

# Minutes of the Meeting of Dunkeswell Parish Council held in the Village Hall, on Monday 20th March 2023 from 7.30pm

Present: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb,  
Apologies: Cllr Luscombe, District Councillor's Colin Brown & David Key  
In Attendance: Mrs Kay Smith

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.*

*In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**22/157 Receive apologies** - Cllr Luscombe, District Councillor's Colin Brown & David Key

**22/158 Minutes of the previous meeting** held on Monday 20th February 2023 to be agreed as a correct record of that meeting.

**Resolution:** The minutes of Monday 20th February 2023 were resolved as an accurate record of the meeting and duly signed.

**22/159 Declarations of Interest and Risk Assessment:** To receive declarations of interest and to note any additional risks. - Cllr Webber item 22/172.

**22/160 Public Open Session** - No members of the Public attended

## Planning

<https://planning.eastdevon.gov.uk/online-applications/>

**22/161 Decisions** (for information)

**Approval with Conditions** - 21/2343/FUL 61 Jenwood Road Dunkeswell Honiton EX14 4UY - Change of use and alterations to detached double garage to create ancillary accommodation for use by family. - **Noted**

**Approved** - 22/2396/CPE Turbury Croft Dunkeswell EX14 4QN - Certificate of existing lawfulness application to demonstrate the occupation of Turbury Croft in breach of occupancy condition as set out in permission reference 7/56/91/P0243/00182. - **Noted**

**22/162 Planning Applications** (to be considered) - a) 23/0400/FUL Land South Of Pump Field Close Dunkeswell EX14 4XX - Erection of two double storey detached dwellings. (Expiry to comment 10.3.23)

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 9.3.23 -  
"The Council do not support this application and as with the previous application (21/0162/FUL for one unit) continue to believe that this space should remain an open space as identified in the original application 14/2141/FUL and earmarked as a Play area for that development. In addition to this, the housing need survey carried out in 2018 identified a need for 9 units of affordable housing and this was met by applications 19/2757/FUL (6 units) & 19/1337/FUL (3 units)."

**Comment:** The submitted comments were approved by Council, It had been noted by a member of the community that foundation work appeared to have commenced on the site, A Cllr to check the situation and update Council and Clerk.

**22/163 Tree Decisions** (for information)

**Approval with Conditions** - 23/0011/TRE 4 Royal Oak Close Dunkeswell Devon EX14 4AE - G1, Sycamore, Hazel, Willow and Holly along the NW boundary : coppice various stems on the SE aspect and reduce the remaining crowns to a height varying between 3 and 5 metres. - **Noted**

**22/164 Tree Applications** (for consideration)

a) **23/0163/TCA The Old Rectory Dunkeswell Devon EX14 4RE** - Beech : crown reduction of branches growing towards the neighbours house by approximately 1.5 - 2 m, diameter cuts approximately 3 - 5 cm. Western Red Cedar (x2) : fell (expiry to Comment 16.3.23)

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In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 23.2.23 -  
“The Council understood the reason for the request and there are no objections”.

**Comment:** The submitted comments were approved by Council  
b) **23/0387/TCA Rosemary Cottage Dunkeswell Devon EX14 4RE - Leylandii - remove to ground level.** (Expiry to comment 18.3.23)

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 9.3.23 - “No Objection”

**Comment:** The submitted comments were approved by Council  
**22/165 Highways**

- a) Issues to report - Potholes to report;**
- Long Lane - on the left as you turn into Water Tower & Opp. Crudges coaches
  - Turbury Cross x 3 potholes
  - Madford Bridge at cross roads
  - Latehayne Abbey Road x 2 potholes
  - Pothole between shop and tower on out through
  - Manhole Cover on Percy Cross bends
- b) bottom part of Windgate Hill should be repaired/resurfaced next financial year.

**22/166 Footpaths and Bridleways - All currently up to date**

**22/167 Environment**

**22/168 Community and Governance**

**a) Parks**

- i) NCP Fencing - fencing is ordered awaiting delivery - Fencing delivery received.  
ii) Park inspections have been completed and report sent to councillors 10.3.23, to discuss Council was pleased with the inspections, and will look to carry out necessary repairs/maintenance. Following the recent issues in the NCP Park the council discussed at length the options open to them. It was resolved that this will be discussed further at the April meeting, clerk to add this to the agenda.

**Resolution:** Council was pleased with the inspections, and will look to carry out necessary repairs/maintenance. Following the recent issues in the NCP Park the council discussed at length the options open to them. It was resolved that this will be discussed further at the April meeting, clerk to add this to the agenda.

**b) Local Plan - Update**

**Comments -** Cllr Chubb confirmed that the EDDC Draft Local Plan has been put on hold until after the Elections.

**c) Defibrillator Spare pads -** The replacement pads have been ordered, awaiting delivery  
**- Noted**

**d) Civility and Respect -** To review and adopt the Dignity at Work policy

**Comment:** The Clerk has been unable to complete the Dignity Work policy, due to other council business, the Council will consider this at the April meeting.

**22/169 Finance (For information/agreement)**

**a) Grants Received –**

£

**b) Receipts -**

£

£

<b>c) Payments - March were agreed and will be paid via Internet banking</b>		
DALC - Standards in Life Training x 3 - Paid via Internet Banking on 9.3.23	£	57.60
PC Magazine	£	299.00
Hall Hire - March 22 - February 23	£	154.00
Cut & Strim - Bus Shelters/Noticeboards/Road name signs	£	175.00
Play Inspection Company - Park Inspections	£	350.16
Staffing Remuneration	£	964.26
DPC HMRC PAYE - refund	£	0.00

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<b>c) Payments - March were agreed and will be paid via Internet banking</b>	
Clerk - Expenses, Stationery, Stamps, Printer Cartridges	£ 78.89
First fence - NCP Fencing paid via CHQ on 24.2.23	£ 6645.44

(to be Agreed)

**22/170** Account balances - at 28th February 2023, statement number 166, Closing Balance £52498.51 (This is a reconciled balance at 8th March 2023) - **Noted**

**22/171** **Communications**

a) Hedgehog Highways - Email forwarded to councillors for consideration

**Resolution:** No Decision Made

b) **Local Elections/Parish Council Elections** - The timetable and nomination deadlines for the Local Elections was emailed to Councillors on 23.2.23. On 1.3.23 the digital information pack were posted to the website and emailed to Councillors. Please note the earliest nominations can be delivered to EDDC Returning Officer, is Monday 27th March 2023 and they must arrive no later than 4pm on Tuesday 4th April 2023. Electoral Role numbers for Proposers and Seconders can be provided by the Clerk or from EDDC Electoral/Elections department, on request. - **Noted**

c) Reported to the clerk, loose road surface on the bend by village hall coming up from the Mill Lane and concern about the metal within the tree stump on Well Steps.

**Resolution:** The road surface had been examined and it was felt that it was adequate and would not meet the Highways criteria for repair, No further action required.

The metal within the tree stump, to be assessed by Cllr Barrow. The metal is embedded in what is left of the tree trunk and as the wood degrades, more of the metal is revealed. It is hoped that any protruding metal can be removed, as has been done previously.

d) Police Advocate Meeting - Cllr Sipple attended the meeting in Sidmouth on 9th March, Dunkeswell has been asked to host the next meeting proposed for 29th June 2023. Cllr Sipple to update members.

**Resolution:** It was resolved to hold the next Police advocate meeting at the Village Hall, Cllr Sipple to confirm this with the Police Advocate team, following the Elections. The Council are pleased to be able to do this and look forward to this event.

e) Allotment AGM invitation - to be held on 19th May 2023, 7.30pm at Highfield Sports and Social Club. Dunkeswell Allotment Association invite a member of the Council to attend.

**Resolution:** It was agreed Cllr Barrow will attend the Allotment AGM.

**22/172** **Business at the Chairman's discretion** (no decision making during this item)

a) **Planning Application** received too late to be added to this agenda, to be commented on by 31st March 2023. Using Scheme of Delegation. For discussion

**22/2773/FUL Bowling Green Culme Way Dunkeswell** - Construction of 2 x 1 bed dwelling, 2 x 2 bed dwelling and 1 x 3 bed dwelling with associated parking and amenity space.

**Comments:** As the amended application is to reduce by one, the number of dwellings council felt there would be no need to change the original comments submitted. Delegated to the clerk to respond, between meetings.

b) EDDC Enforcement - A lengthy discussion ensued regarding areas and activity within Dunkeswell, that the PC has previously identified may need to be looked at and that despite their best efforts, appears to have been overlooked. The Clerk to compose a letter to be sent to EDDC and also Alison Hernandez and the new Police Inspector.

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Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2023 - 2024 can be found at <https://www.dunkeswell-pc.gov.uk/>

Next meeting - Monday 17th April 2023, Dunkeswell Village Hall, 7.30pm