not on a lead, and how controlled these are given the rural/farming nature of this area.

The Parish Council ask that this be taken into consideration during the decision making process.

APPEALS (for comment/Information)

- 2.5 **18/2044/CPE Hooked Rise Farmhouse(Holiday Cottage) Dunkeswell EX14 4QY** - Certificate of lawful existing use in relation to the change of use of an outbuilding known as Hooked Rise Farmhouse Holiday Lodge to a single detached dwelling house with associated garden.

Comments from Meeting September 2018 -

“Dunkeswell has many holiday lodges, the Parish Council are concerned that by granting the Certificate of lawfulness it may set a precedent. They do believe that the Lodge has existed for 10 years but are unable to comment on whether it has been occupied continuously for 4 years.”

(for Comment/Information)

Comments - no further comment to be added.

3 **TREE APPLICATIONS**
DECISIONS(for information)

- 3.1 **19/2045/TCA 1 Manleys Lane Dunkeswell EX14 4XQ** - T8 Silver Birch: Fell - **Approved**

- 3.2 **19/1980/TRE 15 Bluebell Road Dunkeswell Ex14 4QF** - T1 and T2, oak - shorten back long second order branches by 2m to suitable 3rd order branch leaving a natural form with a radial spread of approximately 5m. Remove dead wood and broken branches. Reason - reduce the likelihood of branch breakage. To allow light into the garden and neighbours' conservatory and increase the clearance between the house and the trees. **Approved with Conditions**

APPLICATIONS(for information/comment)

None Received

HIGHWAYS

- 4.1 **Lengthsman/Highways Issues to report.** - Langford Bridge - Email from Mike Brown HO. The work to improve the drainage on the Honiton side of the bridge is planned for sometime in November, However, this maybe delayed due to waiting for a Management Decision on the procurement of necessary plant. Mike will keep us up to date.
Pot Holes to Report at Turbury Cross along the lane between this and the Water Tower, Long Lane to Luppitt Common Middle of the road by the footpath gate.

5 **FOOTPATHS AND BRIDLEWAYS -**

- 5.1 **Report from Cllr Barrow** – There are a couple of issues on the Footpaths Cllr Barrow to speak with DCC about the best way to solve these.

6 **ENVIRONMENT**

7 **COMMUNITY & GOVERNANCE**

- 7.1 **Community policing report –**

- 7.1.1 **Rural Crime Seminar** - Invitation to attend the seminar on 18th November 2019 , Westpoint forwarded to all Cllr's 4.11.19. **(for information/discussion/agreement)** Cllr Barrow, Cllr Sipple and Clerk to attend.

Comments - Cllr's & Clerk attended, very useful information. Please report all crimes, even when you may feel nothing will come of it, reporting has a positive effect on budget!

- 7.2 **Playgrounds/Sports field/Allotments/Halls** - Quotation received, to be forwarded to EDDC.

- 7.3 **Football Field and Path/Night Landing site** - Western Power works completed, installation of meter and consumer unit will be completed by Tuesday 19th November. SWW Have now completed connection. Clerk will inform AAT & MAT Electrics once confirmation that meter is installed so that they can commission and connect lighting. **(For Information)**.

- 7.3.1 **Lease** - Requested information sent to solicitors awaiting reply **(For Information)**

- 7.4 **Village Hall Roof, Ceiling & Heating** - 3 more quotes requested.**(for information)**

7.5 **Devon Climate Emergency** - Email to Cllr's 31st October, to decide whether DPC signs the Climate Emergency Declaration **(for discussion & agreement)**

Comments - Deferred decision until next financial year.

7.6 **Website Accessibility Regulations** - There are 2x 90 minute webinars available to attend, cost £60 + VAT. To agree clerk can attend. **(for discussion/agreement)** Clerk to find alternative webinar dates due to Annual Leave.

7.7 **Quality Award** - The application has been submitted, the panel next meet in February 2020 when the the application will be reviewed. **(for information)**

7.8 **VAT Reclaim (2)** - MAT Electrics Invoice, given the large amount of VAT on this invoice clerk recommends that another VAT claim is submitted at the end of November. **(for agreement) Agreed**

7.9 **Mileage for training** - Cllr's agreed to pay Cllr Barrows mileage for attending Training Courses, Tree Conference, Highways Conference and Rural Policing Seminar. **Agreed**

8 **FINANCE** (For information/Agreement)

Grants –

8.2 **Receipts -** Vat Reclaim (1) at 6 months £ 2149.34

8.3 Cheque payments –	Clerk Remuneration	£ 923.25
	DPC HMRC PAYE	£ 27.85
	Clerk expenses	£ 77.19
	Cut & Strim x 2 (to 28.10.19)	£ 40.00
	MAT Electrics - Air Ambulance Lighting Column	£ 7350.06
	Mileage Training Cllr Barrow	£ 136.05
	(Cheques were Agreed)	

Account balances – Parish Account - at 31st October 2019, statement number 125 Closing Balance £41298.82

(This is a reconciled balance at 5th November 2019)

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 –

Monday 9th December 2019 - Planning Meeting 7.00pm ** & Parish Council Meeting 7.30pm

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.