

Minutes of the Meeting of Dunkeswell Parish Council held in the Village Hall on Monday 18th July 2022, 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

Apologies: Cllr T Page, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key
In Attendance: Mrs K Smith and one member of the Public

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

22/45 Receive apologies - Cllr Page other commitments

22/46 Minutes of the previous meeting held on **Monday 20th June 2022** to be agreed as a correct record of that meeting.

Resolution: The minutes of the meeting of 20th June 2022 were agreed as a correct record and duly signed.

22/47 Declarations of Interest and Risk Assessment: To receive declarations of interest and to note any additional risks. **None received**

22/48 Public Open Session (15 minutes)

Honiton Foodsave attended and provided a presentation to the councillors regarding piloting a Community Fridge project in Dunkeswell, that would be available to the community 24/7. A grant has been obtained by Foodsave, that would help to fund the purchase of a commercial grade fridge and Foodsave are looking for additional funding to make this possible.

There were mixed opinions about how this might work but it was generally felt that with the cost of living rising that anyone could find themselves in a situation where help and support may be appreciated or essential. The Council have requested the clerk ask Foodsave for further information, regarding what the Grant requested would be used for, in time for the August meeting.

Planning

<https://planning.eastdevon.gov.uk/online-applications/>

22/49 Decisions (for information)

a) **Refused** - 22/0889/FUL Land Adjacent 1 Ball Knapp Dunkeswell - New dwelling house with parking space.

b) **Approval with Conditions** - 22/1282/FUL Mansell Raceway Dunkeswell Aerodrome Dunkeswell EX14 4AH - Construction of a detached cart workshop with first floor viewing terrace linked to the Race Building

22/50 Planning Applications (to be considered)

a) 22/1037/LBC Musgrove Farm Lane Past Musgrove Farm House Dunkeswell Devon EX14 4RR - Various works to include: Ground floor: Remove staircase leading up to bathroom; remove stair partition; remove floor in existing dining room down to original floor level; lime plaster walls in existing store; remove floor in existing dining room down to original floor level; remove floor in existing living room and make level with existing dining room; remove stair partition and replace staircase in living room; create new opening between existing store and living room; insert new partitions in store; repairs to stone wall in existing store and fit strengthened glass cover over well. First floor: new floor to create ensuite; new opening from bedroom to ensuite; new ceilings; removal of partition walls; strengthen and level floor and adjust door heights.

Comment - In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk the following was submitted to Planning Online on 20.6.22 "There were no objections to this application". **The comments as submitted were agreed to be appropriate**

b) 22/1330/FUL Holmwood Farm Dunkeswell EX14 4ST - Single storey side extension to create an annex.

Comment - In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk the following was submitted to Planning Online on 20.6.22 "There were no objections to this application". **The comments as submitted were agreed to be appropriate**

Trees

22/51 Tree Decisions (for information) - None received

22/52 Tree Applications (for consideration)

a) **22/1216/TRE 6 Louis Way Dunkeswell EX14 4XW** - The trees are 6 Ash trees located on the grass bank to the rear of my property. Re-Pollard so as to reduce the overall height of them all. I have had this done previously, some years ago with permission and would like it done again. Reason: ongoing pollard management.

Resolution: It was resolved to support this application

22/53 Highways

a) **Issues to report** - No issues were identified

b) **Road Repairs** - It was resolved that the clerk should write a letter to Highways to say that the overnight works carried out this month was appreciated, causing much less traffic chaos and minimal interruption to business's on the Airfield, the Council felt that this had been very successful and were pleased, if it were the case, that their comments made during the last large resurfacing works had been taken into consideration . In addition to this, they felt the contractors resurfacing of the road had been done well and it is a pleasure to drive on!

22/54 Footpaths and Bridleways - Work continues, paths up to date

22/55 Environment

22/56 Community and Governance

a) **Parks** -

i) To consider how/on what to spend the Grant for NCP play equipment of £5060.42.

Comment - This was discussed by Council, no decision was made.

ii) To note, The Social Club were approached to say that children/teenagers have been through the fence from the Park not their garden picking up cigarette butts to extract tobacco from the remains. The Social Club are trying to ensure any cigarette butts are cleared away to help prevent this, new fencing has arrived and awaiting the posts being installed.

Comment - Other groups and business's appear to have been approached regarding Children/Teens smoking, with regard to the Park, the proposed start for erecting the new fencing should be in the next week or two.

iii) Email received 1.7.22 asking about the cricket nets, and whether/when these will be in put up the MUGA this year.

Comment: Clerk to ask the person enquiring to contact Cllr Barrow

b) **Village Hall** -

i) Update on Village Hall Project and comments from the Hall Committee meeting.

Resolution: a) The Hall Committee had met and discussed the quotes that had been agreed and wished to make a few small changes. It was agreed unanimously not to alter the quotes at this stage, due the process the Council must follow. The changes requested are small and due to costs rising at the a very quick rate, the quotes will need to be revised before a grant application is submitted, to ensure the the costs are as accurate as possible. It was felt that the any changes could be taken into account at that point.

b) Deeds and Terms of Reference - The clerk has retrieved copies of the documents relating to the the Village Hall, but has not had time to review these and ensure compliance for the grant application, Cllr Barrow will review the documents and Cllr Proctor has requested copies via email. Clerk to send these.

ii) Broadband - Clerk has been contacted by Voneus, regarding putting up posters in the area, they wanted to put them in NCP Park area, clerk has said that there is nowhere for them and that they could use the noticeboards. They will be in the area in a few weeks time and clerk has asked either to meet with them at the Village Hall or have a phone call about what can be offered to possibly connect the Village Hall to Broadband/wifi and if it would be suitable for the Hall needs and cost effective to do.

Comments - Cllr Barrow and the clerk to attend the session on 19th July at Throgmorton and obtain further information.

c) **CCTV** - To consider the costs and benefits of installing CCTV in parks.

Comments - Deferred to August Meeting,

d) **Litter Picking Grant** - To consider how/on what to spend the grant received £250.

Comments - Deferred to a future meeting, Following winning some equipment, It was felt that other projects needed to take priority and this will be reviewed at a later, unspecified date.

e) **Village Hall projector** - To consider the information forwarded to the clerk from the Village Hall Committee.

Comments - The purchase of a projector has been discussed by the Village Hall Committee, with a view to providing a movie night and other uses for Hall users. The Councillors had been forwarded the email information. The Council felt that this was maybe not the right time to be considering this, due to the proposed renovations to be carried out at the Hall (subject to a successful grant application). These would be significant works, with multiple service providers, who may or may not be able to complete any works in the same period, alongside the risks associated with renovating an old building, that could extend the time of the closure required. In addition to this, there were also concerns regarding the cost of the licenses to show movies and the Council felt that the potential cost of this could be unsustainable currently for the Hall Committee. The Council also noted that if a projector was required, then the PC/clerk has one, that is used once a month and saw no reason that this could not be used, if suitable.

22/57 Finance (For information/agreement)

a) Grants Received –

£

b) Receipts -

P3 22/23

£ 1300.00

£

c) Cheque Payments	
Cut & Strim Gardening Services	£ 108.00
Aubergine - website hosting 22/23	£ 720.00
EDDC - Dog & Litter Bin collections	£ 960.00
Hillview Floristry Ltd - Wreath	£ 25.00
Staffing Remuneration	£ 976.44
DPC HMRC PAYE - Refund	£ 0.00
Clerk Expenses, Stationery, Stamps, 50% SLCC membership Archives Copying	£ 152.70

(Cheques were Agreed)

d) ICO Membership - To note that the ICO membership of £35.00 has been paid by Direct Debit on 20th June 2022 - **This was noted**

22/58 Account balances – Parish Account - at 30th June 2022, statement number 157 Closing Balance £52738.22 (This is a reconciled balance at 18th July 2022)

22/59 Clerks update;

i) Devon Communities Together have offered an in person meeting to discuss what should go into the Emergency Plan. Cllr Sipple and Clerk to arrange this.

Comment - It was agreed that Cllr Sipple and the clerk will arrange this. It was felt that this was not top of the priority list and will arranged at a loss busy time

ii) Thank you's - To note, thank you letters received for grant donations from Dunkeswell Pre-School, Dunkeswell Garden Society and Blackdown Support Group. - **Noted**

22/60 Business at the Chairman's discretion (no decision making during this item)

a) **Late Planning Application - 22/1547/FUL Turbury Farm Stamps Coaches Dunkeswell EX14 4QN** - Static Home to provide managers accommodation. **(For discussion by Council & delegation to clerk)**

Comments - The application was viewed and discussed by the Councillors, The clerk to submit comments and record in the August Minutes.

b) **Reconciliation** - to be checked

Comments - Cllr Sipple checked and signed the reconciliation, Following a discussion regarding an un-presented cheque and how to show this in the book of account.

c) **Late Grant application Community Fridge** - Application for a donation towards a community Fridge at Throgmorton Hall, information forwarded to councillors via email **(for discussion)**

Comments - Foodsave attended the meeting and spoke during the Public Open Session (as directed by the Chair). Comments above, item 22/48.

d) Parking - Following writing to ID Verde regarding the truck parking between Culme Way and Tower Way, the Council await a reply. The Council asked the clerk to chase this up and to also place a letter on the van asking the driver to park away from the two Junctions, dropped kerb crossing point and bus stops. This following some "near misses".

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2022 - 2023 can be found at <https://www.dunkeswell-pc.gov.uk/>

Next meeting - 15th August 2022, Dunkeswell Village Hall, 7.30pm