

Agenda for the Meeting of Dunkeswell Parish Council 17/04/2023

Chairman:

John Barrow

Marylea

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Clerk:

Kay Smith

16 Liberator Way

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To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held at The Village Hall on **Monday 17th April 2023 from 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - 12th April 2023

Please be aware, social distancing measures may be in place and the wearing of a mask may be requested. The risk assessment is available to view at <https://www.dunkeswell-pc.gov.uk/wp-content/uploads/sites/70/2021/04/Risk-Assesment-Face-to-Face-Meetings>

If you have any of the symptoms of covid or are feeling unwell please do not attend the meeting, please contact us and other methods will be found to address your questions, issues or anything you may want council to consider.

Agenda for The Meeting of Dunkeswell Parish Council to be held in the Village Hall on Monday 17th April 2023 at 7.30pm

To: Cllrs John Barrow (Chairman), Brendan Procter (Vice Chairman), Kerri Webber, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, County Councillor Iain Chubb, District Councillor's Colin Brown & David Key

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

23/01 Receive apologies

23/02 Minutes of the previous meeting held on Monday 20th March 2023 to be agreed as a correct record of that meeting.

23/03 Declarations of Interest and Risk Assessment: To receive declarations of interest and to note any additional risks.

23/04 Public Open Session (15 minutes).

Planning

<https://planning.eastdevon.gov.uk/online-applications/>

23/05 Decisions (for information)

23/06 Planning Applications (to be considered)

a) **22/2773/FUL Bowling Green Culme Way Dunkeswell** - Construction of 2 x 1 bed dwelling, 2 x 2 bed dwelling and 1 x 3 bed dwelling with associated parking and amenity space.

Comments: As the amended application is to reduce by one, the number of dwellings council felt there would be no need to change the original comments submitted. Delegated to the clerk to respond, between meetings.

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 20.3.23 - "There are no objections to this application"

b) **23/0632/VAR Turbury Croft Dunkeswell Honiton EX14 4QN** - Variation of condition no. 2 of planning permission 91/P0243 (To demonstrate the occupation of Turbury Croft in breach of occupancy condition) This application seeks to formally remove the condition. (Expiry to comment 16th April)

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 4.4.23 - "The Council object to the proposal and believe the agricultural tie should remain on this property"

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c) 23/0397/FUL Land At Liberator Way Dunkeswell Devon EX14 4XF - Provision of small sheds for storage of tools and equipment for individual allotment holders. (Expiry to comment 22.4.23)

23/07 **Tree Decisions (for information)**

23/08 **Tree Applications** (for consideration)

23/09 **Highways**

a) **Issues to report** - Potholes

23/10 **Footpaths and Bridleways -**

23/11 **Environment**

23/12 **Community and Governance**

a) **Parks**

i) **NCP** - To consider what can be done to minimise the damage in the Park,

ii) **Park Inspections** - Inspections have been completed and reports emailed to all councillors on 10th March. To agree any actions required.

b) **Local Plan** - Update

c) **Civility and Respect** - To review and adopt the Dignity at Work policy, sent to all Cllr's 2.4.23.

d) **Statement of Internal Control** - Updated to reflect the use of Internet banking for review & adoption. Sent to to Cllr's 2.4.23.

e) **Asset Register** - to review and approve for 23/24. Sent to all 6th April.

f) **Insurance Questionnaire** - to review and approve the insured amounts. Sent 6th April

23/13 **Finance (For information/agreement)**

a) **Grants Received –**

£

b) **Receipts -**

£

£

| c) Payments - April to be agreed and paid via Internet banking | |
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| DALC - Membership 23/24 | £ 446.81 |
| BPHN 23/24 Membership | £ 200.00 |
| Staffing Remuneration | £TBC |
| DPC HMRC PAYE | £TBC |
| Clerk - Expenses, Stationery, Stamps, | £TBC |

d) **Internal Audit** - To take place in April (for information)

e) **Bank Reconciliation** - The end of year bank reconciliation to be checked and confirmed as correct.

f) **Annual Grant requests** - For consideration.

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| i) | Dunkeswell Garden Society | £100 |
| ii) | TRIP | £120 |
| iii) | Blackdown Support Group | £1000 |
| iv) | Dunkeswell Pre School | £600 |
| v) | Youth Club | £ to be advised |
| vi) | Hall Committee - a High Royal Knees Up | £ to be advised |

23/14 Account balances - at 31st March 2023, statement number 167, Closing Balance £43885.52 (This is a reconciled balance at 2nd April 2023)

23/15 **Communications**

a) **Election Nominations** - Dunkeswell will be an uncontested election in 2023, with 8 nominations received by EDDC, filling the 8 seats available.

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23/16

Business at the Chairman's discretion (no decision making during this item)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2022 - 2023 can be found at <https://www.dunkeswell-pc.gov.uk/>

Next meeting - The Annual Parish Council Meeting Monday 15th May 2023, 7pm - 7.30pm followed by the Annual Parish Meeting from 7.30pm, Dunkeswell Village Hall.