

Agenda for the Meeting of Dunkeswell Parish Council 20/02/2023

Chairman:

John Barrow

Marylea

Dunkeswell, HONITON EX14 4RQ

tel: 01404 891676

email: j.barrow001@btinternet.com

Clerk:

Kay Smith

16 Liberator Way

Dunkeswell, HONITON, EX14 4XF

tel: 01404 892757

email: clerk@dunkeswell-pc.gov.uk

To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held at The Village Hall on **Monday 20th February 2023 from 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - 15th February 2023

Please be aware, social distancing measures may be in place and the wearing of a mask may be requested. The risk assessment is available to view at

<https://www.dunkeswell-pc.gov.uk/wp-content/uploads/sites/70/2021/04/Risk-Assesment-Face-to-Face-Meetings>

If you have any of the symptoms of covid or are feeling unwell please do not attend the meeting, please contact us and other methods will be found to address your questions, issues or anything you may want council to consider.

Agenda for The Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 20th February 2023 at 7.30pm

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

22/141 Receive apologies -

22/142 Minutes of the previous meeting held on Monday 16th January 2023 to be agreed as a correct record of that meeting.

22/143 Declarations of Interest and Risk Assessment: To receive declarations of interest and to note any additional risks.

22/144 Public Open Session (15 minutes).

Planning

<https://planning.eastdevon.gov.uk/online-applications/>

22/145 Decisions (for information)

Approval with Conditions - 22/1547/FUL Turbury Farm Stamps Coaches Dunkeswell EX14 4QN - Static Home to provide managers accommodation.

Approval with Conditions - 22/2631/FUL Land Rear Of 5 Flightway Business Park Dunkeswell EX14 4RD - The erection of 2 no. industrial units

22/146 Planning Applications (to be considered)

a) **23/0205/FUL Land Adjoining Flightway Dunkeswell Airfield Dunkeswell Honiton EX14 4RD** - Erection of farm building for storing machinery.

b) **23/0292/FUL 1 Le Marchant Close Dunkeswell Honiton EX14 4XD** - Ramp to front elevation to provide wheelchair access.

22/147 Tree Decisions (for information)

22/148 Tree Applications (for consideration)

22/149 Highways

a) **Issues to report -**

Agenda for the Meeting of Dunkeswell Parish Council 20/02/2023

22/150 **Footpaths and Bridleways** - P3 grant forms returned to DCC 9.2.23

22/151 **Environment**

22/152 **Community and Governance**

a) Parks

i) **NCP** - Fires have been started in and around the shelter in the NCP. To consider options for minimising events like this. Chairman to present this years repair costs in regard to damage caused unnecessarily or by vandalism

ii) **DCP&LG** - Paperwork and letters forwarded to the Charity Commission to dissolve the charity status, 15.2.23 DCP&LG Charity no longer appears on the Charity Commission Register, clerk has received no confirmation of it's dissolution. To agree the transfer of the balance of funds to the Parish Council Bank Account, final statements to show a zero balance and the closure of the DCP&LG account/s

b) Local Plan - Update

c) **Coronation** - To consider how to proceed, EDDC email forwarded to all members 15.2.23.

d) **Defibrillators** - to consider holding spare pads/batteries for both Defibs.

e) **Annual meeting of Parishioners** - To agree, as indicted in email responses that the Annual Meeting of Parishioners will take place on May 15th from 7.30 pm at the Village Hall, following the Annual Parish Council meeting, which will be held at 7.00pm and will only deal with the appointment of the Chair and Vice Chair, (following the Local Election,) member responsibilities and urgent Council matters.

22/153 **Finance (For information/agreement)**

a) **Grants Received** -

£

b) **Receipts** -

£

£

c) Cheque Payments - February to be agreed	
J Barrow - P3 Footpaths maintenance Oct 22 - February 23	£ 749.76
Staffing Remuneration	£TBC
DPC HMRC PAYE	£TBC
Clerk - Expenses, Stationery, Stamps, Printer ink	£TBC

(Cheques to be Agreed)

d) Internet Banking -

i) Logon tokens received for some members, outstanding tokens to follow, Clerk is set up and ready to go. Councillors with a token to get set up with a view to commencing using Internet banking to make payments from March 2023, to be agreed

ii) **Debit Card or Purchasing card** - Council to consider...Following the expense of replacing defibrillator pads and batteries & other purchases, the Chairman requested the clerk look in to the options of a bank card for the PC, to enable purchasing direct from the Parish Council Bank Account, rather than the Clerk/Cllr's using own funds and being re-imbursed. Clerk to explain the options available.

e) **End of year Finance** - To consider earmarking funds

22/154 Account balances - at 31st January, statement number 165, Closing Balance £ 54503.16
(This is a reconciled balance at 6th February 2023)

22/155 Clerks update/Report

a) Village Hall - Clerk has spoken with a Solicitor, more information to be supplied, clerk currently searching archives

b) Civility & Respect - To be on the March agenda

c) Website - to consider if Planning should go on the website

d) EDDC Street trading policy consultation - Comments by 26th February 2023

e) Turbury Crossroad - request via Cllr Sipple asking if a traffic mirror could be installed here

22/156 **Business at the Chairman's discretion** (no decision making during this item)

Agenda for the Meeting of Dunkeswell Parish Council 20/02/2023

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.
Dates for meetings 2022 - 2023 can be found at <https://www.dunkeswell-pc.gov.uk/>
Next meeting - Monday 20th March 2023, Dunkeswell Village Hall, 7.30pm