

DUNKESWELL PARISH COUNCIL

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

Apologies: Philip Stevens, David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

- 1.1 **Receive apologies for absence.**
- 1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 20th January 2020** to be signed as a correct record of that meeting. ***The Minutes were signed as a correct record***
- 1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. ***None Received***

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

- 2.1 **19/2621/FUL & 19/2622/LBC Autumn Cottage Dunkeswell EX14 4RE** - Retention of summerhouse and carport and raising of chimney pots & Retention of raised chimney pots, replacement of woodburning stoves and relocation of boiler. **(Approved retrospective No Conditions)**
- 2.2 **Appeal Hooked Rise Farm (Holiday Lodge) Dunkeswell EX14 4QY** - Certificate of lawful existing use in relation to the change of use of an outbuilding known as Hooked Rise Farmhouse Holiday Lodge to a single detached dwelling house with associated garden. **Appeal Dismissed**
- 2.3 **19/2140/OUT Storage Building Land North Of Powells Way Dunkeswell** - Conversion and extension of existing storage building to form single dwelling (outline application with all matters reserved) **Refused**

APPLICATIONS (for comment/Information)

- 2.4 **20/0229/FUL Unit 8 Flightway Dunkeswell Business Park Dunkeswell EX14 4RD** - Extension of existing industrial building for general industrial (Use Class B2) and storage (Use Class B8) use and improvements to car park. **(for comment)**

Comments - There were no objections in principle to an extension on this unit, However from the location plan it would appear that the proposed extension exceeds the building line and is intruding out onto agricultural land. The Council would ask that the extension be kept within the current building line. There were also some concerns regarding the increase in traffic to and from the site given the expansion plans.

The Parish Council regularly receive comments from the community regarding the volume of traffic, size and speed of vehicles travelling through the village and it's effects on the community and as a council have tried to reduce the impact as far as possible, taking advice from the Highways Officer & also Devon & Cornwall Police. The Parish Council ask that this be considered as part of the decision making process.

2a **LICENSING**

- 2a.1 **Viceroy TAWA 4 Culme Way Dunkeswell EX14 4JP** - Premises License for opening times Mon - Sat 12.00 - 14.00 & 17.00 - 23.00. Sunday 12.00 - 14.00 & 17.00 - 23.00. Supply of Alcohol for consumption on and off the premises Mon - Sat 12.00 - 14.00 & 17.00 - 23.00. Sunday 12.00 - 14.00 & 17.00 - 22.30. **(for comment)**

Comments - No Objections

3 **TREE APPLICATIONS**
DECISIONS(for information) None Received

APPLICATIONS(for information/comment) None Received

4 **HIGHWAYS**

4.1 **Lengthsman/Highways Issues to report.** - Potholes to be reported - Limers x to Springfield, Just past Coombe Raleigh cross on the bend, Long lane potholes Opp. footpath & between the junction on Highfield road halfway & Footpath, Crudges Coaches, Turbury Corner, Junction of Tencery,

5 **FOOTPATHS AND BRIDLEWAYS**

5.1 **P3 Budget** - Forms returned via email 13th February 2020. **(for Information/action)**

6 **ENVIRONMENT**

7 **COMMUNITY & GOVERNANCE**

7.1 **Community policing report** – None Received

7.2 **Playgrounds/Sports field/Allotments/Halls** - HAGS quote has now been revised to show the individual prices, an additional 2, like for like quotes to be sourced. Quote from Wicksteed received awaiting Kompan Quote

7.3 **Lease Football Field** - Changes requested awaiting reply from Solicitor**(For Information/action)**

7.4 **Village Hall Roof, Ceiling & Heating** - MAT Electrics quoted on Monday 3rd awaiting quote, No reply from other contacted electricians, more quotes requested. **(for information)**

7.5 **Small Grants** - To consider the remaining balance. Postponed from January Meeting **(for discussion & agreement)** - Postponed until March meeting

7.6 **Website Regulations** - From September 2020 all Public Sector Websites must be compliant with the Government's Website Content Accessibility Guidelines (WCAG 2.1). The SLCC have issued guidelines & negotiated a discounted fee for Parish Councils with Aubergine (website developers). The package they are offering will create, maintain, monitor the website and provide training. Information emailed to Councillors 30/01/2020. The costs as advertised on the link sent are year 1 - £1300 +VAT and Year 2 £600 +VAT. Clerk has tested the website as advised by SLCC using a free checker online, the results 81% pages with issues and of the 10 pages it reviewed 9 have 91% issues worse than average for accessibility. DALC have issued guidelines in their newsletter, clerk has printed version. **(To discuss & agree how to proceed with this)**

Comments - Councillors agreed to look into the offer with Aubergine. It was agreed that this appears to be a good solution to ensuring the councils compliance with the website Regulations and it's continuing compliance Clerk to investigate further.

It was also agreed that if this solution is to be used, the annual cost will need to be added to the precept in 21/22.

7.7 **DALC Planning Training** - DALC have a course running on Tuesday 23rd June 2020, 6.30pm - 8pm at The Beehive. £40 +VAT per person. Clerk, Cllr Page, Cllr Sipple would like attend. **(for discussion & agreement)**

Comments - Clerk, Cllr's Page, Webber & Sipple to attend this training, clerk to book places

7.8 **Blackdown Hills Parish Network** - Invitation to the next General Meeting Thursday February 27th 2020 Broadhembury Village Hall, 7.30pm. The discussion at the meeting will focus on how we can share best practice for self help between parishes and also develop plans for an overarching rural plan to link the three regular work areas of Traffic, Transport and Highways; Communications (esp Broadband) and Housing & Planning. There will be reports from all these areas and your AONB management group representatives. **(for information)**

Comments - Cllr Barrow to attend

7.9 **National Village & Community Hall Survey** - Last requested in 2009, agreement for the clerk to fill this survey in for both Halls in Dunkeswell. **(for agreement)**
Comments - Agreed that clerk will reply to survey.

7.10 **Information Posters** - Posters regarding verges & ditches (from highways), Overhanging hedging (Parish Council poster) & Coronavirus Posters (from NHS/Government) published on website, Facebook, Twitter and Noticeboards **(for information)** -

7.11 **Quality Award & Grievance & Disciplinary Procedures** - To approve & adopt formally the Grievance and Disciplinary documents. Following the updating of the guidelines and the publication of new templates from NALC. Approve the two statements for the Quality award and agreement for NALC to share the information provided with the Inspection Panel.**(for information, approval and agreement)**

Comments - It was agreed by all councillors to adopt both the Grievance & Disciplinary documents and approve both statements for the Quality Council. Permission was given for the information associated with the Quality Award Application to be shared with the panel.

8 FINANCE (For information/Agreement)

8.1	Grants –	£
8.2	Receipts -	£
8.3	Cheque payments – Clerk Remuneration	£ 887.31
	DPC HMRC PAYE	£ 22.95
	Clerk expenses	£ 54.85
	PC Magazine advertising 19/20	£ 533.00
	P3 work - J Barrow	£

(Cheques were Agreed)

Account balances – Parish Account - at 31st January 2020, statement number 128 Closing Balance £31051.32. (This is a reconciled balance at 6th February 2020)

9 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – Monday 9th March 2020 - Planning Meeting 7.00pm **
 Monday 16th March 2020 - Parish Council Meeting 7.30pm

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.