

Agenda for the Meeting of Dunkeswell Parish Council 19/06/2023

Chairman:

John Barrow

Marylea

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Clerk:

Kay Smith

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To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held at The Village Hall on **Monday 19th June 2023 from 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - Wednesday 14th June 2023

To: Cllrs John Barrow, Brendan Procter, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, David Pidsley, County Councillor Iain Chubb, District Councillor's Colin Brown & Yehudi Levine

All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.

In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).

23/39 Receive apologies - D/Cllr Yehudi Levine

23/40 Minutes of the previous meeting held on Monday 15th May 2023 to be agreed as a correct record of that meeting.

23/41 Declarations of Interest and Risk Assessment: To receive declarations of interest and to note any additional risks.

Public Open Session (15 minutes)

Planning

<https://planning.eastdevon.gov.uk/online-applications/>

23/42 Decisions (for information)

23/43 Planning Applications (to be considered)

a) 23/1001/FUL Southlands Farm Dunkeswell Honiton Devon EX14 4SH - Removal of Pole Barn, Construction of Workshop & Minor alterations to Southfield Farm. For consideration (if time allows). To be commented on using the Scheme of Delegation due to expiry date for commenting being 16th June 2023.

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 15.5.23 - "There are no objections to this application."

b) 23/1111/OUT Land Adjacent 1 Ball Knapp Dunkeswell Honiton EX14 4QQ - Outline application with all matters reserved for the erection of one dwelling. (Expiry to comment 16.6.23)

Previous comments submitted by the PC for application 22/0889/FUL - refused

"Comment Date: Tue 17 May 2022

The Council do not support this application, the house would sit inside the AONB and felt that this is an inappropriate space for a dwelling and that the design of the building does not fit well with existing buildings in the area. In addition, they felt that the space available is small and that it felt as if the building is being squashed into the space and will appear cramped. They felt that access to the parking area on the plan would be difficult and could potentially be an issue for existing properties, increasing vehicular traffic in a small lane. There was a discussion around the location plan, which was felt not to show the correct layout of the road with what appears to be a turning area, that isn't there. The visibility from the proposed parking area would be quite limited and although in a private single track lane could be a potential hazard, given the already cramped conditions."

In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 13.6.23 -

"The previous application at this site (22/0889/FUL) was commented on as below.

"Comment Date: Tue 17 May 2022

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The Council do not support this application, the house would sit inside the AONB and felt that this is an inappropriate space for a dwelling and that the design of the building does not fit well with existing buildings in the area. In addition, they felt that the space available is small and that it felt as if the building is being squashed into the space and will appear cramped. They felt that access to the parking area on the plan would be difficult and could potentially be an issue for existing properties, increasing vehicular traffic in a small lane. There was a discussion around the location plan, which was felt not to show the correct layout of the road with what appears to be a turning area, that isn't there. The visibility from the proposed parking area would be quite limited and although in a private single track lane could be a potential hazard, given the already cramped conditions."

The Council continue to believe and maintain this view and therefore do not support this application. In their opinion this site is not suitable for any development, due to its size, cramped conditions and lack of parking space available and the current availability of houses and bungalows within Dunkeswell for sale; existing housing stock or those in the process of being built.

In addition to this the Council would highlight that recently they were notified of access issues and an accident that had occurred at the junction with Bluebell Road, just above the entrance road to this site, when accessing the road into Powells Way. The visibility, due to parked cars on the road is limited.

c) 23/1139/FUL Old Highwood Dunkeswell EX14 4SZ - Single-storey kitchen extension (expiry to comment 23.6.23).

- 23/44** Tree Decisions (for information) - None received
- 23/45** Tree Applications (for consideration)
- a) **23/1025/TCA St Nicholas Church Dunkeswell - T1:** Red Oak - dismantle to the ground.
- In consultation with the Parish Council and utilising the Scheme of Delegation to the clerk, the following was submitted to Planning Online on 17.5.23 - "No objections to this application."
- 23/46** Highways
- a) **Issues to report** - Potholes
- 23/47** Footpaths and Bridleways -
- a) P3 Grant form returned to DCC 12th May 2023
- 23/48** Environment
- a) Muga/Sportfield - to agree to the continuance of Cllr Barrow to cut the grass in this area
- 23/49** Community and Governance
- a) **Parks**
- i) **NCP** - To consider what can be done to minimise the damage in the Park, Deferred from May.
- ii) **Park Inspections** - Inspections have been completed and reports emailed to all councillors on 10th March. To agree any actions required. Deferred from May.
- b) **Play Inspection 2024** - Play Inspection was booked for March 2024 on 19th May 2023
- c) **Police Advocate Meeting** - Cllr Sipple is arranging the meeting to be held in Dunkeswell on 29th June 11am - 2pm at the Village Hall. Surrounding Parishes to be invited
- d) **Meet the Police event** - Cllr Sipple is arranging this event, the proposed date is Saturday 8th July, 9am - 12pm (to coincide with Dunkeswell Market).
- e) **Land North of Louis Way** - following concerns from residents about the amount of soil and possible dumping at the this site, EDDC Officers are investigating.
- f) **Marcus Road and other areas** - To discuss progress.
- g) **Village Hall Refurbishment** - Following queries with the deeds and trusts for the Village Hall in relation to who should apply for the grants, to discuss the findings.
- h) **New Road name** - The Council were asked to consider the road name for the site; Land North of Louis Way. Their suggestion was Kings Meadow, (a reflection of the Coronation year and the Kings green thinking) This was accepted by EDDC/Royal Mail and the Developer.
- i) **Training Courses** - To agree Training courses for new and existing Councillors and Clerk.

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- j) **PC Insurance** - To ratify the agreement that the PC Insurance for 23/24 to remain with AJ Gallagher. Clerk to diarise sourcing additional quotes in March 2024.
- k) **SLCC Membership** - To agree to re-imburse 50% of the clerk's SLCC professional membership (£93.50)
- l) **DGP&LG** - Cllr Stevens to sign covering letter for Bank account closure.

23/50

Finance (For information/agreement)

a) **Grants Received –**

£

b) **Receipts** - P3 Grant - 25th May 2023

£ 1300.00

£

| c) Invoices for Payment to the date of the Meeting - June to be agreed | |
|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Cut & Strim gardening services - to 2023 | £ |
| AJ Gallagher - PC Insurance 23/24 | £ 1521.90 |
| Clerk PAYE - Salary £932.53 basic gross plus 0 hrs O/T =£ Total = £ gross. Clerk Expenses - Stationery, stamps etc £ | Wages £ net + Expenses £ Total = TBC |
| DPC HMRC PAYE - Employees & Employers | £ TBC |

d) **External Audit** - Audit for year ending 31st March 2023 was submitted to PKF Littlejohn on 17th May 2023.

e) **Outsourcing Payroll** - As agreed at the May meeting quotes have been sourced and forwarded to councillors. To agree which service provider to use.

f) **HMRC** - Additional letter received 26th May 2023 to say they hadn't received the payment made on 11th May. Phone call to HMRC confirmed receipt of the payment, and further investigation revealed HMRC had not allocated the payment to the account. This was done and there appears to be a small credit owing of £28.00 approx. The credit can be reclaimed.

23/51

Account balances - at 31st May 2023, statement number 169 Closing Balance
£51892.30 (This is a reconciled balance at 8th June 2023)

23/52

Communications

23/53

Business at the Chairman's discretion (no decision making during this item)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2023 - 2024 can be found at <https://www.dunkeswell-pc.gov.uk/>

Next meeting - Parish Council Meeting Monday 17th July 2023, 7.30pm at Dunkeswell Village Hall.