

DUNKESWELL PARISH COUNCIL

Chairman:

John Barrow

Marylea

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Clerk:

Kay Smith

16 Liberator Way

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To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held Virtually via Video Conferencing on **Monday 17th August 2020 at 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - 12th August 2020

Members of the Community, Public & Press wishing to attend the meeting - Please contact the clerk, Kay Smith clerk@dunkeswell.net or 01404 892757 and a link will be sent via email to join the meeting, on the day, prior to the meeting. You will need to download 'Zoom meetings' App, but will not be required to sign up.

Agenda for The Meeting of Dunkeswell Parish Council to be held Virtually via Video Conferencing on Monday 17th August 2020 at 7.30pm

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held Virtually on **Monday 20th July 2020** to be agreed as a correct record of that meeting. Minutes to be physically signed at the first "in person meeting" following the CORVID-19 outbreak.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks.

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>

DECISIONS(for information)

2.1 **20/0519/FUL Owl House Dunkeswell EX14 4QQ** - Erection of a replacement dwelling. **Approval with Conditions**

2.2 **19/2467/FUL High Dunscoth Dunkeswell EX14 4QQ** - Erection of new detached dwelling house in place of approved detached annexe. **Approval with conditions**

PLANNING APPLICATIONS (for comment/Information) -

2.3 **20/1518/FUL Unit 1 & 2 Block A Flightway Dunkeswell EX14 4PE** - Change of use from B2 (general industrial) to Animal Crematorium (sui generis); external changes to include one additional window at first floor rear and new flue for the proposed cremator. Extension to comment requested & granted. **(for comment & agreement)**

2.4 **20/1571/COU Lodge Farm Dunkeswell EX14 4QN** - Change of Use of an industrial building to a live/work unit. **(for comment & agreement)**

2.5 **20/1448/FUL 1 Meads Close Dunkeswell EX14 4AA** - Construction of garage **(for comment & agreement)**

- 2.6 **20/1727/FUL 9 Liberator Way Dunkeswell EX14 4XE** - Construction of single storey rear extension. **(for comment & agreement).**

LICENSING APPLICATIONS (for comment/information) -

- 2.7 **Ref No. 051002 Highfield Sports and Social Club Unit 2 Culme Way, Dunkeswell Devon, EX14 4JP** - PROPOSED VARIATION The variation is to allow supply of alcohol and recorded music to start at an earlier time Monday - Friday and to extend non-standard timings for Christmas Eve, New Year's Eve & Christmas Day. The applicant has also offered additional conditions. **(for comment & agreement)**

3 **TREE APPLICATIONS**
DECISIONS(for information)

- 3.1 **20/1064/TRE 59 Jenwood Road Dunkeswell EX14 4UY - 5 beech trees - fell & 1 oak tree - fell Refused** - Applicant advised to re-apply for crowning.

APPLICATIONS(for information/comment)

- 3.2 **20/1694/TRE 35 Jenwood Road Dunkeswell EX14 4UY - T1, Ash** : To reduce the southern branch/stem back to the side branch at approximately 4.5m height from the ground as indicated by the red line on the photo. **(for comment & agreement)**

- 3.3 **20/1731/TCA Garden Cottage Dunkeswell EX14 4RE** - Group 1 (G1) Ash x 2, Coppice, overcrowding, excessive shading, heavy looming appearance, growing over garden Group 1 (G1) Ash x 2, Willow x 1 : Reduce 30% 4 metres, excessive shading, heavy looming appearance, growing over garden Tree 1 (T1) Sycamore : Reduce 30% 4 metres, excessive shading, growing over garden Tree 2 (T2) Weeping Ash : fell, Ash die back; re plant new **(for comment & agreement)**

4 **HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report.** - Clerk to continue reporting any known potholes

- 5 **FOOTPATHS AND BRIDLEWAYS** - Warden to give an update and Cllrs to approve that where help is required to catch up/2 person tasks, Warden should source the appropriate helper. **(for approval)**

6 **ENVIRONMENT**

7 **COMMUNITY & GOVERNANCE**

- 7.1 **Parks** - Litter in the Sportsfield, request to move the litter bin/add additional litter bin down by the half pipe. Cllr Sipple picked up a black bag full of plastic bottles amongst other things. Notice will be posted on Facebook page from the Chair asking people to use the bins/take rubbish home and to use the parks considerately, clerk has purchased 2 x litter pickers to agree with who/where these will be kept. **(for discussion & agreement)**
- 7.2 **Aircraft Noise 2/8/20** - Complaint about the acrobat aircraft noise on Sunday 2nd, Clerk provided the Environmental Health at EDDC contact details. Second email from the same resident Weds 12th August for the same issue. Sheldon have also had complaints and asked what Dunkeswell have done/are doing, clerk has advised them of the advice given **(for discussion & to agree this was the correct action)**
- 7.3 **Revised Policies/Statements** - Revised Accessibility statement, emailed to all councillors 24th July & Data Protection & Privacy Policy emailed to all 4th August . To approve and formally adopt the statement/policy. **(for approval)**
- 7.4 **Website Security** - to agree whether to lock the website domain. Clerk to endeavour to show Cllrs the new website via zoom **(for comment & agreement)**
- 7.4 **Good News! Quality Award** - The Quality Award was applied for at the beginning of this year and then delayed because of Coronavirus. Email rec'd 5th August to inform us we had successfully met all the criteria and have attained the Quality Award. To approve the terms in the clerk contract for attaining this award. **(for information & approval)**

- 7.5 **Tree Council Grant** - Some more good news! We have been awarded £1500 grant towards the cost of planting the boundary of the Football Field. Clerk to also apply to locality Fund - not yet done. **(for information & discussion)**
- 7.6 **Phone Box** - Cllr Barrow asked that this be added to the agenda, The information sign/frame for the box can be made by a firm within the allowed budget. **(to agree/discuss this change)**
- 7.7 **Speeding through the Village** - Complaint about speeding through the village on Sunday morning, believed to be associated with the Re-Fuel event, to the clerk. Dan Regan called this morning (organiser of the event) they were approached by residents on Sunday regarding the speeding, he spoke with the attendees believed to have caused these issues and asked them to be more considerate in future, he has also informed them that if they do this again that they will be banned from re-fuel events. Dan is offering to discuss ways in which the Council feel would help to lessen the speeding issues/inconvenience and any ideas the Council feel might help. We are in the process of setting up a speed Watch group, awaiting information and confirmation from PCSO. The equipment request has been put in by PCSO and Speed Watch is hopefully restarting soon, date to be confirmed by the Team/PCSO. Dan has offered to come and meet with the Council/zoom meeting. Clerk to get back to Dan following this meeting **(for Discussion)**
- 7.8 **Dog & Litter Bins** - There have been a few issues in the last month with bins nor being collected, this is caused in the main by agency staff covering the regular staff during annual leave or leave that was delayed by the Coronavirus Outbreak. If anyone sees bins overflowing please either let clerk know or report to EDDC. Clerk to put information on Facebook and Website. **(for information)**
- 7.9 **DALC Local Outbreak Management Plan Briefing** - To agree whether to attend and which 2 councillors/clerk might attend. **(for agreement)**
- 7.10 **AOB** - Normally AOB is not an approved part of the agenda. With the rapidly changing situation with regards to coronavirus this has been included in the agenda for Virtual Meetings to ensure that anything that councillors wish to discuss at short notice can be included in this meeting due to the irregular pattern of meetings during the outbreak. Everything discussed under this heading will be minuted.

8 FINANCE (For information/Agreement)

8.1 **Grants –**
8.2 **Receipts -**

8.3	Cheque payments –		
	Cut & Strim Grass cutting		£ 68.00
	EDDC - Litter & Dog Bins	2020/2021	£ 873.60
	SLCC - Accessible Document Webinar		£ 36.00
	Aubergine - email setup		£ 252.00
	Clerk Remuneration		£1108.65
	DPC HMRC PAYE		£ 51.40
	Clerk expenses - inc Zoom Subscription		£ 199.43

(Cheques to be Agreed)

Account balances – Parish Account - at 31st July 2020, statement number 134 Closing Balance £31450.79
(This is a reconciled balance at 7th August 2020)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2020 – Virtual Meetings only, until further notice, these will be advertised in the normal manner and in addition on the EDDC website as and when they are convened.

**If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.