

**DUNKESWELL PARISH COUNCIL**

*Chairman:*

**John Barrow**

Marylea

Dunkeswell, HONITON EX14 4RQ

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*Clerk:*

**Kay Smith**

16 Liberator Way

Dunkeswell, HONITON, EX14 4XF

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**To all members of the Parish Council**

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held Virtually via Video Conferencing on **Monday 15th June 2020 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

*Kay Smith* - Clerk to the Council - 10th June 2020 & EDDC - 8th June 2020

**Members of the Community, Public & Press wishing to attend the meeting** - Please contact the clerk, Kay Smith [clerk@dunkeswell.net](mailto:clerk@dunkeswell.net) or 01404 892757 and a link will be sent via email to join the meeting, on the day, prior to the meeting. You will need to download 'Zoom meetings' App, but will not be required to sign up.

**Agenda for The Meeting of Dunkeswell Parish Council to be held Virtually via Video Conferencing on Monday 15th June 2020 at 7.30pm**

**To:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held Virtually on **Monday 18th May 2020** to be agreed as a correct record of that meeting. Minutes to be physically signed at the first "in person meeting" following the CORVID-19 outbreak.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

**DECISIONS**(for information)

2.1 **20/0402/FUL Lammas Lands Farmhouse Dunkeswell EX14 4QH** - Construction of agricultural Building and new track between existing field gate entrances. **Approval with Conditions**

**PLANNING APPLICATIONS** (for comment/Information) -

2.2 **20/0219/FUL Knapp Dunkeswell EX14 4RH** - Retention of 2no. dormer windows and construction of 1 no. dormer windows to North East elevation - Amended Application Location Plan corrected (**for comment & agreement**)

3 **TREE APPLICATIONS**

**DECISIONS**(for information) None Received

**APPLICATIONS**(for information/comment)

3.1 **20/1064/TRE 59 Jenwood Road Dunkeswell EX14 4UY** - 5 x Beech Trees - fell, 1 x oak Tree - fell. (**for comment & agreement**)

4 **HIGHWAYS**

4.1 **Lengthsman/Highways Issues to report.** - Clerk to continue reporting any known potholes

5 **FOOTPATHS AND BRIDLEWAYS**

6 **ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

- 7.1 **Internal Audit 19/20** - This is now complete and report received and sent out to all councillors via email 8.6.2020. To agree to continue using Local Council Administration Services to provide Internal Audit for DPC for year ending 31st March 2021**(for information/discussion/comment)**
- 7.2 **External Audit 19/20** - AGAR Forms completed and scanned copy sent via email 8.6.20 to all councillors, Council to approve the accounts for 2019/2020. **(for Comment/Approval)**
- 7.3 **Asset Register** - Updated on 26 April 2020 to better reflect the current estimated values. **(for comment/approval)**
- 7.4 **AOB** - Normally AOB is not an approved part of the agenda. With the rapidly changing situation with regards to coronavirus this has been included in the agenda for Virtual Meetings to ensure that anything that councillors wish to discuss at short notice can be included in this meeting due to the irregular pattern of meetings during the outbreak. Everything discussed under this heading will be minuted.

**8 FINANCE** (For information/Agreement)

8.1 **Grants –**

8.2 **Receipts -** VAT reclaim 19/20 £168.05

8.3 **Cheque payments –**

Clerk Remuneration	£
DPC HMRC PAYE	£
Clerk expenses	£
Cut & Strim Grass cutting	£
O Starr - Repairs & Maint Sports/MUGA	£ 273.00
LCAS - Internal Audit	£ 175.00

(Cheques to be Agreed)

Account balances – Parish Account - at 29th May 2020, statement number 132 Closing Balance £37323.32  
(This is a reconciled balance at 8th June 2020)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2020 – Virtual Meetings only, until further notice, these will be advertised in the normal manner and in addition on the EDDC website as and when they are convened.

\*\*If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.