

# Agenda for the Meeting of Dunkeswell Parish Council 15/01/2024

Chairman:

**John Barrow**

Marylea

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Clerk:

**Kay Smith**

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## To all members of the Parish Council

You are hereby summoned to a meeting of **Dunkeswell Parish Council**, The meeting to be held at The Village Hall on **Monday 15th January 2024 from 7.30pm** for the purpose of transacting the following business; Members of the public and press are invited.

Kay Smith - Clerk to the Council - Wednesday 10th January 2024

**To:** Cllrs John Barrow, Brendan Procter, Tina Page, Andrew Luscombe, Philip Stevens, Andrew Maynard, John Sipple, David Pidsley, County Councillor Iain Chubb, District Councillor's Colin Brown & Yehudi Levine

*All councillors are politely reminded of their obligation to declare interests under the Code of Conduct.*

*In making decisions the Parish Council recognise their statutory duties provided for in Section 11A(2) of the National Parks and Access to the Countryside Act 1949 (National Parks) and Section 85 of the Countryside and Rights of Way Act 2000 (AONBs) that in exercising or performing any functions in relation to, or so as to affect, land, they shall have regard to their purposes (ie conserve and enhance their natural beauty, wildlife and cultural heritage and to promote opportunities for the understanding and enjoyment of their special qualities by the public).*

**23/152 Receive apologies -**

**23/153 Minutes of the previous meeting** held on Monday 11th December 2023 to be agreed as a correct record of that meeting.

**23/154 Declarations of Interest and Risk Assessment:** To receive declarations of interest and to note any additional risks.

**23/155 Public Open Session** (15 minutes)

## Planning

<https://planning.eastdevon.gov.uk/online-applications/>

**23/156 Planning Decisions** (for information)

**Approval with Conditions - 23/1494/FUL Unit 20A Flightway Dunkeswell Business Park Dunkeswell Devon EX14 4RD - Extension of balcony, additional roller shutter doors and associated internal modification.**

**23/157 Planning Applications** (to be considered to date of the meeting)

a) **23/2499/LBC Autumn Cottage Dunkeswell EX14 4RE** - Replacement timber windows: 1no. first floor on north elevation; 4 no. ground floor and 4no. first floor on west elevation and 1no. first floor on south elevation. (expiry to comment 13.1.24)

In consultation with the Council, comments have been submitted by the clerk using the Scheme of Delegation to the Clerk on 3.1.24 "No Objections"

b) **23/2705/FUL & 23/2706/LBC Musgrove Farm Lane Past Musgrove Farm House Dunkeswell Devon EX14 4RR** - Proposed replacement windows, change of render colour and new rear dormer (expiry to comment 26.1.24)

**23/158 Tree Decisions** (for information) - None Received

**23/159 Tree Applications** (for consideration to date of the meeting) - None Received

**23/160 Highways**

a) **Issues to report -**

b) Grit bin - Hill ~Abbey road reported 9.1.24 to DCC damaged and full of water, salt unusable.

**23/161 Footpaths and Bridleways**

**23/162 Environment**

**23/163 Community and Governance**

a) **Parks**

i) NCP Fencing - completed

ii) Muga Fencing - Being done 10.1.24

iii) Park Equipment spare parts - email 10.1.24 to say ready to be shipped

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## b) Marcus rd/Flightway/ North Louis Way.

- i) Drone footage received, not as yet uploaded, Clerk concerned about the size of the file, Cllr's to advise.

## c) Village Hall Project

- i) Recommendation to have a short meeting with the Village Hall Committee to agree how to go forward and whether to break the project down into smaller projects and do them one at a time.

## d) Speedwatch

- i) Cllr Sipple to update council

e) **Trees** - To discuss issues of large trees surrounding many properties in Dunkeswell and ideas on how best the PC can help with issues like, over shadowing, over hanging, wrong trees in the wrong place, safety issues and Insurance worries from residents.

## 23/164 Finance (For information/agreement)

### a) Grants Received –

£

### b) Receipts –

£

d) Invoices for Payment to the date of the Meeting - January 2024 to be agreed	
Dunkeswell & Sheldon Magazine - advertising 2023	£403.00
SMA PAYE - Mth 9 (5424)	£7.41
Clerk PAYE - £ gross = TOTAL Gross £ Clerk Expenses - Stationery, stamps, etc £	£ net + Exp £ <b>Total £TBC</b>
DPC HMRC PAYE - Employees & Employers	£0 TBC

e) Budget Prep/Precept - The Precept demand was emailed to EDDC on 9th January 2024

f) Reconciliation Bank - Cllr Sipple to check, agree and sign the reconciliation.

## 23/165 Account balances - at 29th December 2023, statement number 176 Closing Balance

£57131.35 (This is a reconciled balance at 8th January 2024)

## 23/166 Communications (to date of the meeting)

a) To Note a change of Neighbourhood Highways Officer from 22.1.23, email sent to all Cllrs 8.11.23

b) CSW Newsletter forwarded to all Cllrs 9.1.24.

## 23/167 Clerks Update (to date of the meeting)

## 23/168 Business at the Chairman's discretion (no decision making during this item)

Email, web and social media enquiries have been responded to and councillors copied in, councillors are asked to consider if further action or correspondence is necessary.

Dates for meetings 2023 - 2024 can be found at <https://www.dunkeswell-pc.gov.uk/>

All Minutes & Agendas can found at <https://www.dunkeswell-pc.gov.uk/council-meetings/>

**Next meeting** - Parish Council Meeting Monday 19th February 2024, 7.30pm at Dunkeswell Village Hall.