

**DUNKESWELL PARISH COUNCIL**

**Minutes of the Meeting of Dunkeswell Parish Council held in the Village Hall on  
Monday 9th December 2019 at 7.00pm**

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, One member of the community

**Apologies -** District Councillor's Colin Brown & David Key, County Councillor Iain Chubb,

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 18th November 2019** were signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

**2 PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

None received

**APPLICATIONS** (for comment/Information)

None received

**3 TREE APPLICATIONS**

**DECISIONS**(for information)

None Received

**APPLICATIONS**(for information/comment)

None Received

**Tree Planting**

3.1 A community member attended to ask about what plans the Parish Council had regarding tree planting in Dunkeswell. The tree warden had attended the tree Seminar at Lanhydrock a few weeks previously and explained that the currently no grants were available and that grants may be available in the planting season 2020, at which time the PC would look to apply. However it had been noted at the conference that larger organisations and organisations working with children were the most likely to attain grants. This will not deter the PC from applying but funding may need to be found from other sources or the precept. It was also worth noting that whilst grants are available they are not always for suitably sized trees and this would need to be taken into account.

There was also a query during this conversation regarding a tree, located on Culme Close/ Throgmorton carpark boundary, that overhangs the pavement and 2 x parking spaces, Tree Warden to investigate and see what can be done.

**4 HIGHWAYS**

4.1 **Lengthsman/Highways Issues to report.** - Potholes reported at Long Lane by footpath, Limers x, Musgrove Farm & Madford bridge,

4.2 **Traffic Speed** - Discuss options for enabling the community to help to minimise speeding through the Village. Looking at facilitating the formation of a Community Speedwatch Group with the help of the PCSO and Highways Officer. **(for discussion & agreement)**

**Comments** - Following the recent comments made on social media regarding traffic speeds/ issues through the village, The Parish Council added this to the agenda, However no one from the community attended to discuss this.

The PC have sought the advice of the Highways Officer, Police & others & responded to the queries. The advice is that, Dunkeswell is not considered a hotspot for accidents & the police are here reasonably regularly monitoring speeds.

There is an option for the community to form a speed watch group, run by volunteers with the help of the Police/PCSO, training is required. If anyone would like more information please contact the clerk.

- 4.3 Rubbish Bin Layby (opposite raceway) - Email received 4.12.19 requesting a bin be supplied. **(for discussion & agreement)**

**Comments** - This was discussed by the councillors, however it transpired that the lay-bys are privately owned.

**5** **FOOTPATHS AND BRIDLEWAYS**

5.1 **Report from Cllr Barrow –**

**6** **ENVIRONMENT**

**7** **COMMUNITY & GOVERNANCE**

7.1 **Community policing report – None received**

- 7.2 **Playgrounds/Sports field/Allotments/Halls** - Following a conversation with EDDC, it has been identified that the Net replacement cannot be funded using the Grant. Council to decide how to proceed.

Option One - Pay for the net from precept and the Seesaw from the Grant

Option Two - Pay for the net from Precept, Seesaw from grant and use residual grant for another new piece of Equipment (this will require consultation) **(for discussion & Agreement)**

**Comments** - It was agreed that both the seesaw and the net will be replaced, the seesaw using the grant monies and the net from the playground equipment/repair budget. 2 additional quotes to be sourced.

- 7.2.1 **Playground Inspections** - Inspections reports received 4.12.19 and emailed to all Councillors. To discuss any works required and further actions, Including how to fund this work. **(for discussion & agreement)**

**Comments** - Clerk to compile a list of the high priority work for the January meeting, funding to be managed from the repairs budget.

- 7.3 **Football Field and Path/Night Landing site** - Electricity connection in and working **(For Information)**.

- 7.3.1 **Lease** - Requested information sent to solicitors awaiting reply **(For Information)**

- 7.4 **Village Hall Roof, Ceiling & Heating** - 3 more quotes requested. No replies at 2.12.19 **(for information)**

**Comments** - Clerk to ask for more quotes, a Cllr made a suggestion and to let clerk have details.

- 7.5 **Public Spaces Protection Order (PSPO)** - To view the supplied map outlining protected areas and agree the changes. 1. To add the Football Pitch. 2. To identify better the area off the dog walking path and down the side of the MUGA/Sportsfield. **(for discussion & approval)**

**Comments** - Cllr's viewed the document and agreed the changes shown, clerk emailed this to Environmental Health 9.12.19.

7.6 **Finance Report** - Clerk emailed Finance Report to Councillors 2.12.19 **(for discussion and approval)**. Agreed by full Council

7.7 **Precept** - Precept proposal emailed to councillors 2.12.19. Changes to be raised and approved if required.**(for discussion & approval)**

**Comments** - It was agreed to keep the precept at same amount as 19/20 Plus 2% to cover inflation, changes agreed by all Cllr's, clerk to make the adjustments and send out by email for approval.

7.8 **Bank Reconciliation** - Cllr Maynard to check & sign the bank reconciliation. **(for approval)**

**Comments** - Checked and signed as correct

7.9 **Small Grants** - To consider the remaining balance. **(for discussion & agreement)** to be discussed next year

8 **FINANCE** (For information/Agreement)

8.2	<b>Grants –</b>	£
8.2	<b>Receipts –</b>	£
8.3	<b>Cheque payments –</b> Clerk Remuneration	£ 995.14
	DPC HMRC PAYE	£ 37.66
	Clerk expenses	£ 54.70
	MSI Playground Inspections x 3 parks	£ 353.00
	DALC - New Councillor Training	£ 36.00
	(Cheques were Agreed)	

Account balances – Parish Account - at 29 November 2019, statement number 126 Closing Balance £32869.68

(This is a reconciled balance at 5th December 2019)

9 **QUESTIONS FROM THE PUBLIC** (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 13th January 2020 - Planning Meeting 7.00pm \*\*  
Monday 20th January 2020 - Parish Council Meeting 7.30pm

\*\*If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.