

DUNKESWELL PARISH COUNCIL

Chairman:

John Barrow

Marylea

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Kay Smith

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To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, at Dunkeswell Village Hall on **Monday 16th March 2020 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - 9th March 2020

Agenda for The Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 16th March 2020 at 7.30pm

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held in the Village Hall on **Monday 17th February 2020** to be signed as a correct record of that meeting. Minutes were signed as a correct record

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

1.4 **Coronavirus** - To discuss whether the Parish Council could/should make preparations should this affect Dunkeswell. Adding more detail to Emergency Plan. Co-ordinator from Blackdown Support Group to attend and discuss plans for supporting people. Ring first thing DBS(**for discussion**) **design statement**

500 users of service 100 volunteers 7700 population identify volunteer helpers shared response shop is helping. Co-ordinator - flyer drops identify volunteer helpers identify anyone fo

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

2.1 **19/1299/FUL Hill View Nursery Dunkeswell EX14 4SZ** - Change of use and extension of storage building to form a live-work unit. **Refused**

APPLICATIONS (for comment/Information)

2.2 **20/0273/LBC 3 Tencery House Dunkeswell EX14 4QZ** - Various works to include: replace asbestos roof and replace purlins on single storey extension, replace rainwater goods and flashing and lower height of window on North East elevation; install air source heat pump to North East elevation; replace floor at lower ground floor level; re-point walls on single storey extension; replace internal plaster from walls at lower ground floor, including installation of Newton lathe system and renew staircase and re-configure steps leading into lounge at ground floor. **(for Comment)**

Comments - No Objections

2.3 **20/0402/FUL Lammas Lands Farmhouse Dunkeswell EX14 4QH** - Construction of agricultural Building and new track between existing field gate entrances. **(for Comment)**

Comments - Council are concerned that the previous application 06/0043/FUL was granted for the same purpose. Also the council do not see the need for a 2nd road and feel there is suitable access from either existing gates

2.4 **20/0519/FUL Owl House Dunkeswell EX14 4QQ - Erection of a replacement dwelling (for Comment)**

Proposed Comments - No Objections

2.5 **20/0219/FUL Knapp Dunkeswell EX14 4RH - Construction of 3 no. dormer windows to North East elevation. (for Comment)**

No Objections

2.6 **20/0416/FUL School House Dunkeswell Abbey EX14 4RP - Retention of outbuilding (for Comment)**

No Objections

Licensing Application

2.7 **Goren Farm Broadhayes Stockland EX14 9EN - Live music, recorded music, late night refreshments (indoor and outdoor) Supply of alcohol (on & off premises). Dunkeswell have received this application as it relates to Dunkeswell & Otterhead. (for comment). **Withdrawn****

3 TREE APPLICATIONS

DECISIONS(for information) None Received

APPLICATIONS(for information/comment) None Received

4 HIGHWAYS

4.1 **Lengthsman/Highways Issues to report.** - Potholes to be reported - Numerous reports regarding the Pothole at Springfield - clerk reported online as have many residents & also directly to Highways Officer who is going to do all that he can to get this looked at quickly. Also asked them to look at Long Lane to Luppitt Common 2 x potholes as we have been reporting these each month back into last year and these too have caused many tyre blow outs. Bowerhayes lane in first 200yards, Turbury cross road, Stafford hill, Just below Springfield, Crudges entrance both sides,

5 FOOTPATHS AND BRIDLEWAYS

6 ENVIRONMENT

7 COMMUNITY & GOVERNANCE

7.1 Community policing report –

Crimes Recorded - 01/01/2019 to 31/12/2019 - KH2F

Offence	Recorded Crime 01/01/2019 to 31/12/2019	Recorded Crime 01/01/2018 to 31/12/2018	Recorded Crime % Difference
Violence with Injury	7	10	-30.0%
Violence without Injury	21	16	31.3%
Other Sexual Offences	5	3	66.7%
Robbery	0	1	-100.0%
Burglary Dwelling	0	3	-100.0%
Burglary Non-Dwelling	6	1	500.0%
Vehicle Offences	3	5	-40.0%
Shoplifting	1	0	-

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Other Theft	8	5	60.0%
Criminal Damage	3	13	-76.9%
Public Order Offences	6	5	20.0%
Trafficking of Drugs	1	1	0.0%
Possession of Drugs	2	1	100.0%
Other Offences	1	3	-66.7%
Total	64	67	-4.5%

Non Notifiable Offences	4	6	-33.3%
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Incidents Recorded - 01/01/2019 to 31/12/2019 - KH2F

Incident Closing Category	Incidents - 01/01/2019 to 31/12/2019	Incidents - 01/01/2018 to 31/12/2018	Incidents % Difference
Anti Social Behaviour	9	10	-10.0%
Crime Not Recorded	4	2	100.0%
Crime Recorded	17	24	-29.2%
Public Safety	83	95	-12.6%
Transport	18	25	-28.0%
Total	131	156	-16.0%

- 7.2 **Playgrounds/Sports field/Allotments/Halls** - HAGS quote has now been revised to show the individual prices, an additional 2, like for like quotes to be sourced. Quote from Wicksteed received Kompan Quote now received
- 7.3 **Lease Football Field** - Changes and Amendments made, copy emailed to all councillors & Football club representatives for information & final approval, Email to Solicitor 2 March to confirming requested information and approval. **(For Information/action)**
- 7.4 **Village Hall Roof, Ceiling & Heating** - MAT Electrics quote received on Tuesday 25th February. To consider whether the need for another quote is necessary following difficulties in obtaining quotes. 3 quotes received to date (one of which has not quoted for all works). **(for information/agreement)**
- 7.5 **Small Grants** - To consider the remaining balance. Postponed from January Meeting **(for discussion & agreement)** **Throgmorton Hall - Pre school 50/50 of balance**
- 7.6 **Website Regulations** - From September 2020 all Public Sector Websites must be compliant with the Government's Website Content Accessibility Guidelines (WCAG 2.1). The SLCC have issued guidelines & negotiated a discounted fee for Parish Councils with Aubergine (website developers). Clerk has approached Aubergine and emailed copy of the costs with the additional options. **(To discuss & agree how to proceed with this) go ahead**
- 7.7 **National Village & Community Hall Survey** - Last requested in 2009, agreement for the clerk to fill this survey in for both Halls in Dunkeswell. Village hall survey submitted, Throgmorton Hall, clerk requires help with this. **(for agreement)**
- 7.8 **Quality Award** - The application has been submitted to the panel for review, should hear something by 9th April.

- 7.9 **Annual Parish Meeting** - Currently on the calendar for Monday 18th May - subject to hall availability, Could this be moved to Tuesday 19th May? This because we are unable to access the Hall until 8pm making this quite a late start time. **(for discussion)**
- 7.10 **Finance report & reconciliation of accounts** - To check & sign off the bank reconciliation, Finance Report for information and discussion. All done happy
- 7.11 **Speed Watch** - Two residents are definitely interested in taking this further with the formation of a volunteer group. **(for discussion & agreement). Happy to proceed**
- 7.12 **Employment Allowance** - HMRC letter asking Parish Council to confirm they are still eligible for EA allowance for 20/21. Copy Letter from clerk Cllr's to agree this should be claimed. **(for discussion & agreement). Yes allowance**
- 7.13 Highways Safety crossroads Long Lane - email from resident following a near miss, other car did not stop at crossroads. Email forwarded to Phil Morgan and the Highways Safety Team. **(for information & discussion)**

8 FINANCE (For information/Agreement)

8.1	Grants –	£
8.2	Receipts -	£
8.3	Cheque payments – Clerk Remuneration	£ 894.50
	DPC HMRC PAYE	£ 23.93
	Clerk expenses	£ 54.55
	BPHN Subscription 20/21	£ 200.00
	Cheque to be ratified paid out Feb 2020 P3 work - J Barrow -	£ 480.00
	Donations - Dunkeswell Pre-school	£ 383.00
	Throgmorton Hall	£ 382.00

(Cheques were Agreed)

Account balances – Parish Account - at 28th February 2020, statement number 129 Closing Balance £29062.42 (This is a reconciled balance at 4th March 2020)

9 QUESTIONS FROM THE PUBLIC (The meeting to be closed before questions from the public).

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2019 – No Planning Meeting - Bank Holiday - Planning Meeting 7.00pm **
Monday 20th April 2020 - Parish Council Meeting 7.30pm

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.