

DUNKESWELL PARISH COUNCIL

Minutes of the Meeting of Dunkeswell Parish Council held Virtually via Video Conferencing on Monday 20th July 2020 at 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Tina Page, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor David Key

Apologies; Kerri Webber, Andrew Luscombe, District Councillor Colin Brown

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held Virtually on **Monday 18th June 2020** were agreed as a correct record of that meeting. Minutes to be physically signed at the first "in person meeting" following the CORVID-19 outbreak.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. No Declarations received.

1.4 Councillor Iain Chubb gave an update regarding the DCC plans surrounding Coronavirus response, in particular regarding local outbreaks. Iain kindly offered the opportunity to apply to the locality fund to help with planting of trees at the Football club, this is much appreciated.

1.5 Councillor David Key to speak to EDDC regarding the Maintenance Plan and Landscaping scheme app. 19/2757/FUL. David also updated the Councillors on application 18/0855/FUL Building adjacent to Turbury, this application was approved.

2 PLANNING

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

2.1 **20/0396/PDR Barns at Higher Musgrove Dunkeswell Ex14 4RP** - Prior Approval of proposed change of use from Agricultural Buildings to a hotel. **Prior Approval Granted**

19/0384/FUL Barns at Higher Musgrove Dunkeswell EX14 4RP - Alterations to the buildings to facilitate the use as an hotel (permitted by approval 16/0031/PDR), including removal of lean-to structures and provision of entrance canopy and veranda; external changes including construction of retaining wall and steps and provision of a package treatment plant and associated drains; and change of use of surrounding land from agriculture to use in association with the hotel. **Approved with Conditions**

2.2 **19/1337/FUL Land South of Pump Fields** - Erection of 3 no. affordable dwellings and associated works. **Approved with Conditions.**

2.3 **20/0219/FUL - Knapp Dunkeswell EX14 4RH** - Retention of 2no. dormer windows and construction of 1 no. dormer windows to North East elevation. **Approved with Conditions.**

2.4 **20/0369/FUL Land Adjacent 3F Marcus Road Dunkeswell** - Construction of two storey building comprised of a warehouse (use class B8) and showroom (sui generis) on the ground floor and offices (use class B1(a) on the first floor. **Approval with Conditions.**

PLANNING APPLICATIONS (for comment/Information) -

2.5 **20/1204/FUL Late Haynes Dunkeswell Abbey EX14 4RP** - Construction of two storey and loft side extension. (for comment & agreement).

Comments - There were no objections to this application

APPEALS

- 2.6 **APP/U1105/W/20?3249070 & APPU1105/C/20/3249072 Hill View Nursery EX14 4SZ** - Change of use and extension of storage building to form a live-work unit. Comments emailed to councillors and emailed to the Appeal Board 8th July 2020. **(for agreement)**.

Comments - Councillors Ratified the comments as per the email sent 8th July to the appeals board.

- 2.7 Previous Application for Discussion - **19/2757/FUL Land North of Louis Way Dunkeswell** - Erection of 9 no. bungalows (6 affordable and 3 open market) and associated works (revised layout following approval of 18/0089/FUL)
Council have commented on this application and the consultation period has closed. New documents have been submitted, in regard to the 5 year Maintenance Plan & Planting/Landscaping. Having read both these documents Councillors feel that it pertinent to suggest some “tweaks” to parts of the Maintenance Plan and the changing of some of the species of Trees and Shrubs to avoid problems in future years. **(for discussion)**

Comments - It was agreed that an email to be sent to Planning Central at EDDC regarding the Maintenance Plan and the suggested species of trees. Clerk to compile this and send.

The Council would like the Maintenance plan to cover the period after the 5 year Maintenance Plan ceases to be effective, in more detail, to include who will be responsible for hedge trimming, grass trimming, cleaning of the attenuation pond. In addition to this the councillors believe that the pond will need to be cleared more often than bi-annually, during the 5 year Maintenance Plan & following this period. The council would like to try to avoid issues in the future.

The Council is concerned with some of the choices of plants for the landscaping and would like to suggest that alternatives are considered. The boundaries of the development butt against the dog walking path on one side and the play area on the other. The council would like to ask if the Berberis & Pyracantha with thorns and the Euonymus with poisonous berries could be removed from the scheme and other more suitable planting chosen as a replacement. In addition to this and following advice given by the Tree Warden it was felt the the Alnus (Alder) would not do well at the top of the site as it is very dry in that area and around the attenuation pond at the bottom of the development it would do well, but is likely to topple/lean in wet ground and will also seed/run easily around/in the pond. We would be grateful if these comments could be taken in a account during any decision making.

- 3 **TREE APPLICATIONS**
DECISIONS(for information) None Received
APPLICATIONS(for information/comment)

- 3.1 **20/1064/TRE 59 Jenwood Road Dunkeswell EX14 4UY** - 5 x Beech Trees - fell, 1 x oak Tree - fell. Tree Warden to speak with EDDC regarding this, held over from June meeting. **(for comment & agreement)**

Comments - This has been deferred to the August meeting awaiting response from EDDC Tree Warden

4 **HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report.** - Clerk to continue reporting any known potholes

5 **FOOTPATHS AND BRIDLEWAYS** - Cllr Barrow reported that footpath maintenance is up to date

6 **ENVIRONMENT**

7 **COMMUNITY & GOVERNANCE**

- 7.1 **Crimes Recorded - 01/05/2020 to 05/07/2020 - KH2F**

Offence	Recorded Crime	Recorded Crime	Recorded Crime %
	01/05/2020 to 05/07/2020	01/05/2019 to 05/07/2019	Difference
Violence with Injury	0	1	-100.0%
Violence without Injury	1	5	-80.0%

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Other Sexual Offences	1	1	0.0%
Burglary Dwelling	1	0	-
Burglary Non-Dwelling	1	1	0.0%
Vehicle Offences	1	1	0.0%
Other Theft	1	1	0.0%
Criminal Damage	1	0	-
Public Order Offences	0	2	-100.0%
Possession of Drugs	0	2	-100.0%
Other Offences	1	0	-
Total	8	14	-42.9%

Non Notifiable Offences	1	0	-
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Incidents Recorded - 01/05/2020 to 05/07/2020 - KH2F

Incident Closing Category	Incidents - 01/05/2020 to 05/07/2020	Incidents - 01/05/2019 to 05/07/2019	Incidents % Difference
Anti Social Behaviour	8	3	166.7%
Crime Not Recorded	0	1	-100.0%
Crime Recorded	3	3	0.0%
Public Safety	8	16	-50.0%
Transport	2	6	-66.7%
Total	21	29	-27.6%

- 7.2 **Parks Re-opening Equipment** - To ratify decisions regarding opening of the park equipment in Dunkeswell. Following the approval via email of the posters already posted at the 3 parks. To identify, discuss and action any further concerns/risks.
The Councillors felt that taking a pragmatic approach, with clear information was the best way forward.

What won't be provided.....

- Provision of Stewards
- Booking System
- Relocating some equipment to provide social distancing
- Cleaning equipment
- One way System

Comments - Councillors agreed the pragmatic approach as above, including what cannot be provided. They reported having seen some parents who were happy with the arrangements and equipped with wipes and following the guidelines.

- 7.3 **Defibrillator - Village Hall** - To agree to raise a cheque to Newton Poppleford & Hartford PC for £22.68 to cover the costs of Insurance & annual Governance. **(for comment & agreement)**

Comment - Agreed

- 7.4 **Communal Areas on Highfield Estate** - Two areas have been brought to Councillors attention, Walkway through from Simcoe Way to Tower Way has not been cut and is very scruffy. Weeds across the pavement on Culme Way. **(for discussion)**

Comments - This was discussed at length, Many councils have had their budgets reduced and now are only maintain communal spaces/verges where Health & Safety is at risk, in general. It was decided that it is not practical or affordable for the Council to take responsibility for areas such as these. It was felt that if the Council were to look at taking on the responsibility for communal areas ,that the cost of doing the work would mean a significant increase in Council Tax for all living in Dunkeswell and not all would benefit or be happy to make this contribution. The Council hope that the Community will work together to look after any communal spaces near them. If anyone does have Health & Safety concerns regarding any communal area please use the link below to report it <https://www.devon.gov.uk/roadsandtransport/report-a-problem/> This link can be used to report Broken street lights, Overgrown vegetation, Potholes and many other things.

AOB - Normally AOB is not an approved part of the agenda. With the rapidly changing situation with regards to coronavirus this has been included in the agenda for Virtual Meetings to ensure that anything that councillors wish to discuss at short notice can be included in this meeting due to the irregular pattern of meetings during the outbreak. Everything discussed under this heading will be minuted.

- 7.5 **Road Speeds** - Following complaints about Vehicle speed through the Old Village in particular on Sunday 19th July, (but also including the previous weekend) to discuss options to help minimise the problems associated with this. Spoke with PCSO, Speed Watch will be restarting soon and will let PC know as soon as possible. **(for discussion)**

Comments - Councillors discussed the issues raised by a number of residents regarding speeding and noise over the past weekend. There were a number of concerns about speeding cars through the Old Village and the noise that these cars emit. An email was also received by the clerk in support of the drivers and the considerate driving (not speeding) on the main road at Highfield. The Councillors requested that the clerk chase up the application from March to join the speed watch program, feeling that this would help. Speaking with our PCSO and having made him aware of the concerns, Speed Watch should be resuming normal service shortly. (following the coronavirus outbreak) The volunteer group will be lead by Cllr Sipple and training by the PCSO/Police will be provided. We are looking for Volunteers who may like to part, if you would like to be involved please contact Kay Smith clerk@dunkeswell.net

8 FINANCE (For information/Agreement)

8.1 **Grants –**

8.2 **Receipts -**

	£
8.3 Cheque payments –	
Clerk Remuneration	£ 1123.29
DPC HMRC PAYE	£ 82.22
Clerk expenses	£ 162.04
Cut & Strim Grass cutting	£ 136.00
Beviss & Beckingsale - Lease	£1200.00
Beviss & Beckingsale - registering Lease (awaiting Invoice £40?)	£ 40.00
Defrib - Newton Poppleford PC	£ 22.68
Barrow - Footpaths INV 054 P3	£ 397.00
Barrow - Sports Field INV 056	£ 255.00
A Barrow - Footpaths INV 055 P3	£ 160.00

(Cheques were Agreed)

Account balances – Parish Account - at 30th June 2020, statement number 133 Closing Balance £34780.81
(This is a reconciled balance at 6th July 2020)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2020 – Virtual Meetings only, until further notice, these will be advertised in the normal manner and in addition on the EDDC website as and when they are convened.

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.