

DUNKESWELL PARISH COUNCIL

Chairman:

John Barrow

Marylea

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To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 17th February 2020 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - 10th February 2020

Agenda for The Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 17th February 2020 at 7.30pm

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 20th January 2020** to be signed as a correct record of that meeting.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

2.1 **19/2621/FUL & 19/2622/LBC Autumn Cottage Dunkeswell EX14 4RE** - Retention of summerhouse and carport and raising of chimney pots & Retention of raised chimney pots, replacement of woodburning stoves and relocation of boiler. (**Approved retrospective No Conditions**)

2.2 **Appeal Hooked Rise Farm (Holiday Lodge) Dunkeswell EX14 4QY** - Certificate of lawful existing use in relation to the change of use of an outbuilding known as Hooked Rise Farmhouse Holiday Lodge to a single detached dwelling house with associated garden. **Appeal Dismissed**

2.3 **19/2140/OUT Storage Building Land North Of Powells Way Dunkeswell** - Conversion and extension of existing storage building to form single dwelling (outline application with all matters reserved) **Refused**

APPLICATIONS (for comment/Information)

None Received

2a LICENSING

2a.1 **Viceroy TAWA 4 Culme Way Dunkeswell EX14 4JP** - Premises License for opening times Mon - Sat 12.00 - 14.00 & 17.00 - 23.00. Sunday 12.00 - 14.00 & 17.00 - 23.00. Supply of Alcohol for consumption on and off the premises Mon - Sat 12.00 - 14.00 & 17.00 - 23.00. Sunday 12.00 - 14.00 & 17.00 - 22.30. (**for comment**)

3 TREE APPLICATIONS

DECISIONS(for information) None Received

APPLICATIONS(for information/comment) None Received

4 HIGHWAYS

4.1 **Lengthsman/Highways Issues to report.** - Potholes to be reported -

5 FOOTPATHS AND BRIDLEWAYS

5.1 **P3 Budget** - Forms received from DCC to be returned by 17th February 2020. **(for Information/ action)**

6 ENVIRONMENT

7 COMMUNITY & GOVERNANCE

7.1 **Community policing report** – None Received

7.2 **Playgrounds/Sports field/Allotments/Halls** - HAGS quote has now been revised to show the individual prices, an additional 2, like for like quotes to be sourced. Quote from Wicksteed received awaiting Kompan Quote

7.3 **Lease Football Field** - Changes requested awaiting reply from Solicitor**(For Information/action)**

7.4 **Village Hall Roof, Ceiling & Heating** - MAT Electrics quoted on Monday 3rd awaiting quote, No reply from other contacted electricians, more quotes requested. **(for information)**

7.5 **Small Grants** - To consider the remaining balance. Postponed from January Meeting **(for discussion & agreement)**

7.6 **Website Regulations** - From September 2020 all Public Sector Websites must be compliant with the Government's Website Content Accessibility Guidelines (WCAG 2.1). The SLCC have issued guidelines & negotiated a discounted fee for Parish Councils with Aubergine (website developers). The package they are offering will create, maintain, monitor the website and provide training. Information emailed to Councillors 30/01/2020. The costs as advertised on the link sent are year 1 - £1300 +VAT and Year 2 £600 +VAT. Clerk has tested the website as advised by SLCC using a free checker online, the results 81% pages with issues and of the 10 pages it reviewed 9 have 91% issues worse than average for accessibility. DALC have issued guidelines in their newsletter, clerk has printed version. **(To discuss & agree how to proceed with this)**

7.7 **DALC Planning Training** - DALC have a course running on Tuesday 23rd June 2020, 6.30pm - 8pm at The Beehive. £40 +VAT per person. Clerk, Cllr Page, Cllr Sipple would like attend. **(for discussion & agreement)**

7.8 **Blackdown Hills Parish Network** - Invitation to the next General Meeting Thursday February 27th 2020 Broadhembury Village Hall, 7.30pm. The discussion at the meeting will focus on how we can share best practice for self help between parishes and also develop plans for an overarching rural plan to link the three regular work areas of Traffic, Transport and Highways; Communications (esp Broadband) and Housing & Planning. There will be reports from all these areas and your AONB management group representatives. **(for information)**

7.9 **National Village & Community Hall Survey** - Last requested in 2009, agreement for the clerk to fill this survey in for both Halls in Dunkeswell. **(for agreement)**

7.10 **Information Posters** - Posters regarding verges & ditches (from highways), Overhanging hedging (Parish Council poster) & Coronavirus Posters (from NHS/Government) published on website, Facebook, Twitter and Noticeboards **(for information)**

7.11 **Grievance & Disciplinary Procedures** - To approve & adopted formally the Grievance and Disciplinary documents. Following the updating of the guidelines and the publication of new templates from NALC. **(for information, approval and agreement)**

8 FINANCE (For information/Agreement)

8.1 **Grants –**

£

8.2 **Receipts -**

£

8.3	Cheque payments – Clerk Remuneration	£
	DPC HMRC PAYE	£
	Clerk expenses	£
	PC Magazine advertising 19/20	£ 533.00
	P3 work - J Barrow	£

(Cheques to be Agreed)

Account balances – Parish Account - at 31st January 2020, statement number 128 Closing Balance £31051.32. (This is a reconciled balance at 6th February 2020)

9 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 9th March 2020 - Planning Meeting 7.00pm **
Monday 16th March 2020 - Parish Council Meeting 7.30pm

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.