

**DUNKESWELL PARISH COUNCIL**

**Minutes of the Meeting of Dunkeswell Parish Council held Virtually via Video Conferencing on Monday 17th August 2020 at 7.30pm**

**Present:** Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, District Councillor's Colin Brown & David Key

**Apologies:** County Councillor Iain Chubb,

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held Virtually on **Monday 20th July 2020** were agreed as a correct record of that meeting. Minutes to be physically signed at the first "in person meeting" following the CORVID-19 outbreak.

1.3 **DECLARATIONS OF INTEREST & RISK ASSESSMENT:** To receive declarations of interest and to note any additional risks. - Agenda Item 2.5, Cllr Winter did not attend the virtual meeting for this item. But was part of the meeting following this.

2 **PLANNING**

<https://planning.eastdevon.gov.uk/online-applications/>  
**DECISIONS**(for information)

2.1 **20/0519/FUL Owl House Dunkeswell EX14 4QQ** - Erection of a replacement dwelling. **Approval with Conditions**

2.2 **19/2467/FUL High Dunscoth Dunkeswell EX14 4QQ** - Erection of new detached dwelling house in place of approved detached annexe. **Approval with conditions**

**PLANNING APPLICATIONS** (for comment/Information) -

2.3 **20/1518/FUL Unit 1 & 2 Block A Flightway Dunkeswell EX14 4PE** - Change of use from B2 (general industrial) to Animal Crematorium (sui generis); external changes to include one additional window at first floor rear and new flue for the proposed cremator. Extension to comment requested & granted. **(for comment & agreement)**

**Comments** - The Councillors whilst not against this application in principle feel they cannot support this application without first gaining further insight & answers to the following questions. They do not feel that the application documentation adequately answers the questions they and members in the community have. They would request that the decision making process is delayed so that the questions can be addressed, before commenting further on this application.

The concerns are as follows :-

- Is 8 incinerations per day the maximum that would take place?
- How do the deceased animals arrive? Is it one by one with owners, or is it in numbers from veterinary practices etc or a mix of both? If from veterinary practices how are they to be transported and unloaded and where? What size/type of transport would this be?
- The output of incinerated matter (the Design & Access statement states "minimal, due to efficiency of cremator") How much is minimal? Is this a smoke? Will it smell? Concerns around drifting in the wind and the wider community. Will any output from the cremator linger in the small, semi enclosed area?
- What Fuel is to be used to run the cremator? Is it one fuel type or both? How is it to be stored? There were concerns regarding the use of diesel on a day to day basis for 10 hours per day and air pollution, especially as there are live/work units in the vicinity. There appears to be nothing in place to minimise this.?

- Hours of opening are 8am - 6pm. Is this Monday to Friday? The councillors would like it to be limited to this in the event the application is to be approved, to take into account those in the live/work units particularly and also those living in the nearby area.
- Waste product - what happens to this? In what form is the waste? How is it removed and where too?
- What is the Maintenance schedule for the cremator, concerns regarding the reduction in efficiency over time/use, creating more waste/air pollution/incinerated matter output through the chimney.

In it's current form the application can be viewed to be contrary to the Neighbourhood Plan

Policy LE2 Industrial Estate (Page 50) this states that; "The Industrial estate will be protected for B1, B2 and B8 uses and Live/work units. Proposals for the change of use from these uses or the development of other uses on the Industrial estate should not cause unacceptable nuisance to neighbouring premises/properties and there is no adverse impact on Residential amenity,"

Natural Environment (page 17 objective 1e) to accept no increase in local pollution levels of sound, noise, light, air or water quality.

The Councillors do not wish to slow the process for decision making, but given that this is a Sui Generis application and falls outside of the B1/2/8 uses, and the number of similar concerns from others in the community, that further information is required in order to comment fully on this application.

2.4 **20/1571/COU Lodge Farm Dunkeswell EX14 4QN - Change of Use of an industrial building to a live/work unit. (for comment & agreement)**

**Comments** - The Council were not against the application in principle, they have concerns about the drainage system and were not able to ascertain where the foul drainage is being discharged from the answers on the application form. They would like to clarify where the foul drainage goes to and is it a legal drainage system? There were concerns that the discharge is going into a ditch.

2.5 **20/1448/FUL 1 Meads Close Dunkeswell EX14 4AA - Construction of garage (for comment & agreement).**

**Comments** - There were no objections to this application in principle, there was concern regarding the visibility splay, Cllrs felt that if the garage was to be moved a metre forwards towards the property this would improve the visibility on the splay and also allow easier access for HGV's.

2.6 **20/1727/FUL 9 Liberator Way Dunkeswell EX14 4XE - Construction of single storey rear extension. (for comment & agreement).**

**Comments** - There were no objections to this application.

**LICENSING APPLICATIONS (for comment/information) -**

2.7 **Ref No. 051002 Highfield Sports and Social Club Unit 2 Culme Way, Dunkeswell Devon, EX14 4JP - PROPOSED VARIATION The variation is to allow supply of alcohol and recorded music to start at an earlier time Monday - Friday and to extend non-standard timings for Christmas Eve, New Year's Eve & Christmas Day. The applicant has also offered additional conditions. (for comment & agreement)**

**Comments** - There were no objections to this application.

3 **TREE APPLICATIONS DECISIONS(for information)**

3.1 **20/1064/TRE 59 Jenwood Road Dunkeswell EX14 4UY - 5 beech trees - fell & 1 oak tree - fell Refused - Applicant advised to re-apply for crowning.**

**APPLICATIONS(for information/comment)**

3.2 **20/1694/TRE 35 Jenwood Road Dunkeswell EX14 4UY - T1, Ash : To reduce the southern branch/stem back to the side branch at approximately 4.5m height from the ground as indicated by the red line on the photo. (for comment & agreement)**

**Comments - No Objections**

- 3.3 **20/1731/TCA Garden Cottage Dunkeswell EX14 4RE** - Group 1 (G1) Ash x 2, Coppice, overcrowding, excessive shading, heavy looming appearance, growing over garden Group 1 (G1) Ash x 2, Willow x 1 : Reduce 30% 4 metres, excessive shading, heavy looming appearance, growing over garden Tree 1 (T1) Sycamore : Reduce 30% 4 metres, excessive shading, growing over garden Tree 2 (T2) Weeping Ash : fell, Ash die back; re plant new **(for comment & agreement)**

**Comments** - Tree Warden to visit and have a look

**4 HIGHWAYS**

- 4.1 **Lengthsman/Highways Issues to report.** - Clerk to continue reporting any known potholes

- 5 FOOTPATHS AND BRIDLEWAYS** - Warden to give an update and Cllrs to approve that where help is required to catch up/2 person tasks, Warden should source the appropriate helper. **(for approval)**

**Comment** - Warden updated Councillors on footpaths, all are up to date. Councillors approved that Warden should source help as required.

**6 ENVIRONMENT**

**7 COMMUNITY & GOVERNANCE**

- 7.1 **Parks** - Litter in the Sportsfield, request to move the litter bin/add additional litter bin down by the half pipe. Cllr Sipple picked up a black bag full of plastic bottles amongst other things. Notice will be posted on Facebook page from the Chair asking people to use the bins/take rubbish home and to use the parks considerately, clerk has purchased 2 x litter pickers to agree with who/where these will be kept. **(for discussion & agreement)**

**Comment** - It was agreed that Cllr Sipple & Cllr Stevens should hold the litter pickers given that they are the most likely to need them. Cllr Barrow has written a "letter from the Chairman" that will be displayed on the Facebook page/website and noticeboards and also in the Parish Magazine in the hope that this will encourage people to look after the Parks and park areas. It was decided that no more bins would be added in the Sportsfield as it was felt this would be an unnecessary cost to all.

- 7.2 **Aircraft Noise 2/8/20** - Complaint about the acrobat aircraft noise on Sunday 2nd, Clerk provided the Environmental Health at EDDC contact details. Second email from the same resident Weds 12th August for the same issue. Sheldon have also had complaints and asked what Dunkeswell have done/are doing, clerk has advised them of the advice given **(for discussion & to agree this was the correct action)**

**Comment** - Cllr's agreed this was the correct action to have taken. However, whilst some people find the noise of the plane a nuisance there are others who enjoy watching it. It was acknowledged however, that this may not be wholly acceptable on a Sunday, Cllr's to investigate the options to see if anything can be done to change this.

- 7.3 **Revised Policies/Statements** - Revised Accessibility statement, emailed to all councillors 24th July & Data Protection & Privacy Policy emailed to all 4th August. To approve and formally adopt the statement/policy. **(for approval)**

**Comments** - both documents were approved by Council.

- 7.4 **Website Security** - to agree whether to lock the website domain. Clerk to endeavour to show Cllrs the new website via zoom **(for comment & agreement)**

**Comment** - Councillors agreed to lock the domain name as advised by Aubergine.

- 7.4 **Good News! Quality Award** - The Quality Award was applied for at the beginning of this year and then delayed because of Coronavirus. Email rec'd 5th August to inform us we had successfully met all the criteria and have attained the Quality Award. To approve the terms in the clerk contract for attaining this award. **(for information & approval) Approved**

- 7.5 **Tree Council Grant** - Some more good news! We have been awarded £1500 grant towards the cost of planting the boundary of the Football Field. Clerk to also apply to locality Fund - not yet done. **(for information & discussion)**

**Comment** - Councillors were pleased the grant was awarded, Tree Warden to source the plants.

7.6 **Phone Box** - Cllr Barrow asked that this be added to the agenda, The information sign/frame for the box can be made by a firm within the allowed budget. **(to agree/discuss this change)**  
**Comments** - It was agreed that the frame for the sign should be made by the firm, given that costs will still remain well within the budget.

7.7 **Speeding through the Village** - Complaint about speeding through the village on Sunday morning, believed to be associated with the Re-Fuel event, to the clerk. Dan Regan called this morning (organiser of the event) they were approached by residents on Sunday regarding the speeding, he spoke with the attendees believed to have caused these issues and asked them to be more considerate in future, he has also informed them that if they do this again that they will be banned from re-fuel events. Dan is offering to discuss ways in which the Council feel would help to lessen the speeding issues/inconvenience and any ideas the Council feel might help. We are in the process of setting up a speed Watch group, awaiting information and confirmation from PCSO. The equipment request has been put in by PCSO and Speed Watch is hopefully restarting soon, date to be confirmed by the Team/PCSO. Dan has offered to come and meet with the Council/zoom meeting. Clerk to get back to Dan following this meeting **(for Discussion)**

**Comments** - Council asked the clerk to arrange a meeting with Dan Regan regarding this, they appreciated that Dan had phoned them and has offered to discuss options to help minimise any impact the Re-Fuel events might have. Councillors have ideas that they think might help and look forward to meeting with Dan and discussing the options.

7.8 **Dog & Litter Bins** - There have been a few issues in the last month with bins not being collected, this is caused in the main by agency staff covering the regular staff during annual leave or leave that was delayed by the Coronavirus Outbreak. If anyone sees bins overflowing please either let clerk know or report to EDDC. Clerk to put information on Facebook and Website. **(for information)**

7.9 **DALC Local Outbreak Management Plan Briefing** - To agree whether to attend and which 2 councillors/clerk might attend. **(for agreement)**

**Comments** - It was agreed that Cllr's Barrow & Sipple will attend the Virtual Meeting on the Council behalf.

7.10 **AOB** - Normally AOB is not an approved part of the agenda. With the rapidly changing situation with regards to coronavirus this has been included in the agenda for Virtual Meetings to ensure that anything that councillors wish to discuss at short notice can be included in this meeting due to the irregular pattern of meetings during the outbreak. Everything discussed under this heading will be minuted. **There was no AOB**

**8 FINANCE** (For information/Agreement)

8.1 **Grants –**

8.2 **Receipts -** £

8.3	<b>Cheque payments –</b>		
	Cut & Strim Grass cutting		£ 68.00
	EDDC - Litter & Dog Bins 2020/2021		£ 873.60
	SLCC - Accessible Document Webinar		£ 36.00
	Aubergine - email setup		£ 252.00
	Clerk Remuneration		£1057.25
	DPC HMRC PAYE		£ 51.40
	Clerk expenses - inc Zoom Subscription		£ 199.43

(Cheques were Agreed)

Account balances – Parish Account - at 31st July 2020, statement number 134 Closing Balance £31450.79  
 (This is a reconciled balance at 7th August 2020)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for next meetings 2020 – Virtual Meetings only, until further notice, these will be advertised in the normal manner and in addition on the EDDC website as and when they are convened.

\*\*If you are intending to attend the planning meeting please check with the clerk that this meeting will go ahead, due to new arrangements in place.