

Minutes of the Meeting of Dunkeswell Parish Council 16/8/2021

Minutes of the Meeting of Dunkeswell Parish Council held in the Village Hall on Monday 16th August 2021 at 7.30pm

Present: Cllrs John Barrow (Chairman), Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, District Councillor David Key

Apologies: Brendon Proctor, Colin Brown, Kerrie Webber, Iain Chubb

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct. In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

1.1 **Receive apologies for absence.**

1.2 **Minutes** of the previous meeting held on **Monday 19th July 2021** were agreed as a correct record of that meeting.

1.3 **Declarations of Interest and Risk Assessment:** To receive declarations of interest and to note any additional risks. None

1.4 **Review Risk assessment for meetings** - To review this with regard to the wearing of masks during the meeting (**for agreement**)
Comments - It was agreed that masks do not need to be worn once seated. In the event of a large attendance of members of the public and press or where an attendee requests masks to be worn the council are happy to revert to mask wearing.

2 Planning

<https://planning.eastdevon.gov.uk/online-applications/>

Decisions (for information)

2.1 **21/1754/FUL 26 Walcott Way Dunkeswell EX14 4XP** - Single storey side and rear extension and reduction and conversion of garage to habitable use. **Approval with Conditions**

2.2 **21/0954/FUL 61 Jenwood Road Dunkeswell Honiton EX14 4UY** - Change of use and alterations to detached double garage to create an annexe for use by family. **Refused**

2.3 **20/2518/FUL Hill View Nursery Dunkeswell Honiton EX14 4SZ** - Conversion, alteration and enlargement of storage building to form dwelling to replace mobile home granted certificate of lawfulness under ref. 18/1204/CPE. **Approval with Conditions**

Planning Applications (for comment and Information)

2.4 **21/1235/FUL & 21/1236/LBC Autumn Cottage Dunkeswell Honiton EX14 4RE** - **Amendments to the home office building, steps and bathroom** - Conversion of existing car port and shed to home office and internal alterations, and alterations to main house fenestration (**for comment**)

“Comments submitted 21st June 2021 - There were no objections to this application. Council would ask that if officers are minded to approve this application that the new office area be tied to the property and not for sale separately, not for use as a holiday let and for use by the owner/family of the main property only.”

Comments - No further Comment

Permitted Development Notification (for Information)

RM/P19-0093 (2307450 Hutchinson 3G UK Ltd and EE Ltd National Grid Reference E: 313040 N:106500 - to Install 5G electronic communications apparatus to an existing telecommunications installation at Dunkeswell.

For information - The red light on top of the mast/Tower is not working, reported by resident. Clerk has reported this to Cellnex.

Comments - No comments to be made

Minutes of the Meeting of Dunkeswell Parish Council 16/8/2021

3 Tree Applications

Decisions (for information) - None received

Applications(for information/comment)

- 3.1 **21/1965/TRE 3 Walden Road Dunkeswell Honiton EX14 4XB** - T1 and T2 ash trees - fell ash trees as showing signs of ash die back, reason for works is due to safety. **(for comment)**

Comments - Council support this application

- 3.2 **21/2070/TRE 19 Simcoe Way Dunkeswell Honiton EX14 4UR** - T1 and T2 Ash : Fell; crown lift roadside trees to a maximum of 5.2 meters above highway level. Max diameter cut 75 mm. Reasons: one sided crowns dominating small garden, remove to improve light in garden and create space for remaining trees. Create standard highway clearance as high sided vehicles are hitting low branches. **(for comment)**

Comments - Council support this application

4 Highways

- 4.1 **Lengthsman/Highways Issues to report.** - Clerk to continue reporting any known potholes

Potholes to be reported - Turbury Cross Junction with Gold Lane, Wingate Hill as follows - Springfield, Coombe Hayes/Ellishayes, Above Abbeyfield, The road edge between Coombe Raleigh Crossroads and Churchills.

- 4.2 **Highways Officer** - New Neighbourhood Highways Officer (NHO) is Dan Wood **(For information)**

- 5 **Footpaths and Bridleways** - Cllr Barrow reported there were still issues with dogs straying from the Footpaths. Clerk to post on Facebook.

6 Environment

7 Community and Governance

- 7.1 **Police Reports** - None Received

- 7.2 **Parks** - NCP Committee - Notices asking for residents to be part of/form a new committee were advertised on the noticeboards and social media, No-one has come forward. Councillors to agree to dissolve the charity status and committee going forward the Parish Council to assume responsibility for the Park (as has happened for the past few years) **(for comment & agreement)**.

Comments - There were no responses to advertising for new committee members for the NCP. Councillors agreed to dissolve the charity status and the DCP&LG committee. The NCP park will now be looked after directly by Dunkeswell Parish Council (as has been the case for the past few years). Clerk to liaise with Cllr Stevens and gather all the required information to dissolve the charity and committee with the balance of the DCP&LG bank account being transferred to the Parish Council Account once the final accounts have been balanced and reconciled.

- 7.2.1 **Park Inspections** - DPC need to find a new inspector for this year. Clerk to provide details and costs at the meeting **(for comment & agreement)**.

Comments - Clerk presented three options for the new inspectors, Play Insections, Olatforce and ROSPA. It was agreed to use ROSPA inspectors, Clerk to arrange

- 7.3 **Village Hall Wifi/broadband** - Actual testing to take place during the meeting, using wifi, clerk to back this up with normal practices in case this system is not suitable. **(for information)**

Comment - It was agreed that the clerk will look into the options for contracts and equipment required

- 7.4 **Settlements Information** - Email sent to Cllrs 23rd July. information submitted to EDDC with the following additions: Air Ambulance Night Landing site & the GP Surgery added. **(For information)**

Minutes of the Meeting of Dunkeswell Parish Council 16/8/2021

- 7.5 **Aubergine quarterly report** - Report received, not too many issues, clerk to correct these. **(For Information)**
- 7.6 **Dunkeswell Abbey Donation** - Email received and forwarded to Cllrs 22nd July regarding a donation towards the costs of rendering the lime plaster to the inside of the Victorian Church following emergency repairs to the roof. **(for consideration & agreement)**
- Comments** - The councillors discussed this and it was agreed that at this time they feel unable to support this cause, due to there being projects in closer proximity to the village and smaller in size, therefore less able to gain funding that may need support in the coming months.
- 7.7 **Parking** - Inconsiderate parking continues to be an issue. **(for discussion)**
- Comments** - This was discussed at length, The council has no legal power to help solve this issue, advice has been sought from DCC Highways and there are few options that would be appropriate for an area such as this. Councillors discussed using cones, but felt these would just be moved, In some areas you can paint a white line, to indicate access points, but they felt this would probably be ignored where parking is difficult and in addition to this if any resident complains about the lines they have to be removed immediately, if a road surface is replaced the lines are not re painted. Council agreed that the only proper avenue for inconsiderate parking where access onto the road is blocked would be to report this to Police, who have the power to act under the Highways Act if parking is illegal. Councillors were disappointed that the request to park considerately, put out by them on facebook and noticeboards appeared not to have been taken onboard and would ask that when parking on the road anywhere in Dunkeswell, that consideration is given to residents access to properties.
- 7.8 **Dog & Litter Bin Collections** - Complaints about non collections, This appears to now have been resolved and the bins have been emptied. Full/missed bin collections to be either be reported directly to EDDC or to the Clerk. This appears to have been due to Covid App pinging many staff and also seaside resorts being busy! **(For information/discussion)**
- 7.8.1 **Hornbeam Park Rubbish** - The rubbish piling up at Hornbeam has been partially collected with remainder being collected tomorrow (Tuesday 17th) following communications by Cllr Sipple, EDDC Environmental Health & Clerk with Hornbeam Park and Suez. Clerk now has contact details for Suez to report any continuing non collections, if required, and Environmental Health will support if necessary. **(For information)**

8 Finance (For information/Agreement)

- 8.1 **Grants –** £
- 8.2 **Receipts -** £

8.3 Cheque Payments	
Cut & Strim gardening service	£ 68.00
PKF Littlejohn - External Audit year ending 31st March 2021	£ 240.00
NPHPC - Defibrillator charge 21/22 Village Hall	£ 26.42
EDDC - Dog and Litter bins 21/22	£ 907.20
Aubergine - Annual Hosting & Compliance monitoring 21/22	£ 720.00
Clerk Remuneration	£ 1020.64
DPC HMRC PAYE	£ 31.40
Clerk Expenses, Padlock & cable ties, Adapter Macbook to projector	£ 70.80
J Barrow - Footpaths Maintenance 1st March to 12th August	£ 565.00

(Cheques were Agreed)

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- 8.4 External Audit - The notice of Completion of Audit for year ending 31st March 2021 was received from PKF Littlejohn, there were no other matters and the legislative and regulatory requirements have been met, the notice is displayed on the noticeboards and the website as required. **(For information)**

Account balances – Parish Account - at 30th July 2021, statement number 146 Closing Balance £42654.07
(This is a reconciled balance at 11th August 2021)

Business at the Chairman's discretion (no decision making during this item)

- a) Clerk to contact WIM's regarding the offer of transferring the Allotment & MUGA, clerk has emailed but so far has not received a reply.
- b) Cllr Stevens received a request for a baby changing unit at the Village Hall, Clerk to contact the hall Committee to see if there is enough room within the disabled toilet facility for this.
- c) Defibrillator Training - clerk to setup a poll to see what interest there would be.

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2021 - 2022 can be found at <https://www.dunkeswell-pc.gov.uk/>
Next meeting - 20th September 2021, Dunkeswell Village Hall, 7.30pm